

Approved Minutes:		
Location:	Newfound Regional High School Library Media Center	
Date & Time:	October 9, 2012 6:00PM	
Item:	Approved Minutes	
1.	Call to Order at 6:00PM	Actual Time: 6:00
a.	Salute to the Flag & Pledge of Allegiance	
b.	Notice of Posting of Meeting: SAU Office, website (sau4.org), Schools, sent to Town Offices	
2.	Non-Public Session	Actual Time: 6:00
	<p>Motion to enter Non-public Session made by Paul Rheinhardt seconded by Lloyd Belbin</p> <p>Specific Statutory Reason cited as foundation for the nonpublic session:</p> <p>___ RSA 91-A:3, II (a) <i>The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.</i></p> <p><input checked="" type="checkbox"/> RSA 91-A:3, II(b) <i>The hiring of any person as a public employee.</i></p> <p>___ RSA 91-A:3, II(c) <i>Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.</i></p> <p>___ RSA 91-A:3, II(d) <i>Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.</i></p> <p>___ RSA 91-A:3, II(e) <i>Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against this board or any subdivision thereof, or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled</i></p> <p>___ RSA 91-A:3, II(i) <i>Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.</i></p> <p>Non public minutes are located at the end of the school board minutes.</p>	
3.	Return to Public Session at 7:00 PM	Actual Time: 7:14
4.	<p>Approval or Modification of Agenda</p> <p>Modification to Agenda:</p> <p>9z1 – Addition requested from Dan Rossner – Personnel resignation.</p>	
5.	Inter-Communications	
a.	Sign-In by attendees; please Print Name & Town, then return to clerk for recording.	
b.	To receive regular School Board packets, please record your request on designated sheet or email to: scross@sau4.org	
c.	<p>Public Comment (<i>not limited to agenda items; see footnote below¹</i>)</p> <ol style="list-style-type: none"> 1) Elected Officials in Attendance – None present. 2) Members of the Public - Mike O’Malley read an affirmative letter from Pete Cofran, Athletic Director, regarding an impressive display of good sportsmanship at the end of the recent football game at Newfound Regional High School. 3) Faculty/Staff Liaison, Mimi Freeman, NMMS – Reported that she has visited many of the schools. She encourages all to contact her via email if they have any questions or concerns. 4) Student Council Liaison, Johanna Soule, Class of 2014 – Not present. 	

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6.	<p align="center">School Board Minutes for Approval (blue)</p>
a.	<p align="center">Minutes from Meeting of: Sept 10, 2012</p> <p>Corrections: Page 2, Item #3; Should read Alcohol and Drug Counselor Page 2, Item #5 c4; Line 6 should read: "they are working on US Geography. In Science" Page 2, Item 1; Correct spelling personnel Page 3, Item 9b; Line beginning with Caroline Santamaria; Should read "protocol was for" Same page, Line beginning with Don Franklin; Should read "or if it is a Pilot. Same page, last line; Should read "as much control locally as possible." Page 4, Item 9f; Last line should read: "an amount close to the tax cap" Page 6, Item 12b: Last bullet should read: " towns and district" Page 7, Cross reference should be 12f.</p> <p>Action: Add to consent agenda – Cross Reference 11a</p> <p>_____ Seconded by: _____</p> <p><input type="checkbox"/> Tabled <input type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted.</p> <p>RECORDED VOTE: ___ YES ___ NO ___ ABSTENTIONS ___ ABSENT</p> <p>Minority Votes/Notes:</p>
	<p align="center">Minutes from Meeting of: Oct 1, 2012 Non-public</p> <p>Action: Add to consent agenda</p> <p>Moved by: _____ Seconded by: _____</p> <p><input type="checkbox"/> Tabled <input type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted.</p> <p>RECORDED VOTE: ___ YES ___ NO ___ ABSTENTIONS ___ ABSENT</p> <p>Minority Votes/Notes:</p>
7.	<p>Other Minutes in Packet, for Reference: Budget Committee Minutes: Sept. 18, 2012</p> <p>Corrections: Line 82; Substantive error, should read " the board has been looking how to restructure Judy Turks' position</p> <p>Line 83, Should read "she is confident"</p> <p>Line 24, Paul Rheinhardt said they are going to do a study, should read not necessarily at BHVS.</p> <p>Line 129, Should read "there is a Board Committee", not Board Commission</p> <p>Line 127, Should read "space issue, not in all schools"</p>
8.	<p>Correspondence & Reports Included in Packet</p> <p>Principals, Business Administrator</p> <p>Vincent Paul Migliore asked for clarification regarding the date for the Fifth Grade Field trip to the Museum of Fine Arts in Boston MA. Dan Rossner reported that both schools are going on October 24. Vincent Paul Migliore asked Dan to change the reference from 'dues' to 'assessments' on his financial reports, as "dues" connotes a club, and assessments is more "municipal".</p> <p>★ Dan clarified the reference "dues" was correct, and Vincent Paul Migliore deferred to Mr. Rossner's knowledge on the topic.</p>

