

Notice: These minutes are in D R A F T format, and shall remain as such as the legal record in compliance with RSA 91:A in their written archival form. They are likely to contain errors and may be in need of correction which can only be done in public in a properly-posted, subsequent meeting of the School Board. Accordingly, you are referred to the minutes of a subsequent (i.e. future -- but not necessarily the next sequential) meeting of the Board to identify what may have been changed as an approved and properly modified record in compliance with law.

NEWFOUND AREA SCHOOL DISTRICT  
**Public Hearing and School Board Minutes**  
 For  
 Monday, August 10, 2015  
 Location: LMC- Newfound Regional High School

- I. Call to Order by Jeff Levesque
- II. Pledge of Allegiance
- III. Meeting called to order 6:02 PM

Record Roll was taken:

Sue Cheney, Alexandria – Arrived at 6:08 PM  
 Vincent Paul Migliore, Bridgewater - Present  
 Benjamin LaRoche, Bristol - Present  
 Jeff Levesque, Groton - Present  
 Don Franklin, Hebron - Present  
 Christine Davol, New Hampton - Absent  
 Sharon Klapyk, Danbury – Present

Motion to go into non public sessions made at 6:02 for the purposes of RSA 91-A:3 (b) The hiring of any person as a public employee and RSA 91-A:3 (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant by Donald Franklin and seconded by Sharon Klapyk. Roll Call vote was taken: Bridgewater-yes; Bristol- yes; Groton- yes; Hebron- yes; Danbury-yes

**Board Present in non-public:** Jeff Levesque, Don Franklin, Sharon Klapyk, Vincent Migliore, Benjamin Laroche and Sue Cheney (arrived at 6:08 PM.)

**Others present in non-public:** Stacy Buckley, Superintendent of Schools

- The Board discussed the confirmation of nominations and resignations.
- The Board discussed a tuition agreement for an elementary school student from the Hill School District.

The agreement is being requested by the Hill School Board. The student will attend under a regular education tuition rate.

- There were no motions made in non-public session

Sue Cheney made a motion to close non-public at 6:26 and seconded by Don Franklin. A roll call vote was taken:

Jeff Levesque: yes  
 Don Franklin: yes  
 Sharon Klapyk: yes  
 Vincent Paul Migliore: yes  
 Sue Cheney: yes  
 Ben LaRoche: yes

Vote: 6-0-0-1 Motion passes (Christine Davol, Absent)

Board returned to public meeting at 6:30

Jeff Levesque called the start of the public hearing.

- IV. The Public Hearing is being held for the purpose of accepting and expending up to \$100,500 of unanticipated revenue from a donation made by the TOSA Foundation. Said Donation will provide technology and technology support (professional development) at the Danbury Elementary School.

Stacy Buckley shared that Ann Holloran, Principal at Danbury Elementary School, worked with the staff to write a grant for technology. The TOSA foundation responded with a check for \$50,000 to purchase technology to provide enhanced technology to the school. The district will be required to provide the foundation with information about the professional development portion of the grant prior to receiving the remainder of the funding. She also shared the funds give an opportunity to bring in a part time person to train and assist staff in the use of technology in their classrooms. This hearing is to see if the School Board will accept the funds and move forward with the proposal.

Sue Cheney asked if anyone knows what the TOSA stand for. Stacy Buckley stated that she was not sure what it stood for, but that the TOSA foundation was founded by a retired CEO of Cisco Systems and his wife. Their intention is to give about \$100 million a year to donations.

Vincent Paul Migliore asked who is going to implement the project. Stacy Buckley said Ann Holloran will oversee the project.. Stacy Buckley shared that Mike Limanni, Joshua Mulloy, Ann Holloran and she worked together to determine what technology to buy and what professional development was needed and what data is to be collect. She hopes this project will be a good resource for future technology use in the district.

Don Franklin asked if there would be someone to train the trainer. Stacy Buckley said it would be hands on training to work with staff after school to help them understand the integration of technology into lesson planning.

