

- VII. Approval of Minutes
a. October 24, 2016
No corrections
- VIII. Public Comment
None
- IX. Correspondence
None
- X. Announcements and Recognition
a. Staff Liaison Report
- John Lellos said schools had all recognized Veterans Day in some manner. The high school spoke about the meaning of the Pledge of Allegiance and held a mock election on November 8.
 - The Voice of Democracy public speaking contest is now ongoing with lots of student participation.
- b. Student Liaison Report
- Nick Crosby said 15 National Honor Society members will be inducted next week.
 - Students supported Breast Cancer Awareness Week by making donations, wearing pink ribbons and making healthy choices.
 - Mr. Harlow brought his English students to Salem to view “Cry Innocent” in preparation for study of the Salem Witch Trials.
 - November 14 was College Application Day at the high school. Many students successfully applied to multiple institutions for higher learning. A raffle was held for those who participated and one lucky student won \$500.
- c. Superintendent Report
- Wednesday November 16, is Challenge Day at the high school, an all-day event to encourage understanding of different cultures.
 - Wednesday the middle school will attend a Monarch’s game, as part of education day.
 - Stacy Buckley sent an email to all parents concerning the Bus Strike situation. Newfound may or may not be directly impacted so she will keep everyone informed and up to date as she gets information.
 - Tuesday is a ribbon cutting at BES at 1 p.m. for the new sidewalks.
- d. Other
- XI. New Business
a. Ratification of Newfound Teacher Union Contract

Jeff Levesque announced a reached two-year agreement with the Teacher's Union that he believes keeps us competitive and at the same time supports our teachers. He thanked all teachers for their dedication and hard work as well.

Sue Cheney thinks it's a good contract and Stacy Buckley thanked all those who put forth effort through the renegotiation process.

b. Grant/Food Service Budget

- Stacy reviewed the proposed amounts for the grant and food service budget. Administration is recommending a grant budget of \$1,214,455. This is an increase of \$189,495 reflecting increased in Title 1 grant allocations and the NHCS 21st century grant.
- The food service budget is recommended at \$680,515, which is an increase of \$21,848.

c. Warrant Article review

- February 4 is the date for the Deliberative Session.
- March 14 is Election Day, which is our second session.
- Stacy Buckley reviewed proposed Warrant Articles for the board.
- Last date for Petitioned Warrant Articles is January 10.

d. Default Budget

The Default Budget is \$21,381,917. This is \$106,007 over the Tax Cap Budget.

e. First Read Policies:

Christine Davol, Chair of the Policy Committee, introduced and explained the small changes in the policies necessary mainly because of changes in the law.

- i. ACB: Procedural Safeguards
- ii. BDDG-R: Access to Minutes and Public Records
- iii. EBBA: First Aid and Emergency Care
- iv. EEA: Student transportation services
- v. EEAA: Video Surveillance
- vi. GCDA: Criminal Investigation Checks- all employees
- vii. IKF: High School Graduation Requirements
- viii. INDA: School Ceremonies and Observances
- ix. JCA: Change of School Assignment
- x. JHCD: Administering Medication to Students
- xi. KB: Title 1 Parent Involvement in Education
- xii. IKFC: Awarding of Diplomas

f. Policy to rescind: KBA: Public's Right to Know

This policy was merged with BDDG-R: Access to Minutes and Public Records. Policy BDDG-R was discussed and it was agreed that language around accessing the schools attorney will be added.

Placed on Consent Agenda.

g. Field Trip approvals

- Class of 2017 Senior trip requests approval for trip to Boston and Cape Cod for about 50 students on June 6-8.
- NRHS Theatre Department requests approval for a three day New York City Drama/Broadway Tour during Spring vacation April-25-17 to April 27-17. Placed on Consent Agenda.

h. Bus Company Request

The request from First Student is to place a pre-fab 8 by 8-foot storage shed on the Bristol lot. The shed will store tools needed for minor maintenance of school busses so that a bus will not be taken out of commission for a day while it is maintained in Moultonborough. The shed will allow for busses to be maintained onsite.

Placed on Consent Agenda.

