

Notice: These minutes are in D R A F T format, and shall remain as such as the legal record in compliance with RSA 91:A in their written archival form. They are likely to contain errors and may be in need of correction which can only be done in public in a properly-posted, subsequent meeting of the School Board. Accordingly, you are referred to the minutes of a subsequent (i.e. future -- but not necessarily the next sequential) meeting of the Board to identify what may have been changed as an approved and properly modified record in compliance with law.

NEWFOUND AREA SCHOOL DISTRICT  
**School Board Minutes**  
March 2, 2020  
Non-Public Session: 6:00 p.m. cancelled  
Public Session: 6:30 p.m.  
Location: LMC- Newfound Regional High School

- I. Call to Order by alternate Mike O’Malley at 6:43 p.m.
- II. Pledge of Allegiance
- III. Record Roll:
 

Sue Cheney, Alexandria	present
Michael O’Malley, Bridgewater	present
Heidi Milbrand, Bristol	present
Melissa Suckling, Danbury	present
Jeff Levesque, Groton	excused absent
Jason Robert, Hebron	excused absent
Christine Davol, New Hampton	present
- IV. Nonpublic Session: 91-A:3(a): The dismissal, promotion, or compensation of any public employer or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.
- V. Nonpublic was not needed for this meeting.
- VI. Approval or Modification of Agenda  
None
- VII. Approval of Minutes
  - a. February 1, 2020 (Deliberative Session)  
No corrections
  - b. February 3, 2020  
p. 3, X.a. Please add, *“Over 100 people attended the Alexandria meeting and only 86 were at the District Deliberative Session. It is important that people attend these sessions so information can be conveyed to others.”*
- VIII. Public Comment  
Peter Dumont, Alexandria noted the challenge to attend the Deliberative Session when there are TTCC sport events scheduled at the same time and it is important for parents to be there to watch their children play in these games. Hard to make a decision with time constraints for young families.

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## IX. Correspondence

None

## X. Announcements and Recognition

a. Student Liaison Report -none

b. Staff Liaison Report

c. Superintendent Report

Stacy Buckley combined her report with Chelsea Vittner's report.

The Superintendent wished to thank Christine Davol for her time on the school board representing New Hampton as this will be her last official meeting and thanks was also extended to Heidi Milbrand who is running for re-election from Bristol.

Administrators nominated Nora Foster, New Hampton Community School PTO President, for the Lakes Region 2020 "Champions for Children" award. Stacy was pleased to announce that Nora has won the Lakes Region Award and will now move onto the State Award process. Two years ago Les Dion was nominated for the same award and she won at the state level.

Stacy highlighted recent implementations like the new student information system, curriculum design, professional development for teachers and she updated the board on the coronavirus.

Concerning the coronavirus Christine Davol noted we should be educating the students in how to distinguish between false and/or misleading statements and the ones with reliable information.

d. Other

Heidi Milbrand has been enjoying the time she spends reading to the elementary students. She participated in the candidates' forum on Saturday and then attended the girls' basketball game.

## XI. Old Business

a. Policy- 2<sup>nd</sup> read and approval

i. AC: Non-discrimination, equal opportunity employment and district anti-discrimination plan

ii. AC-E: Annual notice of contact information for human rights officer, title IX coordinator, 504 coordinator and civil rights agencies (New policy)

iii. GBK: Prohibition regarding use and possession of tobacco products, e-cigarettes, and e-liquids in and on school facilities and grounds

iv. JFCI: Student alcohol, tobacco, and other drugs

v. BDDG: Minutes

vi. EBCA: Crisis Prevention and Emergency Response Plans

vii. EBCB: Fire and All Hazards Drills

viii. EH: Public Access to school district records

ix. EH-R: Administrative Procedures for public access to district records

x. FEG: Supervision of construction: Clerk of the Works/Project Manager

xi. GDB: Employment of support staff and program specialists

xii. IGAG: Teaching about alcohol, drugs, and tobacco

xiii. IHCD: Advanced Coursework/advanced placement courses

xiv. JLDBB: Suicide Prevention

Christine Davol explained these policies required updating due to changes in the law. She said JLDBB: Suicide Prevention will be challenging to implement due to the amount of time and the number of people that will need to be trained. Stacy Buckley confirmed that the law

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makes it challenging and is an unfunded mandate as we will need to pay people to attend. Stacy also noted that we need to write a plan that is approved by the school board.

XII. New Business

a. Field Trip(s) Approval

Alex Sobolov requests to take five SALT students to Omni Mt Washington Resort 3/17 to 3/18 to attend the 2020 NH Student Leadership Conference.

Shelley Doucette requests to take 20 NHCS third grade students to the New England Aquarium June 10.

