

Notice: These minutes are in D R A F T format, and shall remain as such as the legal record in compliance with RSA 91:A in their written archival form. They are likely to contain errors and may be in need of correction which can only be done in public in a properly-posted, subsequent meeting of the School Board. Accordingly, you are referred to the minutes of a subsequent (i.e. future -- but not necessarily the next sequential) meeting of the Board to identify what may have been changed as an approved and properly modified record in compliance with law.

NEWFOUND AREA SCHOOL DISTRICT

School Board Minutes

Monday, November 28, 2016

Location: LMC- Newfound Regional High School

- I. Call to Order by Jeff Levesque at 6:35 p.m.
- II. Pledge of Allegiance
- III. Record Roll:

Sue Cheney, Alexandria	present
Vincent Paul Migliore, Bridgewater	present
Jason Robert, Bristol	present
Jeff Levesque, Groton	present
Don Franklin, Hebron	absent
Christine Davol, New Hampton	present
Sharon Klapyk, Danbury	present
- IV. Approval or Modification of Agenda
 Jeff Levesque moved to modify the agenda by placing the student liaison report before the faculty report.
- V. Approval of Minutes
 - a. November 14, 2016
 No corrections. Placed on Consent Agenda.
- VI. Public Comment
 None
- VII. Correspondence
 None
- VIII. Announcements and Recognition
 - a. Student Liaison Report
 - Senior Play, “Alice in Wonderland” was a success.
 - Class of 2018 Craft Fair was November 26 with over 50 vendors participating at the high school.
 - Fifteen deserving students were inducted in National Honor Society, one of the largest groups ever.
 - Nick Crosby thanked Ms. Philbrick for her efforts to make Challenge Day a success and Nick hoped the tradition will continue.
 - Lisa Kato, Japan exchange student, made All State for her violin playing.
 - 36% high school students made honor roll this semester.

- b. Staff Liaison Report
 - November 18 was International Students Day and Newfound enjoyed a cultural exchange student presentation by our foreign exchange students.
 - Kaylan Santamaria won the Voice of Democracy contest; Ethan Pruett and Emily Judkins were runner ups.
 - Project Promise attendance is increasing.
- c. Superintendent Report
 - Stacy Buckley clarified recent local newspaper articles that misrepresented comments that were made at the last school board meeting and that were not a large discussion by the board. The Superintendent will clarify those statements with the newspaper.
 - Bus company will continue talks this week and Stacy Buckley will update the board on Friday.
 - ALICE training will take place in the upcoming months for all support staff. - Hands on practice will take place after school at a later date.
- d. Other
 - None

IX. New Business
None

X. Old Business

- a. Second Read and approval of Policies:
 - i. ACB: Procedural Safeguards
 - ii. BDDG-R: Access to Minutes and Public Records
 - iii. EBBA: First Aid and Emergency Care
 - iv. EEA: Student transportation services
 - v. EEAA: Video Surveillance
 - vi. GCDA: Criminal Investigation Checks- all employees
 - vii. IKF: High School Graduation Requirements
 - viii. INDA: School Ceremonies and Observances
 - ix. JCA: Change of School Assignment
 - x. JHCD: Administering Medication to Students
 - xi. KB: Title 1 Parent Involvement in Education
 - xii. IKFC: Awarding of Diplomas

No discussion. Placed on Consent Agenda.
- b. Policy to rescind: KBA: Public's Right to Know
No objections. Placed on Consent Agenda.
- c. Budget review and approval:
 - i. General Fund Budget (Fund 10)
 - Stacy Buckley walked us through the proposed budget cuts that will bring the budget under the Tax Cap: set of speakers, chrome cart, New Hampton Paraprofessional, Vocational Education tuition and transportation.
 - Jeff Levesque asked what is the current Tax Cap? \$21,200,656.
 - Jeff noted that the Teachers' Contract was more this year so effectively our money spent on students is less. He said three quarters of a million in costs over last year that aren't reflected in this year's budget means we have three quarters of a million less to spend on students. We can meet

the tax cap but is it fair to the student body and who is it benefiting?
 Vincent Migliore stated the Budget is relatively the same as last year and he supports the Tax Cap.