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9.	Discussion Items for consideration and action by the Board
a.	Leadership Update – Dan Rossner reported that Superintendent, Dr. Marie Ross has been hospitalized in Johns Hopkins Hospital since September 29. Dan is in contact with her husband, Sherman Ross. He said they are encouraged by the progress she is making on a regular basis. We are talking about private health information. Vincent Paul Migliore said he would like to discuss some ways to send best wishes for her rapid recovery. It was decided the Board would send a fruit basket to the hospital and a plant to her home for when she returns. Vincent Paul Migliore said he would like to officially express that the Board misses her. Vincent Paul Migliore has notified the Department of Education and he reported they are working with us to allow some flexibility that will allow us to have Superintendent’s signature on documents that come out of the district in Dr. Ross’s absence. Eric Chase reported on the status of the Special Education department. He said Dr. Opuda has reviewed the files on October 3 and October 5 and he is scheduled to meet with the Case Managers on October 12, 2012.
b.	Policies for Second Reading <ul style="list-style-type: none"> • GDB Employment of Non-Certified Personnel Vincent Paul Migliore questioned why Non-certified staff includes Speech Therapists. He suggested this policy to be returned to the Policy Committee, apologizing for missing this on first reading. • IIA Instructional Materials • JECB Admission of Tuition and Non-Resident Students • JECBA Admission of Exchange Students • JO Student Records
c.	Approve bills and payments request received from Friends of Newfound Football - To approve the bills and payment request received from Friends of Newfound Football thereby authorizing the District Treasurer to disburse funds from the Football Field Trust Account in the amount of \$861.20. Dan Rossner reported the balance would be close to \$400.00 after disbursement. <i>Add to Consent Agenda – Cross Reference 11a</i>
d.	Field Trips <ul style="list-style-type: none"> • NMMS – 8th Grade Class • NRHS – Denver Center for International Studies – newly empanelled staff senate. Beth Colby and Paul Hoiris made up a field trip form and Paul answered questions. <i>Add to Consent Agenda – Cross Reference 11a</i>
e.	School Census (Policy JD) – Vincent Paul Migliore explained we are required by the State, to report which schools students attend, and what town they live in. Dan Rossner said the Beginning of Year (BOY) Report for October 1 enrollment numbers will be close to 1275.
f.	Set Dates for Budget Hearing (Jan) and First Deliberative Session (Feb) – Include snow dates The date for the Budget Hearing is January 15, 2013, the First Deliberative session is scheduled for the first Saturday in February, February 2, 2013; snow date also a Saturday, February 9, 2013. <i>Add to Consent Agenda – Cross Reference 11a</i>
g.	Temporary Authorization – To allow the Business Administrator to execute Support Staff Employment Contracts on behalf of the District, and other documents not requiring a certified Superintendent’s signature. This was amended by Vincent Paul Migliore for clarification, to include ‘in the absence of the Superintendent, and other documents’.

