

Notice: These minutes are in D R A F T format, and shall remain as such as the legal record in compliance with RSA 91:A in their written archival form. They are likely to contain errors and may be in need of correction which can only be done in public in a properly-posted, subsequent meeting of the School Board. Accordingly, you are referred to the minutes of a subsequent (i.e. future -- but not necessarily the next sequential) meeting of the Board to identify what may have been changed as an approved and properly modified record in compliance with law.

NEWFOUND AREA SCHOOL DISTRICT
School Board Minutes
 For
 Monday, March 14, 2016
 Location: LMC- Newfound Regional High School

- I. Call to Order by Superintendent Stacy Buckley at 6:02 p.m.
- II. Pledge of Allegiance
- III. Record Roll:
 - Sue Cheney, Alexandria Present
 - Vincent Paul Migliore, Bridgewater Present
 - Benjamin LaRoche, Bristol Present
 - Jeff Levesque, Groton Present
 - Don Franklin, Hebron Present
 - Christine Davol, New Hampton Present
 - Sharon Klapyk, Danbury Present
- IV. Superintendent Stacy Buckley asked for a motion to enter Non-public session under 91-A:3 for the purposes of
 - (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

Vincent Migliore made the motion to enter non-public and Ben LaRoche seconded. Stacy Buckley asked for a roll call and all said yes.

Motion Passed 7-0-0-0

Stacy Buckley asked the board if Eric Chase could join the non-public session for one of the items. The board was fine with Eric joining.

During non-public, the board reviewed the following items:

- Review on new special education nomination
- Review of ELA proposal and reduction in force
- Review of specialists and support staff handbooks
- Superintendent Evaluation

Eric left the meeting at 6:30.

Sue Cheney made a motion to leave non-public at 6:38. Seconded by Jeff Levesque. Stacy asked for a roll call vote and all said yes.

Motional Passed 7-0-0-0

The Board returned from non-public at 6:43 p.m. The Superintendent called the meeting to order at 6:45 p.m.

- V. Nomination of Chair of the Newfound Area School Board
Don Franklin nominated Jeff Levesque as Chair and Vincent Migliore seconded. No more nominations. ***Nomination Passed*** 7-0-0-0
- VI. Nomination of Vice-Chair of the Newfound Area School Board
Jeff Levesque nominated Don Franklin as Vice-Chair and Sue Cheney seconded. ***Nomination Passed*** 7-0-0-0
- VII. Appointment of District Treasurer
Stacy Buckley said Michelle LaCroix will continue if appointed as District Treasurer. Sue Cheney moved to appoint Michelle LaCroix as District Treasurer and Christine Davol seconded. ***Appointment Passed*** 7-0-0-0
- VIII. Appointment of District Clerk
Ben LaRoche moved to appoint Ruth Whittier as District Clerk. Vincent Paul Migliore seconded. ***Appointment Passed*** 7-0-0-0
- IX. Approval or Modification of Agenda
None
- X. Approval of Minutes
a. Deliberative Session
b. February 15, 2016
The request was made for the pages of the Minutes to be numbered.
Approval of the Minutes was moved to consent agenda.
- XI. Public Comment
Bryan Richardson, Alexandria announced May 3 a foundation is going to recognize Morrison Construction for construction of the football field. Also, the Bristol Rotary had donated \$150 to the Friends of Newfound Football so that there could be another night game in the fall. Bryan also said he and Branden Stevens had visited the high school Tech Ed classes recently to promote an apprentice program along with other career opportunities at Hypertherm, where both Bryan and Branden work.

Correspondence

- Don Franklin announced that Danbury and New Hampton Community Schools had Jump rope for Heart and raised \$2500 donated to the American Heart Association. The Middle School had a Dodgeball tournament and brought in cans for Bristol Food Bank.

- Don Franklin displayed a Pre K brochure available to promote an Open House April 7. Don has received great feedback from all parents of the preschool students.