- Christine Davol asked about bids and the estimated cost for the high school roof?
- Mike Limanni said the lowest bid is \$650,000 and the highest bid is \$750,000. He would like to bundle the RFP with an energy saving contract. The Facilities Maintenance Fund has \$300,000 that could be used for a down payment. Vincent Migliore suggested a scenario that if taxpayers maintain the Tax Cap, we will be forced to either reduce personnel, consolidate buildings or both, if we need to make improvements.
- Much discussion followed concerning redistricting and the tax cap
- Jeff Levesque says he will approve this Budget but not recommend it because he likes the Default Budget better. He would like to see someone make a motion to put more money into the Budget at the next Deliberative Session.
- Vincent Migliore added that if we want a Capital Improvement Plan, and the Tax Cap is not rescinded, we may need to reduce personnel and consolidate buildings.
- Jeff Levesque thinks towns want to keep the schools they have.
- Jason Robert said it's better if the towns know what's coming and where we're going. So tell the people, this is the plan and this is where we're going with it.
- Stacy Buckley noted that the board needs to finalize the budget tonight so that all information can be finalized and given to the Budget Committee for their next meeting.

ii. Grant Funds (Fund 22)

Stacy reviewed the proposed grant budget amount.

iii. Food Service Budget (Fund 21)

Stacy reviewed the proposed food service budget amount.

iv. Default Budget Stacy reviewed the proposed Default budget which has one small change in it from the last meeting.

d. Warrant Article review

Stacy provided the board with an updated version of the warrant articles.

XI. Public Comment (on agenda items only per policy BDDH, 5-minute limit)

None

XII. Motion on Consent Agenda

- November 14, 2016 minutes
- Second Read and approval of Policies
- Policy to rescind: KBA: Public's Right to Know

Jeff Levesque made a motion to accept the Consent Agenda. Christine Davol seconded.
 Vote 6-0-0-1 (Hebron absent) ***Motion Passed***

XIII. Motion on Individual Agenda Items

- Jeff Levesque made a motion to accept the General Fund Budget in the amount of \$21,200,656. Sharon Klapyk seconded.
Vote 6-0-0-1 (Hebron absent) ***Motion Passed***
- Jeff Levesque made a motion to rescind the vote for General Fund Budget, as that number also included the teachers' contract which is a separate warrant article. Sharon Klapyk seconded.
Vote 6-0-0-1 (Hebron absent) ***Motion Passed***
- Jeff Levesque made a motion to approve the General Fund Budget, \$20,952,614, which separates the teachers' contract from the budget Warrant Article. Sharon Klapyk seconded.
Vote 6-0-0-1 (Hebron absent) ***Motion Passed***
- Jeff Levesque made a motion to raise and appropriate the sum of \$585,515 for Food Service Budget. Christine Davol seconded.
Vote 6-0-0-1 (Hebron absent) ***Motion Passed***
- Jeff Levesque made a motion to raise and appropriate the sum of \$1,214,455 for Grant Funds. Sue Cheney seconded.
Vote 6-0-0-1 (Hebron absent) ***Motion Passed***
- Jeff Levesque made a motion to approve the Default Budget of \$21,384,382. Sharon Klapyk seconded.
Vote 6-0-0-1 (Hebron absent) ***Motion Passed***
- Jeff Levesque made a motion to adjust the Default budget to include the food services budget and grant budget for a total of \$23,184,352. Sharon Klapyk seconded.
Vote 6-0-0-1 (Hebron absent) ***Motion Passed***

XIV. Financial

- a. Approval of Manifest(s)
Sue Cheney moved to accept Financial Manifests for August, September and October 2016. Sharon Klapyk seconded.
Vote 6-0-0-1 (Hebron absent) ***Motion Passed***

XV. Adjournment

- Vincent Migliore moved to adjourn at 7:59 p.m. Jeff Levesque seconded.
Vote 6-0-0-1 (Hebron absent) ***Motion Passed***

