

Notice: These minutes are in D R A F T format, and shall remain as such as the legal record in compliance with RSA 91:A in their written archival form. They are likely to contain errors and may be in need of correction which can only be done in public in a properly-posted, subsequent meeting of the School Board. Accordingly, you are referred to the minutes of a subsequent (i.e. future -- but not necessarily the next sequential) meeting of the Board to identify what may have been changed as an approved and properly modified record in compliance with law.

NEWFOUND AREA SCHOOL DISTRICT
School Board Minutes
 For
 Monday, June 8, 2015
 6:00 p.m. Non Public Session
 6:30 p.m. Public Hearing
 6:45 p.m. Public Session
 Location: LMC- Newfound Regional High School

- I. Call to Order by
- II. Pledge of Allegiance
- III. Record Roll:

Sue Cheney, Alexandria – Absent
 Vincent Paul Migliore, Bridgewater – Absent
 Benjamin LaRoche, Bristol - Present
 Jeff Levesque, Groton - Present
 Don Franklin, Hebron - Present
 Christine Davol, New Hampton - Present
 Sharon Klapyk, Danbury - Present

- IV. **Motion** to move to Non Public Session at 6:04:
 RSA 91-A:3 (b) The hiring of any person as a public employee and
 RSA 91-A:3 (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.
 Made by Donald Franklin, seconded by Sharon Klapyk. Roll Call Vote:
 Alexandria - Absent
 Bridgewater - Absent
 Bristol - Yes
 Danbury - Yes
 Groton - Yes
 Hebron - Yes
 New Hampton- Yes
 Vote: 5-0-2-0; *Motion Passed*
 Entered in nonpublic session at 6:05.
 Other Persons present for this non-public session: Superintendent Stacy Buckley.

Description of matters discussed and final decision made: discussed resignations and nominations of staff. Discussed accepting a student early enrollment for classes.

Motion to leave nonpublic session and return to public session at 6:30 made by Benjamin LaRoche, seconded by Donald Franklin.

Vote: 6-0-1-0 (Alexandria – Absent) *Motion Passed.*

- V. Public Hearing for the purpose of accepting and expending up to \$200,000 of unanticipated revenue from the tuition agreement with the Hill School District. Said expenditures will cover costs directly associated with the tuition agreement and individual enrollment needs of students from the Hill School District. Superintendent Buckley explained unanticipated revenue over \$5,000.00 requires a Public Hearing. She further stated the use for the expenditure is to cover the cost of two one on one paraeducators, plus any ancillary costs for two Hill special education students We will pay the expense and Hill School District will reimburse us. Jeff clarified these expense are not in our budget and the revenue is unanticipated. Stacy clarified the cost is strictly for individual student needs. These are in addition to the tuition revenue that is expected from their enrollment. Mike Limanni stated it is specific for the upcoming year. We did not budget for revenue or expenses from Hill School District. In future years the cost will be budgeted. Public Comment – Heather Gosson, (Bristol) asked if the Hill student numbers (35) were confirmed. Stacy replied it was confirmed. She has number of students per grade - 7, 8th and 9th also 5 high school students confirmed.

Motion the Newfound Area School District accept and expend up to \$200,000.00 for unanticipated revenue from the tuition agreement with the Hill School District. Said expenditures will cover the costs directly associated with the tuition agreement and individual enrollment of students from Hill School District. Seconded by Donald Franklin. Vote: 6-0-1-0. (Alexandria – Absent. *Motion Passed.*

- VI. Approval or Modification of Agenda – Items Added:

F. Field Trip Request

G. Approval to Hire.

H. \$60,000.00 transfer to Facilities Expendable Trust.

- VII. Approval of Minutes

- a. May 11, 2015 – Corrections: Page 3, bottom - Christine Davol was misquoted regarding parents coming forward. Should read ‘ No persons came forward’.
- b. May 14, 2015 – Corrections None
- c. May 18, 2015 – No quorum present
- d. May 26, 2015 – Correction page 2, b. should read “Listing of items for Food Service, Facilities and Technology unanticipated – should read ‘using unanticipated funding’”. Page 3 contains grammatical corrections to be edited.

