

Notice: These minutes are in D R A F T format, and shall remain as such as the legal record in compliance with RSA 91:A in their written archival form. They are likely to contain errors and may be in need of correction which can only be done in public in a properly-posted, subsequent meeting of the School Board. Accordingly, you are referred to the minutes of a subsequent (i.e. future -- but not necessarily the next sequential) meeting of the Board to identify what may have been changed as an approved and properly modified record in compliance with law.

NEWFOUND AREA SCHOOL DISTRICT

School Board Minutes

Monday, May 14, 2018

Non-public session: 6:00 p.m.

Public Session: Immediately following Non-Public Session

Location: LMC- Newfound Regional High School

- I. Call to Order by Jeff Levesque at 6:04 p.m.
 - II. Pledge of Allegiance
Jeff Levesque asked the audience for a moment of silence to recognize passing of Francis Morrill, a longtime NASD employee.
 - III. Record Roll:

Sue Cheney, Alexandria	present
Vincent Paul Migliore, Bridgewater	present
Heidi Milbrand, Bristol	present
Jeff Levesque, Groton	present
Jason Robert, Hebron	present
Christine Davol, New Hampton	arrived 6:15 p.m.
Sharon Klapyk, Danbury	present
 - IV. Vincent Migliore made a motion to enter Non-public session: 91-A (3) (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.
Heidi Milbrand seconded. Vote was by roll call. Alexandria-yes; Groton-yes; Hebron-yes; Bridgewater-yes; Bristol-yes; New Hampton -absent; Danbury-yes ***Motion Passed***
- Jeff Levesque called the public meeting back to order at 6:50 p.m.
- Chris Davol arrived during non-public session at 6:15 p.m.

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- The board returned from non-public at 6:45 p.m. Jeff Levesque made a motion to seal the non-public minutes for one year. Sharon Klapyk seconded. Vote was by roll call. Alexandria-yes; Groton-yes; Hebron-yes; Bridgewater-yes; Bristol-yes; New Hampton - yes; Danbury-yes
7-0-0-0 *Motion Passed*
- Jeff Levesque read the added comment on the agenda pertaining to the structure of public comment.

V. Approval or Modification of Agenda
New Business Request from Babe- Ruth Board of Directors and Food Service Presentation were moved forward on the agenda.

VI. New Business

- a. Jeff Levesque recognized Babe-Ruth representative Dennis R. Fitton, II, fundraising coordinator for the Tapply Thompson Community Center who made a request to the School Board for funds from the NASD to be applied to Kelley Park Scoreboard project to achieve goal of adding new scoreboards at Kelley Park. Dennis Fitton explained the scoreboards were recently installed. Generous donation of \$9000 was received from Town of Bristol. Banquet event at Kathleen’s Cottage also brought in \$4600. The TTCC will cover line items installation and purchase of new poles (\$2690) and electrical work (\$2240). The fundraising committee is asking for a donation up to \$5,000 toward the cost of the score board.. Dennis Fitton said his time is voluntary since he is a member of the National Guard and mostly volunteer labor has made the scoreboard project a reality that will accommodate sports teams and benefit the whole community.
- Stacy Buckley reminded the board that the district pays \$8000 annually to Kelley Park.
 - Sue Cheney said we do pay for use of the field but this is extra and she thinks we should contribute something to the central facility that is used by so many children.
 - Jeff Levesque said timing is not the best for several reasons. We provided less than the request from NHCS PTO for money towards a school property playground last year. This year some of the public thinks we overstepped our boundaries in the budget process.. Jeff Levesque said he supports athletics and the TTCC but timing is bad.
 - Vincent Migliore sat on the Football Field Oversight Committee and that sport acquired a press box and scoreboard by donations and volunteer work. He is concerned about other parks in other towns in the district.
 - Heidi Milbrand said that as a business owner she would have attended the banquet fundraiser if she heard of it. The board would be willing to collaborate on an event to help fundraise but purse strings are tight. Dennis Fitton said that one member of the TTCC Board of Directors raised the question, “If no donation is made by the NASD are we going to let NMMS use the scoreboard?”

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- Jeff indicated that the board would make a decision at some point and we would get back to them.

b. Food Service Presentation

i. Overview of program progress

Chris Cantlin, Café Services, and Chris Faro, Director of Client Relations, agreed that staffing had been an issue at the beginning of this year. They spoke about training, open houses, and new food options. Next steps: increase options, provide services for an after school program at DES, help a concession stand at the high school and start a “breakfast after the bell” at the elementary schools to increase access. To recap, Chris Faro said feedback has been positive but the program took longer than expected. Hoping for continued success.

ii. Recommendation for lunch prices for 2018-2019

The NASD business office and Food Service Management Company both recommend that lunch prices remain the same for fiscal year 2019.