X. Old Business

a. Continued 2017-2018 budget review and reduction proposals

- Stacy Buckley began by asking if we should ratify the Teacher's Contract first? Jeff Levesque opened it up to the public for discussion. No comment. Jeff Levesque asked for a motion to ratify the Teacher's Contract. Sue Cheney made a motion to ratify the Teacher's Contract. Don Franklin seconded. Vote 7-0-0-0 **Motion Passed**
- Stacy Buckley handed out a list of proposed reductions to the 2017-18 budget in order to meet the tax cap requirements. The Superintendent said staffing and programming are preserved. The majority of reductions come in the technology and building maintenance/improvement.
- Jeff Levesque commented that the tax cap is forcing the consolidation of buildings in the district because it does not allow for repairs and what we need to do to maintain, and as a result, the buildings are falling into disrepair.
- Christine Davol spoke of the need for safety issues that are important.
- Jeff Levesque asked the board if they were ready to made a decision on the reductions.
- Stacy Buckley suggested that the board examine the list of proposed cuts and approve the numbers at the next meeting. Stacy also indicated that the last piece of the puzzle is in getting our estimated adequacy amounts. These will be published by November 15th and could have an impact.

XIII. Public Comment (on agenda items only per policy BDDH, 5-minute limit)

None

XIV. Vincent Migliore made a motion on consent agenda items which included:

- First Read Policies
- Field Trips
- Bus Company Request Christine Davol Seconded. Vote 7-0-0-0 **Motion Passed**

XV. Motion on Individual Agenda Items

- Jeff Levesque made a motion to accept the Minutes from 10-24-16. Jason Robert seconded. Vote 5-0-0-2 (Hebron and Bridgewater abstained) **Motion Passed**

XVI. Financial

- a. Approval of Manifest(s)
None

XV. Adjournment

Vincent Migliore made a motion to adjourn at 8:15 p.m. Jeff Levesque seconded.
Vote 7-0-0-0 ***Motion Passed***

Respectfully Submitted by Ruth Whittier, School Board Clerk

District Staff Present:

Stacy Buckley, Superintendent

Michael Limanni, Business Administrator

Therese Wetherington, Curriculum Coordinator

John Lellos, Social Studies Teacher

Nick Crosby, Student Representative

Ruth Whittier, School Board Clerk

Paul Ciotti, Technology Coordinator

Fred Robinson, Videographer

Public Present:

Heather Gosson

Proposed
reduction to
2017-18 budget
to meet first
cap budget

Item	School	Amount	Additional information
Security Camera repairs	BES	\$ 1,000	
Supplies	BES	\$ 2,400	level fund
Document cameras	BES	\$ 3,480	reduce by 6
interactive whiteboard	BES	\$ 4,100	
window replacement	BES	\$ 4,500	
replacement server	BES	\$ 6,350	create cycle of replacement
Increase security cameras	BES	\$ 10,000	
2 cart of chromebooks	BES	\$ 32,000	
Security Camera repairs	BHVS	\$ 1,000	
classroom set of clickers	BHVS	\$ 1,200	
3 document cameras	BHVS	\$ 1,740	
replacement server	BHVS	\$ 6,350	create cycle of replacement
furniture	DES	\$ 2,000	
Tree trimming and removal	DES	\$ 2,000	remove only dangerous ones
replace older security cameras	DES	\$ 2,200	
Portable PA system	DES	\$ 2,450	
AC replacement	DES	\$ 6,000	wait one year
replace server	DES	\$ 6,350	create cycle of replacement
Additional security cameras	DES	\$ 10,000	
Security Camera repairs	District	\$ 4,580	
Painting improvements	District	\$ 25,066	
Open Position	District	\$ 71,585	
Summer program	Elemen	\$ 30,072	eliminate reg ed summer program
Reduce Music position back to PT	Elemen	\$ 52,486	
Security Camera repairs	NHCS	\$ 1,000	
3 document cameras	NHCS	\$ 1,740	
Portable PA system	NHCS	\$ 2,450	
Tree trimming and removal	NHCS	\$ 6,000	remove only dangerous ones
Server replacement	NHCS	\$ 6,350	create cycle of replacement
Additional security cameras	NHCS	\$ 10,000	
roof	NHCS	\$ 30,100	
windows	NHCS	\$ 36,800	
Supplies	NMIMS	\$ 1,400	level fund
Security Camera repairs	NMIMS	\$ 1,500	
Display panels	NMIMS	\$ 2,300	
replacement art tables and stools	NMIMS	\$ 2,600	
Large panel monitor	NMIMS	\$ 3,200	