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<p>9. (continued)</p>		
<p>h.</p>	<p>Status of Communications facilitation efforts by Board – Ruby Hill reported on the first Personnel Survey, 70% of teachers responded. She emphasized the fact the survey showed very positive feedback for Dr. Ross. For the next survey, the focus will be on differentiated instruction; We need to have more parental involvement.</p>	
<p>j. (no “i”)</p>	<p>Tax Cap impact; written reply from State Dept of Revenue Admin (DRA) to website; samples scenarios – Vincent Paul Migliore noted that this year the District voted to have a tax cap. The aggregate amount budgeted cannot exceed 2% of tax cap. A letter for clarification was sent to the DRA by Dan Rossner. The DRA’s reply outlines answers. Vincent Paul Migliore requested the letters to be placed on the Website immediately. There was discussion regarding a petitioned warrant article, with a potential to make the amount even higher. Vincent replied, that is the reason we have legal counsel available at the Deliberative Session. Dan distributed version 1 of the proposed budget for FY 13-14. Dan noted the tax cap is currently estimated at \$233,000.00. There was a brief review of potential employer contribution rate changes for next year’s budget in the areas of retirement and health insurance as well as fuel and transportation.</p>	
<p>z.</p>	<p>Other Business. – Letter of intent to retire from Lynn Niven. The Board accepts her letter of resignation with appreciation for her 20 years of service.</p>	
<p>10.</p>	<p>Public Comment on Agenda Items Only - None</p>	<p>Time:</p>
<p>11.</p>	<p>CONSENT AGENDA – (Continued Discussion, Implementation & Use) “Are there any changes to the Consent Agenda as Agreed Prior?” – None</p>	
<p>a.</p>	<p><i>Items Included on This Meeting’s Consent Agenda:</i></p> <ul style="list-style-type: none"> ✓ Cross reference 6a – School Board Minutes for Approval – Minutes from meetings of: September 10, 2012 October 1, 2012, Non-Public Minutes ✓ Cross reference 9c – Approve bills and payments request received from Friends of Newfound Football. ✓ Cross reference 9d – Field Trips. ✓ Cross reference 9f – Set dates for Budget hearing (January) and First Deliberative Session (February). <p>Action: To approve Consent Agenda as presented</p> <p>Moved by: <u>Paul Rheinhardt</u> Seconded by: <u>Sue Cheney</u></p> <p><input type="checkbox"/> Tabled <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted.</p> <p>RECORDED VOTE: <u>7</u> YES <u>0</u> NO <u>0</u> ABSTENTIONS <u>0</u> ABSENT</p> <p>Minority Votes/Notes:</p>	