VII. Approval of Minutes

a. April 9, 2018

Corrections:

Page 2 first sentence “Board returned from non-public at 6:29 p.m.” should be placed further down and above the sentence, “Jeff Levesque called the public meeting back to order at 6:33 p.m.”

Page 2 section VI sixth sentence from bottom should read, “Archie Auger has a definition of default budget (NHRSA 40:13 IX section B) that says one time expenditures are not to be put in the default budget.”

Page 3 first paragraph at the top should read, “Archie Auger proposes the board discuss holding a special meeting and modify the *operating* budget in a manner that will not affect the educational program of students.”

Page 3 sixth and eighth bullet from the top should read, “Vincent Migliore said the long term solution is something that we can consider implementing for purposes of allowing the public to vote. Technically the issue has been voted on because the planning process that we adopted last year has been put in place by the school board as the governing body and when we built the operating budget for this year for consideration that money was in the operating budget and you voted on it and I might add that you decided that the operating budget was too high and that the default budget would be the alternative for the board. For those of you that recall I thought better of it after the fact and decided to support the default budget because, we had significant monies in both the maintenance trust fund and the retained fund balance. The Maintenance trust fund was only funded

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at a dollar this year for that reason. We had a significant retained fund balance. So the technicality is that the voters did in fact have a chance to vote on it as a bottom-line budget. You decided as voters not to agree to that just barely but nonetheless the default budget comes into play. Of the alternatives before us, the least palatable one I think is for us to sue ourselves and to try to force something that we believe we did within the confines of the law. The alternatives to that might be a compromised posture and I say that in lieu of having a special meeting at this point which we are legally able to do under RSA 40:13...something I am struggling with trying to opt for and the reason is that in a meeting where you build the budget you can raise it only with the ceiling of 10%...the point I'd like to make, the downside of that 10% limitation. The problem is here is no floor on the downside. So in theory if the public is as mad as it seems you are, you could vote to reduce the budget to zero. I think that's correct (verified yes by attorney). I don't think that this district is foolish enough to do something like that but I think you are mad enough to do something more significant than the \$712,000. So I am struggling with holding a special meeting to do as Archie is requesting but there may be another compromise that could be worked in. It would take us a couple of meetings to do that along the lines of what Dana said. Archie alluded to it when we talked about putting in a special article to approve capital improvement plan expenditures and I came up with an approach to articulate as part of a new proposed procedure that I requested of the chair to talk about later this meeting as a potential compromise."

Page 5 seventh bullet from the bottom should read, "Sue Cheney spoke about payments on a bond. If you were to put an article out there for a bond your payments on the bond would have to be small in order to fit within that tax cap. Even the yearly payments would have to fit in within the tax cap. You have to figure interest also.

Page 6 second bullet from the top should read, "Vincent Migliore said that I said that we have five buildings. That's actually true- DES, NHCS, BES, NMMS, and NRHS. We also have BHVS- we only maintain 5 because BHVS is actually maintained by the citizens of Bridgewater and Hebron.

VIII. Public Comment
None

IX. Old Business

- a. Confirmation of Committee Assignments
Presented to board members by Jeff Levesque.
- b. Board review of Default budget and recommendations

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Jason Robert inquired if a surplus is anticipated. Michael Limanni said yes and by the next meeting we should have good estimates. He is estimated a \$400,000 to \$500,000 surplus at the end of the year after paying for the roof. Several scenarios were discussed like returning money to taxpayers and/or taking money out of the maintenance fund.

- Jeff Levesque asked the board if Archie Auger could address them. Yes.
- Archie Auger reminded the board that the voters spoke at election time. Archie noted that the public said that they don't want that Operating Budget as presented. He noted that he believes the CIP still should not be in the default budget because the public has not voted on it.
- Stacy Buckley said there is no legal obligation for public to vote on it. The School Board voted on it and that is all that is legally required.
- Archie Auger said items were put in the default budget and RSA 40:13 says "has to appear in previous budget."
- Vincent Migliore spoke about holding a special meeting. Jeff Levesque asked the board if anyone else was interested in holding a special meeting. By consensus, no one else on the board was interested in holding a special meeting. He asked should we talk about giving money back. Sharon Klapyk said we do every year and we should move forward with the CIP to pay for safety items.
- Heidi Milbrand said the public is upset and thinks money should be returned, because for one thing taxes went up. Jeff Levesque explained why taxes went up, less adequacy aid, money was returned the year before and that made it look like it went down prior, also the \$800,000 for the new roof.
- Archie Auger qualified that the public is upset because no separate article was proposed for the CIP and the CIP was put in the default budget. The \$800,000 shouldn't have been put in the operating budget.
- Jeff Levesque said we will bring the topic back at another meeting.