Placed on Consent Agenda

- VIII. Public Comment - None
- IX. Correspondence –Donald Franklin stated we need to make sure the public is aware that pre-school and full day kindergarten enrollment is open. Stacy added that we are looking for role model students in our pre-school program. Applications are available at the school and on our website.
- X. Announcements and Recognition
- a. Staff Liaison Report
- i. Thank you to Mimi Freeman – Jeffrey Levesque thanked Mimi Freeman for her years of service as Staff and Liaison. He welcomed Jennifer Larochelle who will be the Staff Liaison for the 2015-2016 school year.
 - ii. Welcome Jennifer Larochelle
- b. Student Liaison Report – Allison Smith reported on May 28 the Spring Fling was held where students demonstrated service activities. There were numerous activities that student participated in such as reading and making crafts at New Hampton Community School to making cookies for the retirement home. The culminating event was the dedication of a greenhouse in Principal, Mr. O'Malley's name, thanking him for his years of service. The greenhouse was due to the efforts of the 18 – 21 year olds who opened a store and bought the greenhouse with the proceeds.
- i. Thank you recognition for Allison Smith - School Board Chair, Jeffrey Levesque thanked Allison Smith for a great year as Student Liaison, with a certificate of appreciation.
 - ii. Welcome to Joshua MacLean - School Board Chair, Jeffrey Levesque welcomed the 2015 – 2016 Student liaison, Joshua MacLean.
- c. Superintendent Report – Superintendent Buckley reported that she was among nine who attended the celebration for Paul Hoiriis for his Assistant Principal of the Year award at the Edies on Saturday. Some upcoming events were noted: She noted there were lots of awards nights and graduations coming up. Each elementary school has graduation on a different night. Stacy noted that it is likely that we can not have a Board meeting in July. The Board has typically skipped July and had a meeting in August.
- XI. Old Business
- a. Last day of school BBQ reminder – Stacy noted there has been a good response from the staff. The BBQ will start at 1:30 with the Years of Service and Retirement recognitions to start at approximately 2:30.
- XII. New Business
- a. Nominations
- i. BES Principal – Superintendent Stacy Buckley was pleased to bring forward the nomination of Sarah Rollins as Principal for Bristol Elementary School.

- ii. NRHS Assistant Principal – Superintendent Stacy Buckley was pleased to bring forward the nomination of Christopher Ulrich as Assistant Principal at Newfound Regional High School.
- iii. Teacher – 7th grade math candidate for the Middle School - Samantha Smith.

Resignations Brin Cowette and Murphy Rainville. Jeffrey Levesque thanked them for their service.

Motion to accept the nomination Sarah Rollins as Bristol Elementary School Principal made by Christine Davol, seconded by Sharon Klapyk. Vote: 6-0-1-0 (Alexandria -Absent) *Motion Passed.*

Motion to accept the nomination of Christopher Ulrich as Assistant Principal at Newfound Regional High School made by Donald Franklin, seconded by Christine Davol. Vote: 6-0-1-0. (Alexandria -Absent) *Motion Passed.*

Motion to accept the nomination of Samantha Smith as Grade 7 Math Teacher at Newfound Memorial Middle School made by Jeffrey Levesque, seconded by Donald Franklin. Vote: 6-0-1-0. (Alexandria -Absent) *Motion Passed.*

