

Notice: These minutes are in D R A F T format, and shall remain as such as the legal record in compliance with RSA 91:A in their written archival form. They are likely to contain errors and may be in need of correction which can only be done in public in a properly-posted, subsequent meeting of the School Board. Accordingly, you are referred to the minutes of a subsequent (i.e. future -- but not necessarily the next sequential) meeting of the Board to identify what may have been changed as an approved and properly modified record in compliance with law.

NEWFOUND AREA SCHOOL DISTRICT

**School Board Minutes**

Monday, March 25, 2019

Public Session: 6:30 p.m.

Non-Public Session: Immediately following Public Session

Location: LMC- Newfound Regional High School

- I. Call to Order by Superintendent of Schools Stacy Buckley at 6:30 p.m.
- II. Pledge of Allegiance
- III. Record Roll:

Sue Cheney, Alexandria	excused absent
Michael O'Malley, Bridgewater	present
Heidi Milbrand, Bristol	present
Melissa Suckling, Danbury	present
Jeff Levesque, Groton	present
Jason Robert, Hebron	present
Christine Davol, New Hampton	arrived late

Stacy Buckley welcomed new member Mike O'Malley, Bridgewater representative to the board and returning member Melissa Suckling, Danbury representative. Mike and Melissa took the Oath of Office before the meeting began.

- IV. Nomination of Chair of the Newfound Area School Board  
Stacy Buckley asked for nominations for School Board Chair. Jason Robert nominated Jeff Levesque to continue in his position as chair. Melissa Suckling seconded. Vote 4-0-1-2 (Groton abstained) (Alexandria excused absent and New Hampton arrived late) ***Motion Passed***
- V. Nomination of Vice Chair of the Newfound Area School Board  
Jeff Levesque nominated Jason Robert to Vice Chair. Heidi Milbrand seconded. Vote 4-0-1-2 (Hebron abstained) (Alexandria excused absent and New Hampton arrived late) ***Motion Passed***
- VI. Appointment of District Treasurer  
Jeff Levesque nominated Michelle LaCroix to District Treasurer. Jason Robert seconded. Vote 5-0-0-2 (Alexandria excused absent and New Hampton arrived late) ***Motion Passed***

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- VII. Appointment of District Clerk  
Melissa Suckling nominated Ruth Whittier to District Clerk. Heidi Milbrand seconded. Vote 6-0-0-1 (Alexandria excused absent) ***Motion Passed***
- VIII. Approval or Modification of Agenda  
None
- IX. Presentation:
- a. Growth Mindset (Bridgewater-Hebron Village School)  
Dana Andrews named the teachers who were the driving force behind the BHVS initiative, Power of Possibility, or POP, based on Carol Dweck’s book, “Growth Mindset.” Growth Mindset is a way for students and educators to persevere and grow from their own mistakes or challenges. The teachers and students presented information about a growth mindset and answered questions from the school board. Dana Andrews said POP requires rigorous Depth of Knowledge and takes STEM to the next level.
  - b. Prize Speaking Presentations (Danbury Elementary School)  
Alison Roberts introduced five champion prize speakers from each grade level, Tres, Hayden, Madison, Sophia and Shannon. Each recited their winning poems.
  - c. Introduction to Bleu (Newfound Regional High School)  
Stacy Buckley explained that Bleu, Therapy Dog, is a pilot project. Madison Paige made Bleu the subject of her senior project, “The Benefits of Therapy Dog”. Bleu is a mixed breed rescue dog brought into the high school guidance department two days a week to help students de-stress, reduce anxiety and raise self-esteem. Bleu earned a Certificate Level one and is working on Level two for behavior management. Bleu has been well received by faculty, staff, and students at NRHS.
- X. Approval of Minutes
- a. March 11, 219  
No corrections. Placed on Consent Agenda.
- XI. Public Comment
- Bryan Richardson, Alexandria appreciated the Bleu presentation because he is thinking of getting a Therapy Dog for his grandson to travel with to nursing homes after school.
- April Nguyen, Newfound alumna noted that she participated in the Prize Speaking Contest when she was in school and she appreciates that Newfound carries on the annual tradition because it is a wonderful opportunity for elementary students.
- XII. Correspondence
- Jeff Levesque noted there is a letter to Paul Hoiriis from the New England Association of Schools and Colleges, Inc. Commission on Public Schools. The letter outlines acceptance of the 2-year follow up report that is required to be submitted.