c. NRHS Roof update and possible bid approval

Michael Limanni said bids are not ready for tonight but will be by next meeting.

d. Food service transfer of \$95,000

The 2018 School year adopted budget includes a general fund transfer of \$95,000 to food services fund. Since the contract with Café Services program is not expected to lose money, the business office recommends the board vote to limit this transfer to \$40,000 to help food services program with emergency repairs and equipment purchases that used to be paid out of facilities services budget. This would leave \$45,000 in the operating budget available to return to taxpayers.

e. Summary of Hebron Legal Fees

The total cost for legal services that the NASD has expended in the process of transferring the Hebron Village School property to the Town of Hebron is \$336 that is a relatively small amount to pay.

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- f. Request to waive one more student day due to recent snow storm
Stacy Buckley noted that April 16 was an unexpected snow day. In order to continue end of the year planning Stacy is asking the board to waive one more student day. Students will continue to meet the hourly requirement as outlined in state law. Seniors can still graduate on Saturday, June 16 as they also continue to meet the hourly requirements.
- g. Stacy provided the board the plan for teachers and support staff. See attached minutes. Resignations
Scott Rodrigue (MS Special Education), Sandy Frost (PT elementary PE) and David Bresnahan (PT elementary Band)
- h. Nominations
Catherine Vanderbok (Elementary Music) Julie Burr (6th grade math), and Samantha Austin (NHCS special education)
- i. NTU request to begin negotiations
Stacy Buckley received an intent to bargain from the Newfound Teachers Union, Terri Donovan. It was suggested that the first meeting date be June 13 at 6 p.m. Jeff Levesque, Sue Cheney, and Jason Robert will negotiate on behalf of board. Vincent Migliore raised the concern about not talking about the possibility of full board participation in the negotiations. Jeff Levesque thinks the Union is intimidated by a large board in attendance and may end up in arbitration. Logistics is difficult for all members attending at once. Three people works best. The board was in consensus to have the 3 members do the negotiations.
- j. 2nd Read Policy GBHI: Staff Participation in Political Activities
Two adjustments had been made as requested at the last meeting.
Item placed on Consent Agenda.
- k. Field Trip Approval(s)
- Jason Jenkins and Melissa Markey request a trip to Boston Freedom Trail with 5th grade B-HVS and NHCS on May 23, 2018. Total cost of the trip is \$1,406.
 - Rebecca Robinson requests to take sixteen 4th and 5th DES students to Boston on June 8, 2018 to study US history. Total cost is \$665.
 - Jay Peringer requests to take NMMS 6th grade to Boston Museum of Fine Arts to enrich their curriculum in social studies, literacy, math and art. Total cost for 94 students is \$1,357.50.
 - Peter Dumont requests to take 12 NRHS students to Acadia National Park and Schoodic Peninsula for experiential learning in science and social studies as related to our National Park System and down east Maine. Total cost of the trip is \$10,051.12 from June 24 to June 27, 2018. Students pay \$40. Scholarships available.
- Field trips placed on Consent Agenda.

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X. Public Comment (on agenda items only per policy BDDH, 5 minute limit)
 Archie Auger, Bristol supports the board and the repairs on the CIP. He is willing to write a warrant article in the coming year. People expect the board to not use the \$713,000 in the default budget and it is a dilemma to give it back but may go a long way to solve the problem.

XI. Motion on Consent Agenda
 April 9, 2018 meeting minutes as amended
 Policy GBHI
 Field Trips (4)

- Vincent Migliore questioned if minutes of April 9 should not be on the Consent Agenda because the minutes are under review. He requests approval of April 9 minutes be removed from Consent Agenda.
- The board agreed to remove the minutes until they were clarified.

Sharon Klapyk made a motion to approve the Consent Agenda. Christine Davol seconded. Vote 7-0-0-0 ***Motion Passed***

XII. Motion on Individual Agenda Items
 Jason Robert made a motion to accept all nominations as presented by Stacy Buckley. Sue Cheney seconded. Vote 6-0-1-0 (New Hampton abstained) ***Motion Passed***

Vincent Migliore moved to pay the \$336 Hebron legal fees. Christine Davol seconded. Vote 7-0-0-0 ***Motion Passed***

Jeff Levesque moved to modify the school schedule as presented by the Superintendent. Heidi Milbrand seconded. Vote 7-0-0-0 ***Motion Passed***

Vincent Migliore moved to transfer \$40,000 from the general fund to food services fund. Jeff Levesque seconded. Vote 7-0-0-0 ***Motion Passed***

Jeff Levesque made a motion to accept the resignations as presented. Jason Robert seconded. Vote 7-0-0-0 ***Motion Passed***