Respectfully Submitted by Ruth Whittier, School Board Clerk

District Staff Present: Stacy Buckley, Superintendent; Michael Limanni, Business Administrator; Anne Holton, Student Services Administrator; Therese Wetherington, Curriculum Coordinator; John Lellos, Faculty Liaison; Nick Crosby, Student Liaison; Fred Robinson, Videographer; Ruth Whittier, School Board Clerk

Public Present: Heather Gosson, Bristol; Barb Rosendahl, Bristol; Kyle Rosendahl, Bristol; Ben LaRoche, New Hampton

Notes to Methodology for Estimation of FY18 Default Budget

REVISED 11/28/2016

- 1) Start with the 2017 Authorized Operating Budget (includes existing contractual changes specific to FY17):
- 2) Estimated Change to Health Insurance Premiums to reflect GMR & Plan Changes (4.4% Increase):
- 3) The increase to the New Hampshire Retirement Contribution (Employee 1.88%, Teacher 10.78%):
- 4) Decrease in Worker's Comp. (15%) and a decrease in P&L (25%) - Change in Vendor:
- 5) Reduced Bond Payments per Schedule:
- 6) Estimated Utility Increases & Decreases: electricity (-0.63%), heating oil & propane(-31.54%), W/S (22.74%), rubbish (-1.13%):
- 7) Resignations and Retirement Payout Adjustment for board approved retirements:

Adjustments to Default Budget	Amount
	21,202,155
	135,970
	126,482
	(24,173)
	(10,651)
	(63,628)
	18,228

Additional Notes:

- 8) DID NOT INCREASE FOR: Although contracted Transportation increased 3%, we have reduced trips, fuel & a backup bus. this in the time provided.

Default Budget → \$ 21,384,382

Net Results:

School Board Comparison

	FY17 Appropriated	FY18 SB Prop	Change From FY17	% Difference
Fund 10	\$ 21,202,155	\$ 20,832,796	\$ (369,359)	-1.74%
Fund 21*	\$ 597,605	\$ 585,515	\$ (12,090)	-2.02%
Fund 22	\$ 1,275,749	\$ 1,214,455	\$ (61,294)	-4.80%
Total	\$ 23,075,509	\$ 22,632,766	\$ (442,743)	-1.92%

Budget Committee Comparison

	FY17 Appropriated	FY18 BC Prop	Change From FY17	% Difference
Fund 10	\$ 21,202,155	\$ 20,832,796	\$ (369,359)	-1.74%
Fund 21*	\$ 597,605	\$ 585,515	\$ (12,090)	-2.02%
Fund 22	\$ 1,275,749	\$ 1,214,455	\$ (61,294)	-4.80%
Total	\$ 23,075,509	\$ 22,632,766	\$ (442,743)	-1.92%

Default Budget Comparison

	FY17 Appropriated	FY18 Default	Change From FY17	% Difference
Fund 10	\$ 21,202,155	\$ 21,384,382	\$ 182,227	0.86%
Fund 21*	\$ 597,605	\$ 585,515	\$ (12,090)	-2.02%
Fund 22	\$ 1,275,749	\$ 1,214,455	\$ (61,294)	-4.80%
Total	\$ 23,075,509	\$ 23,184,352	\$ 108,843	0.47%

FS Transfer*	\$ 50,000	\$ 95,000	\$ 45,000	90.00%
---------------------	------------------	------------------	------------------	---------------

* The Amount of the Food Services transfer from the general fund has been removed from the Fund 21 appropriation as it has already been appropriated in Fund 10

DEFAULT BUDGET

HOW IS IT DETERMINED?

IN

- COLLECTIVE BARGAINING AGREEMENTS
- CURRENT WAGE MATRIX
- BENEFITS
- CONTRACTS
- PROJECTIONS
- EXISTING SUPPLY & EXPENSE ACCOUNTS

OUT

- ONE TIME EXPENDITURES SUCH AS NON REOCCURRING EQUIPMENT PURCHASES & CAPITAL IMPROVEMENTS