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### XIII. Announcements and Recognition

#### a. Student Liaison Report

Tuan Nguyen said students take SAT tests April 9, 10, and 11. Prom is coming May 11. Spring sports, baseball, softball and track have started. Cheer competed in the Regional New England Championship in Massachusetts on March 16. Jerry is the new Robot.

#### b. Staff Liaison Report

BES welcomed over 250 people at Family Game Night last week. Breakfast and Books is coming. Bonnie Fletcher gave some school history at DES. Auditions are this week for NMMS Spring Performance. Travis Roy will speak to an assembly at the high school tomorrow for grades 6-9.

#### c. Superintendent Report

- Stacy Buckley attended an excellent conference in Chicago with school administrators.
- The March 22 Teacher Workshop Day continued our work towards moving to a 100% Competency Based k-12 system.
- Bicentennial Concert is April 10 at 6:30 p.m.in the high school gym with performances by the NRHS and NMMS Band and Chorus. Highlight will include the inaugural performance of “The Bristol Bicentennial March” by Ed Judd.
- Healthtrust health insurance has informed the district of a zero percent increase.
- Lakes Region Superintendents are discussing student mobility. How many left or moved in. NMMS had 18% transition population. NRHS only 4 %. BES 24%. NHCS 33%. B-HVS 23%. DES had a 45% transition population change from January to January.

#### d. Other

At this point in time, Tuesday, June 25 is the last day of school. Watch for additional information.

### XIV. Old Business

Jeff Levesque has only received one completed evaluation from board members. Stacy will email the school board evaluation by survey monkey.

### XV. New Business

#### a. Review of Election Results

Everything passed including the Operating Budget and Expendable Trust Fund so we will discuss later what to put in the fund. The Budget Committee will calculate the Default Budget and Stacy will work with them on that. The advisory warrant will be discussed at a future meeting.

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- b. Field Trip(s)  
 BES second grade Kayla Valley requests to take 40 students on a day trip to Norwich, VT (Montshire Museum) May 30, 2019.
- DES grades 3-5 Alison Roberts requests to take 28 students to the Boston Museum of Science May 30, 2019.
- BES fifth grade Elisa Guerrero requests to take 28 students to walk the Freedom Trail in Boston June 5, 2019 (rain date June 6, 2019).
- c. Board acceptance of Donation for NMMS from Friends of Newfound Drama (\$1,000)  
 Jay Lewis requests board approval for a \$1000 donation from the Friends of Newfound Drama to the NMMS drama program.
- d. Proposed Meeting Schedule  
 Board discussed changing the March 2019-March 2020 proposed meeting schedule from the second and fourth Monday each month to the first and third Monday. Jeff explained a board member has an obligation the second and fourth Monday is the reason for the change. No objections from the board. The next meeting will be April 15 and not April 8. May will meet the first and third Monday that is May 6 and May 20. An updated meeting schedule will be provided at the next meeting.
- e. Committee Assignments  
 Board discussed the 2019-2020 Committee Assignments and signup sheet. Jeff asked members to pick 2-3 assignments and send requests to him. Stacy can provide board members with more information on committees if needed. Stacy also needs 2 board members for the Co-curricular Committee. Stacy said the Budget Committee is holding an organizational meeting April 4. Jason Robert would like to see a Budget Committee member attend School Board meetings to hear all the discussion and keep informed.
- f. Manifest Approval Sign Up  
 Board discussed the Manifest Approval Process, which is to stop in the SAU to review bills. Manifest Approval Sign Up means two people signup every month. Board discussed ways of reviewing bills before they are paid. Time commitment can be a challenge. Melissa and Heidi thought electronic approval would be good. Mike Limanni will do a live voucher demo at a future meeting.
- g. Resignation  
 Alison Bagley, NMMS 8<sup>th</sup> grade Science Teacher is resigning effective 6/30/19.