Vincent Paul Migliore asked what our obligation will be for an ongoing basis. Stacy Buckley responded there are no ongoing obligations. Mike Limanni said it would be a onetime expenditure.

Ben LaRoche asked what the goal is for the technology. Stacy Buckley said they are looking to purchase two to three laptop carts and 5 tablets for every classroom. Currently the school has one cart to share.

#### Public Comment

Ann Holloran shared they did have a connection with a teacher but it was a committee of teachers and staff who put together the proposal. She wanted to take this time to thank them for their hard work and going above and beyond.

Motion to accept and expend up to \$100,500 of unanticipated revenue from a donation made by the TOSA Foundation, that donation will provide technology and technology support to the Danbury Elementary School made by Jeff Levesque and seconded by Don Franklin

Vote 6-0-0-01(Christine Davol, Absent) Motion Passed

The Public hearing was closed at 6:38 PM.

Jeff Levesque called the regular school board meeting to resume at 6:39 PM.

- V. Approval or Modification of Agenda  
Stacy Buckley asked that item 12 G Approval of Property Liability Trust (PLT) Contract for Workers Compensation be deleted from the agenda. This contract does not need to happen at this time.
- VI. Approval of Minutes
  - a. June 8, 2015
    - Page 2 section V – who made the motion? (Jeffrey Levesque)
    - Page 1 section IV – the roll call vote indicates Vincent Paul Migliore was absent when in fact he arrived at 6:10 PM.
- VII. Public Comment - None
- VIII. Correspondence  
Stacy shared two cards that were received. One was from Cheryl Wilson thanking the School Board for her retirement gift and the other was from the Corrette family thanking them for their support during the time of George Corrette's passing.
- IX. Announcements and Recognition
  - a. Staff Liaison Report – None
  - b. Student Liaison Report – None
  - c. Superintendent Report – The superintendent reported the following:

- Thanks to all the faculty and staff who have come in to do curriculum work. Thank you to Therese Wetherington for all her help keeping them focused and moving forward.
  - The PBIS Committees at the middle school and Bristol Elementary School are meeting over the summer and moving forward with plans for the year.
  - The administrative team has had three retreat days. Working and focusing on where we want to head this year.
  - All faculty and staff have been hired with the exception of an elementary music teacher.
  - The Kindergarten enrollment numbers are coming in strong: 18 at Bridgewater, 9 in Danbury, 20 in New Hampton, and Bristol at 32 or 33.
  - Approximately 32 to 33 students are coming from the town of Hill. Some of the students participated in the Bridge Academy at the high School and the Mid-step program at the middle school. A Letter was sent home from the Superintendent to all the families welcoming them to Newfound.
  - Administrators attended SBAC training. More info will be coming in November regarding the state assessment and results.
  - Shout out to custodians and Alan Finitsis. The buildings are looking beautiful. We are continuing in our painting of the entryways in schools- using “Newfound Green and White” as our primary colors.. Gym floors at the high school and middle school have been redone and look outstanding.
  - Oil Tanks at the middle school and high school are almost finished.
  - Newspaper clippings’ regarding newfound high school students was passed around for the board to review.
- d. Other – Anne Holton shared that preschool is working this week to get things moving. A total of nine “role model” students are registered to date.

## X. Old Business

### a. 2<sup>nd</sup> read policies

- a. JFAA: Admission of Resident Students – as presented for the Second read. Stacy Buckley reminded the board that this is a new policy that has gone through the policy committee and is submitted as Second read because there were no changes from the first read. She also said this policy along with others will be reviewed with the administrators to make sure they are aware of them and being followed.

Sharon Klapyk questioned the 10 day grace period to show proof of residence. Stacy Buckley noted that students can’t be denied because all the information required is not available. Therefore the 10 day grace period is included to give parents/guardians time to obtain all required information. This policy is here for a more consistent practice.