- b. Professional Development Master Plan Review and Approval – Superintendent Buckley stated she has spent the last year with the Professional Development Committee working on the revision of our Professional Development Master Plan. She acknowledged Colleen Symonds and Ann Holloran for their input and attendance at the meeting. Stacy stated we are moving to a goal setting model for professional development. The focus will be on ‘what did you learn’, instead of how many hours were you there. The intent is to see better outcome with what was learned and to begin tying that information to the classroom and learning process. We should see better outcomes with this shift in focus Stacy reported. We are looking to have teachers reflect on their practice. Ann Holloran said she is excited there will be more dialogue around professional development to share with colleagues. The plan will be rolled out slowly so people that are renewing their certification will start the plan. Within the next 3 years, as others renew they will then be on board. Our current plan ends at the end this year. If it is approved by the Board, Stacy said she will send it to the Dept. of Education where it will go through a review process. Stacy noted the Paras will stay and report hours at this point. She said it is not a new plan; the model has been used in many districts in NH. The plan needs approval by the school board.
- c. Handbook Review and Approval
 - i. NRHS Parent/Student Handbook – the Policy Committee has reviewed the handbooks; small edits were made. Christine Davol initiated a discussion regarding dress code at the middle and high school. Notifications have been received from different people in regards to the policy being followed. Stacy said it is a challenge, administrators do watch for inappropriate dress. Vincent Paul Migliore stated the policy is in place and it is clear. We need to enforce it. It is a matter of whether we choose to

enforce the policy administratively. Stacy said she will have a conversation with the administrators and see how it goes for the rest of the year. She concluded the expectations are there and they should be enforced.

- ii. NMMS Parent/Student Handbook
- iii. Elementary Parent/Student Handbook –
Placed on the Consent Agenda
- d. 2015-2016 Lunch Prices – Mike explained we run a calculator for what we should or should not be charging for lunch prices. This year it came up with .10 increase per lunch. Mike explained that if we do not go to this price, the district will subsidize the lunch program in 2017 even more than we are currently. We are currently subsidizing \$25,000.00. The prices are at the federal government standards. He noted the price increase does not affect free and reduced lunches. It will only affect people that do not qualify for the free or reduced program. Ben noted it is a small percent increase (4%). Vincent Paul Migliore stated it is something he will never support. It is a small percentage for us to subsidize.
- e. Policy
 - i. 1st Read Policies – new policies
 - 1. JFAA: Admission of Resident Students –
 - 2. IGE Exceptions to the Use of Specific Course Materials –
 - ii. Policies for deletion
 - 1. JGF: (Use of Physical Restraint)(will be replaced by JKAA) – Stacy noted the board has approved JKAA so we can delete JGF, which are duplicate policies.

FIELD TRIP REQUEST – i3 Grant to do their summer institute in Plymouth Massachusetts. It is the fifth and last year of the grant.

APPROVAL TO HIRE – Stacy asked for approval to hire and accept resignations during the summer months so we don't lose candidates. The approval has been approved in prior years.

TRANSFER CAPITAL RESERVE FUNDS Up to \$60,00000. to the facilities capital reserve fund, this has been approved through the warrant article this year and will be done, if there is a surplus. Mike Limanni noted eventually you will be getting a 6 year capital improvement plan from the facilities committee to help create budget stability. He stated currently we don't have a targeted goal for the \$60,000.00.

XIII. Public Comment (on agenda items only per policy BDDH, 5 minute limit) – Susan Colby (Bristol), said she is in favor of not making the dress code any more lenient. She said to think of it as a speed limit on the highway. If you don't like the short-shorts now, if you don't enforce it, they are going to go even shorter. She is in favor of enforcing what we have. If the lunch were to go up by ten cents; it should be across the board. She would assume we would not be at the cap for the reduced lunch either. As long as it does not bring us up to the cap. If it goes up for one meal it should go up for the other.

Annie Learned (Bristol), thanked Christine for bringing the point forward regarding the dress code. She has had lots of conversations with the students about the dress code. She has never heard from a student they are upset they can't wear x-y or z items. It is always, 'I wore these shorts today and I got in trouble, 'Sally' wore them yesterday and nobody said anything to her'. All of their (sic) disgruntledness regarding the dress code really stems from the inconsistency of enforcing the dress code. It is a great point to bring up and will go a long way to improve morale within the student body.