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<p>12.</p>	<p>Actions Taken on Discussion Items:</p> <p>a. RE: Leadership Update</p> <p>Action: The Board officially recognizes Dr. Marie Ross’s absence and misses her presence. We would like to send a fruit basket of notable size to her at the hospital as soon as possible and send a plant to welcome her back home when she returns.</p> <p>Moved by: <u>Paul Rheinhardt</u> Seconded by: <u>Sue Cheney</u> <input type="checkbox"/> Tabled <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u> 7 </u> YES <u> 0 </u> NO <u> 0 </u> ABSTENTIONS <u> 0 </u> ABSENT Minority Votes/Notes:</p> <p>b. RE: Policies for Second Reading</p> <ul style="list-style-type: none"> • GDB Employment of Non-Certified Personnel (returned to Policy Committee) • IIA Instructional Materials • JECB Admission of Tuition and Non-Resident Students • JECBA Admission of Exchange Students • JO Student Records <p style="padding-left: 40px;">Allow all policies as written with the exception of Policy GDB</p> <p>Action: To approve all polices as written, with the exception of Policy GDB which is to be returned to the Policy Committee</p> <p>Moved by: <u>Lloyd Belbin</u> Seconded by: <u>Paul Rheinhardt</u> <input type="checkbox"/> Tabled <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u> 7 </u> YES <u> 0 </u> NO <u> 0 </u> ABSTENTIONS <u> 0 </u> ABSENT Minority Votes/Notes:</p> <p>e. RE: School Census (Policy JD) Currently Dan Rossner completes a BOY and EOY report for the state using the district’s Student Information Systems. Data is not collect on students until they enter the school.</p> <p>Action: Refer to Policy Committee for review and to update to reflect the current process.</p> <p>Moved by: <u>Paul Rheinhardt</u> Seconded by: <u>Lloyd Belbin</u> <input type="checkbox"/> Tabled <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u> 7 </u> YES <u> 0 </u> NO <u> 0 </u> ABSTENTIONS <u> 0 </u> ABSENT Minority Votes/Notes:</p>
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12. (continued)	Actions Taken on Discussion Items:
g.	<p>RE: Temporary Authorization – <i>Business Administrator to execute Support Staff Employment Contracts on behalf of the District, and other documents not requiring a certified Superintendent’s signature</i></p> <p>Motion: To temporarily authorize the Business Administrator to execute Support Staff Employment Contracts on behalf of the District, and other documents in the absence of the Superintendent but none which, by law, require the signature of a Superintendent certified individual.</p> <p>Action:</p> <p>Moved by: <u>Vincent Paul Migliore</u> Seconded by: <u>Paul Rheinhardt</u></p> <p><input type="checkbox"/> Tabled <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted.</p> <p>RECORDED VOTE: <u>7</u> YES <u>0</u> NO <u>0</u> ABSTENTIONS <u>0</u> ABSENT</p> <p>Minority Votes/Notes:</p>
h.	<p>Re: Status of Communications facilitation efforts by Board – First Personnel Survey</p> <p>Action: No action required</p> <p>Moved by: _____ Seconded by: _____</p> <p><input type="checkbox"/> Tabled <input type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted.</p> <p>RECORDED VOTE: _____ YES _____ NO _____ ABSTENTIONS _____ ABSENT</p> <p>Minority Votes/Notes:</p>
j. (no “l”)	<p>Tax Cap impact; written reply from State Dept of Revenue Admin to website; samples scenarios</p> <p>Action: Put the Business Administrator’s letter of September 9, 2012 to the DRA and the DRA response of September 14, 2012 information on the SAU4.org website immediately. Additionally, include examples using data from SAU 4 for NASD. Said sampling shall be updated with current data in December, 2012</p> <p>Moved by: <u>Vincent Paul Migliore</u> Seconded by: <u>Paul Rheinhardt</u></p> <p><input type="checkbox"/> Tabled <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted.</p> <p>RECORDED VOTE: <u>7</u> YES <u>0</u> NO <u>0</u> ABSTENTIONS <u>0</u> ABSENT</p> <p>Minority Votes/Notes:</p>
z.	Other Business:
1.	<p>RE: Letter of resignation</p> <p>Action: Accept with appreciation letter from Lynn Niven, who has given 20 years of service to the Newfound Area School District.</p> <p>Moved by: <u>Paul Rheinhardt</u> Seconded by: <u>Lloyd Belbin</u></p> <p><input type="checkbox"/> Tabled <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted.</p> <p>RECORDED VOTE: <u>7</u> YES <u>0</u> NO <u>0</u> ABSTENTIONS <u>0</u> ABSENT</p> <p>Minority Votes/Notes:</p>