XII. Announcements and Recognition

- a. Staff Liaison Report
Megan Guldner reported that eighth graders and parents will attend step-up day at the high school March 16.
- b. Student Liaison Report
Josh MacLean reported Crystal Conkey won the Poetry Out Loud contest. The musical rehearsals for The Little Mermaid were going on and the Math Team had a state tournament the next day.
- c. Superintendent Report
 - Pete Cofran and Paul Hoiriis attended an award ceremony for student scholar athletes at the Capital Center for the Arts.
 - Paul Ciotti started his position as the new Technology Coordinator.
 - The high school Junior Class took the SAT on March 2, which is now the state assessment for 11th graders.
 - Grades 3-8 will take Smarter Balance test end of this month.
 - School Board Evaluation has been sent out and all faculty and staff are encouraged to fill it out. There is also a community survey that went out as well. The link is on the website.
 - At the Commissioner's meeting there was discussion around the switch from No Child Left Behind to Every Student Succeeds Act. Our state will develop its own accountability system and the first implementation is 2017-18. Don Franklin had a question about the SAT test: Was there feedback from students who were not interested in going on to college? Stacy Buckley replied most students were happy to see the connection. Josh MacLean, Student Liaison, added that he heard nothing negative about the test.
- d. Other
None

XIII. Old Business

- a. Follow up from Roof Presentation/Direction for Facilities Committee
Stacy Buckley recapped that the board consensus from the last meeting was to put the topic on the agenda for more direction to the Facilities Committee. Sue Cheney asked for the next step. Have we decided to fix the roof? Vinnie Migliore asked for explanation of some emails sent. Stacy Buckley explained they concerned an informal consult with a roofer. Vincent Migliore thinks it's time to get additional cost estimates. A protracted discussion ensued about risk mitigation, bond money, and professional opinions to protect the public interest. Stacy Buckley suggested three tasks for the facilities committee: 1) answer the question to replace or repair? 2.) If we replace, look at all of the options for replacement and determine the best one for us and 3.) make a recommendation to the board regarding their decision. The board, after discussion, determined this was the next appropriate step for the facilities committee. Jeff Levesque asked

about a timeline. Don Franklin suggested the facilities committee would need about two months to complete the task. The Board will review the recommended at their May meeting.

XIV. New Business

a. Field trip request(s)

- NRHS Music Department requests to take 67 students to Boston on May 19-20 to view Blue Man Group, this is an overnight, out of state field trip request. BHVS and NHCS 5th grade is requesting a field trip = to Boston's Freedom Trail on May 25. This is an out of state field trip.
- A third field trip request is from NRHS to take 30-40 NRHS students to see the 2017 Presidential Inauguration in Washington D.C. January 18-21, 2017. The board asked to continue to monitor the number of students interested in attending and to be sure that enough chaperones were attending. These items were moved to the consent agenda for approval.
- Teacher Nomination: NMMS Special Education Teacher
Stacy Buckley nominated the appointment of Daniel Gilbert to the NMMS Special Education Teacher position.

b. Reconfiguration of ELA class structure at NMMS

Stacy Buckley and Eric Chase reviewed the proposal to reconfigure the ELA class structure at NMMS. The re-alignment will involve a Reduction in Force (RIF) and Board approval is needed for the RIF. The administration is proposing to offer 78 minutes of English Language Arts every day at NMMS. This will be accomplished by eliminating the writing portfolio class and incorporating that work into the regular ELA classroom. In order to do this, the two positions will be re-aligned. A writing portfolio teacher will become an ELA teacher and a reduction in force will occur with the reading specialist position and the funding for that position will be used to support an additional ELA position. Bristol Planning Board: The planning board requested input on impact fees and the impact of a housing project on schools in Bristol.

Stacy Buckley reviewed the letter that she submitted to the planning board. Ben LaRoche said this won't impact negatively and thinks it's a great project.

Vincent Migliore thinks that the schools have lots of room for additional students

c. Information regarding the moving of the NRHS Boys Basketball Game

Jeff Levesque explained that due to a broken water pump at the high school, a Senior Recognition Game the Friday before vacation was moved to Franklin Middle School. The seniors were recognized as well as they would have been at home. He offered a big thanks to both Athletic Directors' efforts.

d. Policy Committee:

Stacy Buckley noted all handbooks and job descriptions were reviewed by and approved by the policy committee.