Peter Dumont, high school science teacher was present to answer questions concerning his request to take 12 ELO students to Acadia National Park 6/26 to 6/30 funded by Project Promise.

b. Confirmation of Robotics Field Trip Approval

As presented, Don White requested to take 10 students to Bedford NH over vacation 2/27 – 2/29 to a Robotics Competition at Salem High School

c. Nomination of NHCS Guidance Counselor

Stacy noted the nominee, Kristin Tilton from New Jersey is experienced and personable and will begin 3.3.20.

d. Retirement Acceptance

Monica Jackson, NRHS Guidance Director effective 6.30.20. Mike O'Malley noted that Monica will be missed after 14 years at the high school. She did an excellent job motivating students to graduate often times going above and beyond to remove obstacles from the path.

e. Update on RFQ for Performance Contract

Concerning bids for an ESPC (Energy Saving Performance Contract) Stacy noted that this will be a big project and wanted to ensure that we are open and transparent throughout. Jason Torsey, Bill Kindl and Mike Limanni provided an update to the board regarding the RFP and the process that will be done moving forward. Melissa and Heidi are on the facilities committee as well and have been a part of this process. Jason Torsey gave a handout that detailed goals, and phases of the energy saving plan. Bill Kindl, Facilities Director, spoke of how all-encompassing the plan is because it involves, ceilings, lighting, doors, and motors. The goal is to create a well-lit, warm clean environment for students, staff and faculty conducive to optimal performance. Mike Limanni followed up the discussion and answered questions on financing that would involve a warrant article.

f. Policies for rescinding (duplicate policies of those approved for 2<sup>nd</sup> read)

i. BDDG-R- Access to minutes and public records

ii. GBA-Equal Opportunity Employment

iii. IGCD- Advanced Coursework/Advanced Placement Classes

Stacy explained that these policies are incorporated in policies that were just approved.

For example, BDDG-R is incorporated now into BDDG and so there is no need for R.

If we approve the 2<sup>nd</sup> read policies then we should rescind the duplicates.

XIII. Public Comment (on agenda items only per policy BDDH, 5 minute limit)

None

XIV. Motion on Consent Agenda

None

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XV. Motion on Individual Agenda Items

Melissa Suckling made a motion to accept the February 3, 2020 minutes as amended. Sue Cheney seconded. Vote 5-0-0-2 (Groton, Hebron excused absent) ***Motion Passed***

Melissa Suckling made a motion to accept the February 1, 2020 minutes. Sue Cheney seconded. Vote 4-0-1-2 (Groton, Hebron excused absent; Bristol abstained) ***Motion Passed***

Sue Cheney made a motion to approve the field trips as presented. Heidi Milbrand seconded. Vote 5-0-0-2 (Groton, Hebron excused absent) ***Motion Passed***

Melissa Suckling made a motion to confirm the robotics team field trip over the vacation as presented. Christine Davol seconded. Vote 5-0-0-2 (Groton, Hebron excused absent) ***Motion Passed***

Christine Davol made a motion to accept the nomination of Kristin Tilton for NHCS Guidance Counselor effective 3.3.20. Melissa Suckling seconded. Vote 5-0-0-2 (Groton, Hebron excused absent) ***Motion Passed***

Heidi Milbrand moved to accept the retirement of Monica Jackson, NRHS Guidance Director effective 6.30.20. Mike O'Malley seconded. Vote 5-0-0-2 (Groton, Hebron excused absent) ***Motion Passed***

Sue Cheney made a motion to approve 14 second read policies as presented. Christine Davol seconded. Vote 5-0-0-2 (Groton, Hebron excused absent) ***Motion Passed***

Christine Davol made a motion to rescind the policies as presented to accept the policies of the policy committee. Sue Cheney seconded. Vote 5-0-0-2 (Groton, Hebron excused absent) ***Motion Passed***

XVI. Financial

- a. Approval of Manifest(s)  
None

XVII. Adjournment

Christine Davol made a motion to adjourn at 7:40 p.m. Sue Cheney seconded. Vote 5-0-0-2 (Groton, Hebron excused absent) ***Motion Passed***

Respectfully submitted by Ruth Whittier, School Board Clerk

District staff present: Stacy Buckley- Superintendent, Mike Limanni-Business Administrator, Anne Landry-Student Services, Kim Sarfde-Curriculum Coordinator, Paul Ciotti-Technology Director, Jason Torsey, Assistant Facilities Director, Bill Kindl, Facilities Director

Public present:

Norma Ross, Danbury

Peter Dumont, Alexandria

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School Board Meeting, Monday 3/2/2020

ESPC (Energy Saving Performance Contract)

Lighting, HVAC controls, windows, insulation, motors, actuators, boilers, pumps, etc.

- Goal:
1. Provide an ideal learning environment for our students.
  2. To maximize energy cost savings in order to pay for upgrades
  3. Occupancy comfort
  4. Reliability of building systems
  5. Reduced maintenance costs
  6. Improve IAQ

First of four phases

1. RFQ Phase
  - a. 2/11/20 Toured w reps of four companies; Siemens, Honeywell, Johnson Controls and EEI ( Energy Efficient Investments)
  - b. 3/11/2020 - Proposals Due**
  - c. 3/16/2020 - Proposal Review and Selection of Finalists
  - d. 4/6/2020 - Contractor Interviews if required
  - e. 4/21/2020 - Contractor Selection and Reward
2. Detailed Energy Audit Phase
  - a. 9/7/2020 - Audit, Final Report and Presentation
  - b. 9/14-9/18/2020 - Contract Negotiation
  - c. 4/5/2021 - Board Approval and signatures to execute contract
3. Energy Performance Contract Phase
  - a. 7/01/2021 - Installation
4. Commissioning/Monitoring Phase
  - a. TBD - Commissioning
  - b. TBD - Monitoring
  - c. TBD - Training
  - d. TBD - Other
  - e. TBD - Proposed Contract Term

Financing

- Cost-neutral
- Guaranteed savings will be payment cost
- No hit to operating budget