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13.	Manifests – None approved at this time.	
14.	Announcements	
a.	Special Meeting of the School Board to consider results of Special Education Study October 22 nd .	
b.	NH School Board Association issued a call for resolutions done annually to all School Board Members. The resolutions are due in October to be considered for the delegate assembly.	
15.	School Events – October / November Calendar attached	See attached sheet
16.	Date of Next School Board Meetings	
	Regularly Scheduled:	Tuesday November 13, 2012
	Planning & Dialogue or Special Meeting: Topic: Special Education Study Results	October, 22, 2012
17.	Discussed motion to reconvene NP session	Time: 9:45 pm
	<p>RE: <input type="checkbox"/> Motion to Adjourn – or - <input checked="" type="checkbox"/> Recess (for a specified period of time) until the following date & time at end of tonight’s Public Session.</p> <p>Action: To recess public meeting to return to Non-Public session</p> <p>Moved by: <u>Paul Rheinhardt</u> Seconded by: <u>Lloyd Belbin</u> <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated RECORDED VOTE: <u> 7 </u> YES <u> 0 </u> NO <u> 0 </u> ABSTENTIONS <u> 0 </u> ABSENT</p>	
18.	Concluding Business	Time: 11:03 pm
	<p>RE: <input checked="" type="checkbox"/> Motion to Adjourn - or- <input type="checkbox"/> Recess (for a specified period of time) until the following date & time at end of tonight’s Public Session.</p> <p>Action: No Action was taken as a result of recessed Non-public Session.</p> <p>Moved by: <u>Paul Rheinhardt</u> Seconded by: <u>Lloyd Belbin</u> <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated RECORDED VOTE: <u> 7 </u> YES <u> 0 </u> NO <u> 0 </u> ABSTENTIONS <u> 0 </u> ABSENT</p>	
Template Used:	\\SAU2012\Proposed agenda\ Proposed Agenda Template v9	
19.	Commence Strategy session on Collective Bargaining Agreement.	This is a private meeting of the School Board.
a.	This session is not subject to Right To Know Law and no minutes will be available for public scrutiny. Please consult RSA 91:A-2, I, “Meetings Open to the Public” (and what does not include a “meeting”).	
Public Meeting Attendee List	<p>School Board Members Present: Vincent Paul Migliore (Bridgewater), Ruby Hill (Danbury), Susan Cheney –arrived 6:25 (Alexandria), Lloyd Belbin (Bristol), Jiri Hajek – arrived 6:15 (Groton), Don Franklin (Hebron), Paul Rheinhardt (New Hampton).</p> <p>Staff Present: Daniel Rossner, Business Administrator; Miriam Freeman, Teacher Liaison; Eric Chase, Principal NMMS; Michael O’Malley, Principal, NRHS; Paul Hoiriis, Assistant Principal NRHS; Fred Robinson, Media; Leah McDevitt, Clerk.</p> <p>Public: Hailey McAfee, Alexandria.</p>	

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Non-public Minutes

<i>Date/Time of Meeting:</i>	10.09.2012	<i>Scheduled Start:</i>	6:00 PM		
<i>Location of Meeting:</i>	Newfound Regional High School Library Media Center				
<i>Videographer:</i>	None	<i>Assistant:</i>	None		
School Board Members:			Present	Excused	Absent
Suzanne Cheney	(Alexandria, 2013)	scheney2@myfairpoint.net	✓ (arrived 6:30pm)		
Vincent Paul Migliore, CH	(Bridgewater, 2013)	vpigliore@budgetblinds.com	✓		
Lloyd Belbin	(Bristol, 2014)	lbelbin@juno.com	✓		
Ruby Hill, Vice CH	(Danbury, 2015)	topaztuesday@yahoo.com	✓		
Don Franklin	(Hebron, 2015)	dgbrown@yahoo.com	✓		
Paul Rheinhardt	(New Hampton, 2014)	psrheinhardt@metrocast.net	✓		
Jiri Hajek	(Groton, 2015)	icefoxlab@peoplepc.com	✓ (arrived 6:15pm)		
Administration:					
Daniel Rossner	Business Administrator	drossner@sau4.org	✓ (partial attendance; starting at 6:40pm, first session only)		

At 6:00 PM and pursuant to RSA 91-A:3, II(b) and RSA 91-A:3, II(c) the Chair entertained a motion to go into Non Public Session adjourning to Room 106 at the Newfound Regional High School; made by Paul Rheinhardt, seconded by Lloyd Belbin. The roll was called 5-0-0-0 (Groton, Alexandria absent).

Topics discussed included:

1. September Survey Results, responded to by 70% of teachers.
2. Status of the Superintendent.
3. Details associated with appointing an Acting versus Interim Superintendent.

At 7:10PM Paul Rheinhardt moved, Ruby Hill seconded to recess from nonpublic session and return to public session. Motion passed unanimously 7-0-0-0.

At 10:15 PM by unanimous consent, the Chair adjourned the Board back into the recessed Non Public Session from 7:10PM earlier in the evening, adjourning to Room 106 at the Newfound Regional High School; made by Paul Rheinhardt, seconded by Lloyd Belbin; with no objection.

Topics discussed included:

4. Candidates for the position of Acting and Interim Superintendent as well as timetables.

At 11:03PM Paul Rheinhardt moved, Lloyd Belbin seconded to leave nonpublic session and return to public session. Motion passed unanimously 6-0-0-1 (Danbury, excused due to illness).

Respectfully submitted,
Vincent Paul Migliore, Chair

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