Vincent Migliore moved to confirm the committee assignments as presented. Jeff Levesque seconded. Vote 7-0-0-0 ***Motion Passed***

Sue Cheney made a motion that the district keep the lunch prices the same for 2018-2019 school year. Jeff Levesque seconded. Vote 7-0-0-0 ***Motion Passed***

Jeff Levesque made a motion to provide Dennis Murphy with \$3000 one time compensation for work done above normal working hours. Sharon Klapyk seconded. Vote 7-0-0-0 ***Motion Passed***

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XIII. Financial

a. Approval of Manifest(s)

Sue Cheney moves to approve March manifest. Sharon Klapyk seconded. Vote 7-0-0-0 ***Motion Passed***

XIV. Adjournment

Vincent Migliore made a motion to adjourn at 9:10 p.m. Christine Davol seconded. Vote 7-0-0-0 ***Motion Passed***

Respectfully submitted by Ruth Whittier, School Board Clerk

District staff present: Stacy Buckley, Superintendent; Michael Limanni, Business Administrator; Anne Holton, Student Services; John Lellos, Faculty/Staff Liaison

Public present: Lea Smith, Hill and NBR Baseball/Softball Board; Archie Auger, Bristol; Chris Faro, Café Services; Chris Cantlin, Café Services; Dennis Fitton, Newfound Babe-Ruth Board and TTCC Fundraising Coordinator

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Newfound Area School District

Monday, May 14, 2018

Professional Staff Resignations:

Name	School	Position	Effective Date
Scott Rodrigue	NMIMS	Special Education	6.30.18
Sandy Frost	Elementary	PE	6.30.18
David Bresnahan	Elementary	Band	6.30.18

Professional Staff Nominations:

Name	School	Position	Step/Track
Catherine Vanderbok	Elementary	Music	BA/step 1
Samantha Austin	NHCS	Special Education	MA/13
Julie Burr	NMIMS	6 th grade math	BA/1

approved by school
Board
5.14.18

Newfound Area School District

20 North Main Street
Bristol, NH 03222

www.sau4.org

Tel. (603) 744-5555
Fax (603) 744-6659

March 21, 2018

Dear Mike and Stacy,

I am writing to request additional onetime compensation for Dennis Murphy. With the departure of Mike Shemeley, Dennis has stepped up and taken on many additional tasks that Mike had been responsible for. Whether addressing service requests for our schools, maintaining documentation, or simply making site visits to check on day-to-day operations, Dennis has made a significant effort to maintain the high quality of service that the IT Department expects of him. I am confident that his commitment to both the IT Department and the Newfound Area School District will continue after the position held by Mike Shemeley is filled.

As you may know, our fiber cutover solution with FirstLight Fiber took many months of planning and design. Due to FirstLight's miscalculations, the project stalled, causing us to forego a summer implementation. To avoid pushing this project out to the 2018 summer break, Dennis clocked in four 16-hour days and endless hours of remote work to ensure connectivity among our buildings prior to staff and students returning to school after the February break. There were anticipated issues that we met along the way, but his efforts to persevere remained true. With our planning and commitment, we now have a future ready, scalable infrastructure, which supersedes anything we had prior.

Dennis continues to be a dedicated member of the IT Department and I feel it is imperative that we acknowledge this. Most of the work done by IT is behind the scenes, and not thoroughly understood by those outside of this line of work because of its non-visual nature. Having the Administrative Team approve this request for \$3,000 will prove that we are aware of his efforts and dedication to the Newfound Area School District. Dennis is a valuable employee, and an individual who I would like to ensure we retain on this team.

The additional compensation takes into consideration Mike's position. If filled or replaced by contracted services, it would have been substantially more than this amount.

Thank you in advance for your consideration of my request.

Sincerely,



Paul J. Ciotti
Technology Coordinator
Newfound Area School District

OUR VISION

Students Succeed - Communities Prosper - The World Benefits

Serving: Alexandria-Bridgewater-Bristol-Danbury-Groton-Hebron-New Hampton

Committee Assignments
2018-2019

	<u>Jason</u>	<u>Sue</u>	<u>Vincent</u>	<u>Heidi</u>	<u>Jeff</u>	<u>Sharon</u>	<u>Christine</u>
Data Task Force (2)			X	X			
Football Field Oversight Committee (2)	X		X				
School Board Policy Committee (3)	X	X					X
NHSBA Delegate (1)			X				
Budget Committee Rep (1)					X		
Legislative Rep (1)			X				
Professional Development (1)							X
Wellness Committee (1)						X	
Facilities Committee (2)				X		X	
Contract Negotiations Committee	X	X			X		
BHVS Agreement Renewal				X	X	X	