### b. IGE: Exceptions to the Use of Specific Course Materials

Stacy Buckley shared this policy just clarifies the parent's rights regarding course materials and the process to follow if there is a concern. New Business

- b. Presentation and Review of Demographic Study by Dr. Mark Joyce  
Dr. Mark Joyce, a representative of New Hampshire School Administrators Association, shared that his non-profit organization responds to RFP's. The most common studies are Demographic Studies. They completed these studies for nine different communities. Over the last five years they have done over 70 studies. Accuracy is less than 1 % with errors two years into the future. The point of reference for data is October 1, which is a bench mark date used by the state. As part of the study there are tables referencing certain data points. He points out various graphs included in the report. Mark Joyce reviewed the study and the results. *See the report starting at the end of the minutes.*
- c. Update on phone installation: BHVS request for installation - Stacy Buckley asked for the School Board's approval to install a new phone system at Bridgewater Hebron Village School similar to the phone systems being installed throughout the district. She noted the District only leases the building from the Bridgewater-Hebron Village District. The project was discussed during end of year purchases. For safety reasons the phone systems would be installed in all the classrooms throughout the district. She also clarified that discussion has occurred and the Bridgewater-Hebron Village District is all set with the installation of the new phones. Terry Murphy, representative of Bridgewater-Hebron Village District, reiterated that they are all set. Sue Cheney said if the Bridgewater-Hebron Village District is okay the board should be okay.
- d. Confirmation of Professional Staff Resignations – Stacy submitted a list of nominations and resignations. – No discussion.
- e. Confirmation of Professional Staff Hires – No discussion.
- f. Permission for Superintendent to Hire and Accept Resignations until the next Board meeting. Stacy Buckley shared with the Board she has one more teacher to hire for the beginning of the school year.
- g. Approval of Health Trust Contract for Health and Dental Benefits – Health Trust is requesting that all the board's statewide approve the contract stating that the School Administrative Unit #4 shall participate as a member in the Health Trust pooled risk management program for the provisions of group medical and/or benefit plans in accordance with the "Application and Membership Agreement" and NH RSA 5-B. They are seeking board motions and evidence that the agreement has been seen.

Mike Limanni shared that the district has a multiyear contract with Health Trust. By signing, the board gives permission for Mike Limanni to continue to work with Health Trust on behalf of the district.

- h. Approval of Property Liability Trust (PLT) Contract for Workers Compensation Removed from agenda reference agenda item VII.
- i. NTU (formerly NATA) agreement regarding name change – Stacy Buckley said the union changed from NATA to Newfoundland Teachers Union (NTU). This Memorandum of Understanding is to note that anywhere in the current contract where it says NATA it is to be NTU.

Vincent Paul Migliore asked why we wouldn't just edit the existing agreement. Stacy Buckley responded that if you amend the agreement you would have to open negotiations to edit.

- j. First Read Policy
  - a. BE: School Board Use of Email – Stacy Buckley said this policy was sent back to the policy committee for review. The discussion from the last board meeting was around using the word “could” instead of “shall” under the new section for Board Members receiving emails. The Policy Committee recommended that it remain as “shall”. Vincent Paul Migliore said he feels the section labeled “appropriate” and “not appropriate” is concerning. He also noted that the section on page two, first bullet at the top of the page: Personal business or comments should not be included in e-communication with official business. The Board discussed the policy and determined that it should go back to the Policy Committee for discussion around the examples provided.
- k. Overview of information on Strategic Planning for School Districts – Stacy Buckley handed out a folder with three samples of Strategic plans and a book on Strategic Planning for the board to review as they move forward with discussion of a Strategic plan. The time frame of a strategic plan can run two to three years. Stacy Buckley mention the plan should include community members. The cost could be as high as \$20,000 for a consultant to work with the Board to complete the process.

Ben LaRoche shared that he did not support the Demographic Study but appreciates the work. He also wanted to thank the residents for attending the School Board meeting and encourages other residents to come to the meetings.

Sue Cheney asked if the Demographic study could be sent to the select boards. Stacy Buckley said the study can be added to the district's website and the link shared.