XIV. Motion on Consent Agenda –
Approval of Minutes
Handbook Review and Approval.

Motion to approved items on the Consent Agenda made by Benjamin LaRoche, seconded by Donald Franklin. Vote: 6-0-1-0 (Alexandria – Absent) *Motion Passed.*

XV. Motion on Individual Agenda Items

Motion to accept and approve the Professional Development Master Plan made by Christine Davol, seconded by Jeffrey Levesque. Vote: 6-0-1-0 (Alexandria – Absent) *Motion Passed.*

Motion to accept:

NRHS Parent/Student Handbook

NMMS Parent/Student Handbook

Elementary Parent/Student Handbook made by Sharon Klapyk, seconded by Christine Davol

Vote: 6-0-1-0 (Alexandria – Absent) *Motion Passed.*

Motion to accept lunch price increase by ten cents made by Jeffrey Levesque, seconded by Donald Franklin. Vote: 3-3-1-0 (Minority – Bridgewater, Bristol, Danbury / Alexandria-Absent). *Motion Failed.*

Motion to approve Policies for First Read – JFAA and IGE made by Benjamin LaRoche, seconded by Christine Davol. Vote: 6-0-1-0 (Alexandria – Absent) *Motion Passed.*

Motion to approve Policy JGF for Deletion replaced by policy JKAA made by Jeffrey Levesque, seconded by Benjamin LaRoche. Vote: 6-0-1-0 (Alexandria – Absent) *Motion Passed.*

Motion to allow the NRHS students to attend the Summer Institute Field Trip to Plymouth Massachusetts made by Christine Davol, seconded by Sharon Klapyk. Vote: 6-0-1-0 (Alexandria – Absent) *Motion Passed.*

Discussion: Vincent Paul Migliore stated that if it a worthwhile trip, he would like it to be part of the budgetary discussion for next year. Stacy noted there is potential the grant may have money available next year and projects that are continuing on. She said the program could sustain for a while.

Motion to grant the Superintendent power to accept resignations, nominate and extend contracts for the period through August 31, 2015 subject to Board election at its subsequent meeting made by Benjamin LaRoche, seconded by Vincent Paul Migliore.

Vote: 6-0-1-0 (Alexandria – Absent) *Motion Passed.*

Motion to transfer \$60,000 of the unexpended funds from the 2014-2015 budget into the Facilities Expendable Trust Fund as voted by the Warrant Article in March 2015 made by Vincent Paul Migliore, seconded by Jeffrey Levesque.

Vote: 6-0-1-0 (Alexandria – Absent) *Motion Passed.*

Motion to accept the resignations of Brin Cowette and Murphy Rainville, as presented by the Superintendent made by Benjamin LaRoche, seconded by Christine Davol.

Vote: 6-0-1-0 (Alexandria – Absent) *Motion Passed.*

Motion to approve the early entrance for a student into kindergarten starting in the 2015 - 2016 as discussed in Non-public made by Donald Franklin, seconded by Jeffrey Levesque.

Discussion: Vincent Paul Migliore questioned if we are making an exception to the policy. The parent submitted their request prior to the implementation/adoption of the new policy. So, this is not an exception.

Vote: Vote: 5-1-1-0 (Minority vote – Danbury / Alexandria – Absent) *Motion Passed.*

XVI. Financial

- a. Approval of Manifest(s) March, April and May 2015. **Motion** to accept the manifests made by Jeffrey Levesque, seconded by Benjamin LaRoche.

Vote: 6-0-1-0 (Alexandria – Absent) *Motion Passed.*

XVII. Other Business - None

Adjournment. - **Motion** to adjourn made by Benjamin LaRoche, seconded by Christine Davol at 8:11 p.m. Vote: 6-0-1-0 (Alexandria – Absent) *Motion Passed.*

Staff Present: Stacy Buckley, Superintendent; Mike Limanni, Business Administrator, Anne Holton, Director Student Services. Therese Wetherington, Curriculum Coordinator; Fred Robinson, Media; Joshua Mulloy, Media; Paul Hoiriis, Ann Holton, Coleen Symonds Leah McDevitt, Clerk.

Public Present:

Bristol: Tom Coldwell, Heather Gosson, Annie Learned, Susan Colby

Other: Sarah Rollins, Christopher Ulrich

Students: Allison Smith, Joshua MacLean

Respectfully submitted: Leah McDevitt