Portable PA system	NMIMS	\$	3,400		
1 interactive whiteboard	NMIMS	\$	4,100		
Increase security cameras	NMIMS	\$	10,000		
replace projector w/ interactive	NMIMS	\$	16,400		
Rekey building	NMIMS	\$	26,460		
2 (30) chromebook carts	NMIMS	\$	40,000		
asbestos abatement/tile replacement	NMIMS	\$	143,000		
Supplies	NRHS	\$	700	level fund	
Infant simulator	NRHS	\$	820		
Frig/micro life skills	NRHS	\$	1,300		
Replace upstage curtain	NRHS	\$	1,500		
Security Camera repairs	NRHS	\$	1,500		
Document cameras	NRHS	\$	1,740		
Bridge Academy	NRHS	\$	1,940		
Galaxy tablets for art	NRHS	\$	3,000		
Large panel monitor	NRHS	\$	3,200		
Portable PA system	NRHS	\$	3,400		
LED lighting in auditorium	NRHS	\$	4,500		
One book/one school	NRHS	\$	5,000		
Shade replacement	NRHS	\$	5,000		
Art tables	NRHS	\$	6,000		
replace server	NRHS	\$	6,350		
1 mobile interactive whiteboard	NRHS	\$	6,500		
AC replacement	NRHS	\$	8,071		
Locker painting	NRHS	\$	9,650		
textbooks	NRHS	\$	10,000		
Increase security cameras	NRHS	\$	15,000		
9 projectors to interactive	NRHS	\$	36,900		
2 (30) chromebook carts	NRHS	\$	40,000		
Night lobby Repairs	NRHS	\$	80,000		
NRHS Roof	NRHS	\$	800,000		
Server replacement	SAU	\$	6,350		
Out of district sped- student moved	SAU	\$	47,000		
		\$	1,476,860	over budget	
		\$	248,042	teacher contract	
		\$	18,228	retirement stipend	
		\$	1,743,130	Total to reduce	

**STATE OF NEW HAMPSHIRE
SCHOOL DISTRICT WARRANT
NEWFOUND AREA SCHOOL DISTRICT**

To the inhabitants of the Newfound Area School District of Alexandria, Bridgewater, Bristol, Danbury, Groton, Hebron, and New Hampton qualified to vote upon District affairs.

You are hereby notified to meet for the "First Session" (Deliberative Session) of the annual meeting at the Newfound Regional High School Auditorium in Bristol, New Hampshire on Saturday, February 4, 2017 at 10:00 am to hear, discuss, debate, and/or amend warrant articles.

The "Second Session" of the annual meeting, to elect officers, to vote on questions required by law to be inserted on said official ballot, and to vote on all warrant articles from the "First Session" by official ballot will be held on Tuesday, March 14, 2017 (Election Day) at each polling place in the towns of Alexandria, Bridgewater, Bristol, Danbury, Groton, Hebron, and New Hampton at these locations and during the following times:

Alexandria:	Town Hall, 45 Washburn Road	11am to 7pm
Bridgewater:	Town Hall, Route 3A, Mayhew Turnpike	12pm to 6pm
Bristol:	Marian Center, 17 West Shore Road	8am to 7pm
Danbury:	Town Hall, 23 High Street	11am to 7pm
Groton:	Groton Town House, 754 North Groton Road	11am to 7pm
Hebron:	Community Hall (Hebron Church)	11am to 7pm
New Hampton:	Town House, 86 Town House Road	11am to 7pm

ARTICLE 1: To choose all necessary School District Officials for the year ensuing.
(Second Session, March 14, 2017 - Election Day)

ARTICLE 2: EXPENDABLE TRUST FUND: BUILDING MAINTENANCE: To see if the Newfound Area School District vote to raise and appropriate up to the sum of \$_____ to be added to the Expendable Trust Fund: Building Maintenance, and to authorize the use/transfer in that amount from the undesignated fund balance available July 1, 2017 for this purpose?
(*This article is not included in Article 4 – Operating Budget.*)

(*The School Board voted to _____ this article by a vote of _____.*)
(*The Budget Committee voted to _____ this article by a vote of _____.*)

ARTICLE 3: TEACHER CONTRACT: To see if the Newfound Area School District will vote to approve the cost items included in the collective bargaining agreement reached between the Newfound Teachers Union and the Newfound Area School Board which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2017-2018	
2018-2019	

And further to raise and appropriate the sum of \$_____ for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels.