- XI. Public Comment (on agenda items only per policy BDDH, 5 minute limit) - None

XII. Motion on Consent Agenda – None

XIII. Motion on Individual Agenda Items - Old Business

- a. Motion to approve policies JFAA: Admission of Resident Students and IGE: Exceptions to the Use of Specific Course Materials made by Jeff Levesque and seconded by Ben LaRoche.  
Vote 6-0-0-1 (Christine Davol, Absent) ***Motion Passed***

New Business

- a. Presentation and Review of Demographic Study by Dr. Mark Joyce: no action required.
- b. Motion to authorize the district to install a new phone system at BHVS made by Sue Cheney and seconded by Sharon Klapyk.  
Vote 6-0-0-1 (Christine Davol, Absent) ***Motion Passed***
- c. Motion to confirm Rebecca Chase's resignation made by Vincent Paul Migliore and seconded by Don Franklin.  
Vote 6-0-0-1 (Christine Davol, Absent) ***Motion Passed***
- d. Motion to confirm new hires new hire: See attached hiring sheet made by Jeff Levesque and seconded by Sue Cheney.  
Vote 6-0-0-1 (Christine Davol, Absent) ***Motion Passed***
- e. Motion to authorize the Superintendent to hire and accept resignations until the next Board meeting made by Sue Cheney and seconded by Jeff Levesque.  
Vote 6-0-0-1 (Christine Davol, Absent) ***Motion Passed***
- f. Motion to accept Health Trust's Certificate of Authorizing Resolution as seen on Exhibit A made by Jeff Levesque and seconded Don Franklin  
Vote 6-0-0-1 (Christine Davol, Absent) ***Motion Passed***
- h. Motion to accept the Memorandum of Understanding from the Teacher's Union to be Newfound Teachers' Union (NTU) instead of NATA made by Don Franklin and seconded by Sue Cheney.  
Vote 6-0-0-1 (Christine Davol, Absent) ***Motion Passed***
- i. Motion to send policy BE: School Board Use of Email back to policy committee for re-discussion made by Vincent Paul Migliore and seconded by Ben LaRoche.  
Vote 6-0-0-1 (Christine Davol, Absent) ***Motion Passed***

From non public:

Motion to accept a Hill student under tuition agreement as discussed in non-public. This will be at the standard tuition rate made by Jeff Levesque and seconded by Don Franklin.

Vincent Paul Migliore requested a roll call vote:

Sue Cheney, Alexandria – Yes

Jeff Levesque, Groton – Yes

Don Franklin, Hebron – Yes

Vincent Paul Migliore, Bridgewater – No

Ben LaRoche, Bristol – Yes

Don Franklin, Hebron – Yes

Christine Davol, New Hampton – Absent

Vote 5-1-0-1 *Motion Passed*

XIV. Financial

a. Approval of Manifest(s)

Motion to approve June 2015 manifests made by Sue Cheney and seconded by Jeff Levesque.

Vote 6-0-0-1 (Christine Davol, Absent) *Motion Passed*

XV. Other Business

Vincent Paul Migliore asked when the K-6 report would be presented. Stacy Buckley said it would be at the September Board meeting.

Vincent Paul Migliore asked when we would have the status on the fund balance approval. Stacy noted that this will be done at the September meeting

XVI. Motion to adjourn at 8:40 PM made by Vincent Paul Migliore and seconded by Don Franklin. Vote 6-0-0-1 (Christine Davol, Absent) *Motion Passed*

*Respectively submitted: Sue Cross*

**Staff Present:** Stacy Buckley, Superintendent; Mike Limanni, Business Administrator; Anne Holton, Student Services Administrator; Therese Wetherington, Curriculum Coordinator; Fred Robinson, Media; Paul Hoiriis, Principal at Newfound Regional High School; Sue Cross, Clerk; Ann Holloran, Principal at Danbury Elementary School and New Hampton Community School.

**Public Present:** Terry Murphy, Bridgewater; Bill White, Hebron, Dr. Mark Joyce, New Hampshire School Administrators Association.