- i. Approval of Handbooks:
 1. Support Staff
 2. Specialists
- ii. Approval of Job Descriptions

1. Student Services Coordinator (revised District Data Coordinator)
Dual supervisory role was discussed
 2. Behavior Specialist
 3. Intermittent Building Supervisor (created job description)
 4. ELO/Senior Projects Coordinator (new)
- iii. Special Education Handbook revision (eliminated a line)
- e. Proposed meeting schedule for Board meetings
- The board reviewed the proposed schedule. Ben LaRoche suggested we bring back the Planning and Dialogue Meetings because they are very useful.
 - Ben LaRoche also suggested putting the Non-Public Session last instead of first because there is sometimes that the non-public goes 6:30 p.m. So out of consideration for the public he wants to move the Non-Public to the end of the meeting.
 - The members weighed in on various pros and cons of the move but all agreed they don't want to be rushed into decisions because the public is waiting. The purpose of the School Board Meeting is to perform the business of the school district. It was agreed that if non-public was going to be lengthy, the board could recess non-public and go back into non-public at the end of the meeting. All board members thought this would be a good approach. School Board Committee Assignments
 - The board discussed keeping the assignments the same as committee's seem to be working effectively. Everyone agreed. Assignments will remain the same.

XV. Public Comment (on agenda items only per policy BDDH, 5-minute limit)
Bryan Richardson, Alexandria said if Opt Out option for SBAC is advertised you may not get 95% participation. Stacy Buckley replied that it is part of the new law. Bryan Richardson invited the high school students to take a field trip to the Upper Valley to visit Bryan's place of employment, Hypertherm, a manufacturing industry. Tom Caldwell, Bristol backs up Ben LaRoche on the Nonpublic Session move because people leave early before the meeting starts. More people would come.

- XVI. Motion on Consent Agenda
- Minutes 2/15/16
 - Deliberative Session
 - Three Field Trips
 - Job Descriptions
 - Specialist and Support Staff Handbooks
 - Special Education Handbook

Vincent Migliore moved as proposed, seconded by Don Franklin.
Sharon Klapyk asked if the minutes from February 15, 2016 could be separate because she was absent for that meeting? Everyone agreed to take the Feb. 15, 2016 minutes off of the consent agenda. All those in favor of Consent Agenda except for February 15, 2016 Minutes.

Vote: 7-0-0-0 ***Motion Passed***

Ben LaRoche moved to approve the Minutes of February 15, 2016, seconded by Don Franklin.

Vote: 5-0-2-0 *Motion Passed* (Danbury and Groton Abstained)

XVII. Motion on Individual Agenda Items

Ben LaRoche moved and Christine Davol seconded to appoint Daniel Gilbert to the NMMS Special Education Teacher position.

Vote: 7-0-0-0 *Motion Passed*

Vincent Migliore moved to approve the change in ELA programming and the Reduction in Force at the NMMS seconded by Jeff Levesque.

Vote: 6-1-0-0 *Motion Passed* (Danbury voted No)

XVIII. Financial

- a. Approval of Manifest(s)
None

XIX. Adjournment

Vincent Migliore made a motion to adjourn at 8:20 p.m. seconded by Jeff Levesque.

Vote: 7-0-0-0 *Motion Passed*

Respectfully Submitted by: Ruth Whittier, School Board Clerk

District Staff Present: Stacy Buckley, Superintendent; Anne Holton, Student Services Administrator; Michael Limanni, Business Administrator; Therese Wetherington, Curriculum Coordinator; Megan Guldner, Staff Liaison; Joshua MacLean, Student Liaison; Fred Robinson, Videographer; Paul Ciotti, Tech Coordinator; Eric Chase, Principal NMMS

Public Present: Bryan Richardson, Alexandria; Barbara Weatherbee, Holderness; Heather Gosson, Bristol; Michelle Costigan, Bristol; Tom Caldwell, Bristol; Josh Kershaw, Enfield