(The School Board voted to _____ this article by a vote of _____.)
(The Budget Committee voted to _____ this article by a vote of _____.)

ARTICLE 4: OPERATING BUDGET: To see if the Newfound Area School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the "First Session", for the purposes set forth therein, totaling _____ Dollars (\$_____)? Should this article be defeated, the Default Budget shall be _____ (\$_____) which is the same as last year, with certain adjustments required by previous action of the Newfound Area School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

(The School Board voted to _____ this article by a vote of _____.)
(The Budget Committee voted to _____ this article by a vote of _____.)

Given Under our hands on this _____ day of January 2016, a true copy of warrant:

_____	_____
_____	_____
_____	_____
_____	_____

Notes to Methodology for Estimation of FY18 Default Budget

- 1) Start with the 2017 Authorized Operating Budget (includes existing contractual changes specific to FY17):
- 2) Estimated Change to Health Insurance Premiums to reflect GMR & Plan Changes (4.4% Increase):
- 3) The increase to the New Hampshire Retirement Contribution (Employee 1.88%, Teacher 10.78%):
- 4) Decrease in Worker's Comp. (17.2%) and a decrease in P&L (27.38%) - Change in Vendor:
- 5) Reduced Bond Payments per Schedule:
- 6) Estimated Utility Increases & Decreases: electricity (-0.63%), heating oil & propane(-31.54%), W/S (22.74%), rubbish (-1.13%):
- 7) Resignations and Retirement Payout Adjustment for board approved retirements

Additional Notes:

- 8) DID NOT INCREASE FOR: Contracted Transportation - although this increased 3%, the District has reduced trips, fuel & the backup bus for FY17.

Adjustments to Default Budget	\$
	21,202,155
	135,970
	126,482
	(26,638)
	(10,651)
	(63,628)
	18,228
	21,381,917

Default Budget → \$ 21,381,917

Net Results:

School Board Comparison				
	FY17 Appropriated	FY18 SB Prop	Change From FY17	% Difference
Fund 10	\$ 21,085,197	\$ 22,752,770	\$ 1,667,573	7.91%
Fund 21	\$ 658,667	\$ 680,515	\$ 21,848	3.32%
Fund 22	\$ 1,024,960	\$ 1,214,455	\$ 189,495	18.49%
Total	\$ 22,768,824	\$ 24,647,740	\$ 1,878,916	8.25%

Budget Committee Comparison

	FY17 Appropriated	FY18 BC Prop	Change From FY17	% Difference
Fund 10	\$ 21,085,197	TBD	TBD	TBD
Fund 21	\$ 658,667	\$ 680,515	\$ 21,848	3.32%
Fund 22	\$ 1,024,960	\$ 1,214,455	\$ 189,495	18.49%
Total	\$ 22,768,824	\$ 1,894,970	\$ 211,343	0.93%

Default Budget Comparison

	FY17 Appropriated	FY18 Default	Change From FY17	% Difference
Fund 10	\$ 21,085,197	\$ 21,381,917	\$ 296,720	1.41%
Fund 21	\$ 658,667	\$ 680,515	\$ 21,848	3.32%
Fund 22	\$ 1,024,960	\$ 1,214,455	\$ 189,495	18.49%
Total	\$ 22,768,824	\$ 23,276,887	\$ 508,063	2.23%

DEFAULT BUDGET	
HOW IS IT DETERMINED?	
IN	
➤ COLLECTIVE BARGAINING AGREEMENTS	
➤ CURRENT WAGE MATRIX	
➤ BENEFITS	
➤ CONTRACTS	
➤ PROJECTIONS	
➤ EXISTING SUPPLY & EXPENSE ACCOUNTS	
OUT	
➤ ONE TIME EXPENDITURES SUCH AS NON REOCCURRING EQUIPMENT PURCHASES & CAPITAL IMPROVEMENTS	