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- h. Approval of Support Staff Handbook  
Stacy Buckley presented the 2019-2020 Support Staff Handbook with minor updates that she highlighted.  
Handbook placed on Consent Agenda
- i. Approval of Specialist Handbook  
The 2019-2020 Specialist Handbook presented with minor updates consistent with those in the Support Staff Handbook.  
Handbook placed on Consent Agenda
- j. Approval of Job Description Revisions
  - i. NRHS Athletic Director
  - ii. NMMS Athletic Coordinator
  - iii. Extended Learning Coordinator/Senior Projects
  - iv. Accounting Coordinator
 Stacy Buckley introduced four job descriptions with changes to titles and/or duties consistent with the current roles and responsibilities.  
Placed on Consent Agenda
- XVI. Public Comment (on agenda items only per policy BDDH, 5 minute limit)  
Bryan Richardson, Alexandria commended Pete Cofran for the work he has accomplished as Athletic Director.
- XVII. Jeff Levesque announced the need to enter Non-Public Session RSA 91-A:3 (c):  
Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.  
Roll call vote was taken: Alexandria-excused absent, Bridgewater-yes, Bristol-yes, Danbury-yes, Groton-yes, Hebron-yes, New Hampton-yes  
**Non-Public Minutes**
- Present in Non-public: Jeff Levesque, Jason Robert, Christine Davol, Melissa Suckling, Heidi Milbrand, Mike O'Malley, Stacy Buckley (Superintendent)  
The board discussed a parent request for their child to remain at Bristol Elementary School until the end of the school year, as they were moving out of the district.  
Jason made a motion to leave non-public session at 8:30 p.m. Jeff seconded the motion. A roll call vote was taken: Groton- yes, Hebron- yes, New Hampton- yes, Danbury- yes, Bristol- yes, Bridgewater- yes
- XVIII. Motion on Consent Agenda  
Minutes March 11, 2019  
Field Trips  
Handbooks  
Job Descriptions  
Melissa Suckling made a motion to accept the Consent Agenda. Heidi Milbrand seconded. Vote 6-0-0-1 (Alexandria excused absent) **Motion Passed**

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XIX. Motion on Individual Agenda Items

Jason Robert moved to accept the resignation of Alison Bagley, 8<sup>th</sup> grade Science Teacher effective 6/30/19. Jason worked with Alison at the middle school for years. Melissa Suckling seconded. Vote 6-0-0-1 (Alexandria excused absent) ***Motion Passed***

Christine Davol moved to accept the (\$1000) donation for NMMS from Friends of Newfound Drama. Mike O'Malley seconded. Vote 6-0-0-1 (Alexandria excused absent) ***Motion Passed***

Jeff Levesque made a motion to recommend a 2% increase in the salary matrix for custodial personnel. Jason Robert seconded. Vote 6-0-0-1 (Alexandria excused absent) ***Motion Passed***

Jeff Levesque made a motion to approve a student whose family is moving from the district to continue to attend BES through the end of the school year. Mike O'Malley seconded. Vote 6-0-0-1 (Alexandria excused absent) ***Motion Passed***

XX. Financial

- a. Approval of Manifest(s)  
None

XXI. Adjournment

Jeff Levesque made a motion to adjourn at 8:31 p.m. Heidi Milbrand seconded. Vote 6-0-0-1 (Alexandria excused absent) ***Motion Passed***

Respectfully submitted by Ruth Whittier, School Board Clerk

District staff present: Stacy Buckley, Superintendent; Mike Limanni, Business Administrator; Anne Landry, Student Services Administrator; Paul Ciotti, Technology Director

Public present: Mark and Tracey, Alexandria; Ryan and Rebecca McFarland, Bridgewater; Jeanette Shedd, B-HVS; Shannon Folan, B-HVS; Jason Jenkins, New Hampton resident (B-HVS staff); Jennifer Kay, B-HVS; Dana Andrews, B-HVS

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