

Notice: These minutes are in D R A F T format, and shall remain as such as the legal record in compliance with RSA 91:A in their written archival form. They are likely to contain errors and may be in need of correction which can only be done in public in a properly-posted, subsequent meeting of the School Board. Accordingly, you are referred to the minutes of a subsequent (i.e. future -- but not necessarily the next sequential) meeting of the Board to identify what may have been changed as an approved and properly modified record in compliance with law.

NEWFOUND AREA SCHOOL DISTRICT

School Board Minutes

For

Monday, March 23, 2015

6:30 p.m.

Location: LMC- Newfound Regional High School

I. Call to Order by Superintendent Stacy Buckley at 6:30

II. Pledge of Allegiance

III. Record Roll:

Sue Cheney, Alexandria – Arrived 6:32

Vincent Paul Migliore, Bridgewater - Present

Benjamin LaRoche, Bristol - Present

Jeff Levesque, Groton - Present

Don Franklin, Hebron - Present

Christine Davol, New Hampton - Present

Danbury – Position to be filled

IV. **Nomination of Chair of Newfound Area School Board** – Superintendent Stacy Buckley opened nominations for the position of School Board Chair. Vincent Paul Migliore nominated Benjamin LaRoche. Benjamin LaRoche Seconded the nomination. Donald Franklin nominated Jeffrey Levesque as School Board Chair, Seconded by Christine Davol. No other nominations
Must pass by majority vote.
Nomination of Benjamin LaRoche for School Board Chair: Vote: 2-3-0-0
Nomination of Jeffrey Levesque for School Board Chair: Vote: 4-2-0-0
Jeffrey Levesque appointed School Board Chair.

Jeffrey Levesque nominated Donald Franklin as Vice Chair, Seconded by Sue Cheney
Christine Davol nominated Benjamin LaRoche as Vice Chair, Seconded by Vincent Paul Migliore.

Nomination of Donald Franklin as Vice Chair: Vote: 3-3-0-0.

Nominator of Benjamin LaRoche as Vice Chair: Vote: 3-3-0-0.

It was suggested the Board wait until the Danbury seat is filed to take the re-vote. Discussion on both nominations. A re-vote was taken.

Nomination of Donald as Vice Chair. Vote: 4-2-0-0.

Donald Franklin appointed School Board Vice Chair.

Superintendent Buckley turned the meeting over to Jeffrey Levesque

VI. Appointment of School District Clerk – **Motion** to appoint Leah McDevitt as School District Clerk by Sue Cheney, Seconded by Vincent Paul Migliore. Vote: 6-0-0-0.

Leah McDevitt appointed School District Clerk

V. VII Appointment of District Treasurer – **Motion** to appoint Michelle Escobar as District Treasurer by Donald Franklin, Seconded by Jeffrey Levesque.

Vote: 6-0-0-0. *Michelle Escobar appointed District Treasurer.*

VI. Approval or Modification of Agenda – Superintendent Buckley distributed documents that need signatures from the board members. Documents circulated; Teacher’s Contract, the MS-22, which contains the appropriations from the election. The Hill Agenda also need the Board Members’ signatures and will then be passed on for the State Board’s approval. Donald Franklin added we have received the financial report from the audit firm, Roberts and Greene. Stacy stated she has a resignation to give to the Board, which will be discussed in Non-public Session.

VII. Public Comment – Shelly Henry, Hill; Introduced herself to the Board. She is a Representative from the Hill School Board. She stated she was looking forward to working with Newfound and the opportunities Newfound can provide to their Middle and High School Students.

Ken Braley, Alexandria; Stated he knows the Board is making a decision for exceptions for kindergarten age children. He is aware of the September 30 date with no waiver. He has put in a waiver for his youngest. He does not know if there are any exceptions. He asked when he will find out. Does he need to have testing to have his child enter Bridgewater Hebron Village School? Jeffrey Levesque replied he will consider his issue very carefully. It will come down to looking at the policy.

Annie Learned, Bristol; Stated she is a former Hill resident and is thrilled with the vote. She noted the Spring Musical being held on April 17 and 18 is worth checking out. It is fun to see the interactions and how hard they are working. She further noted Challenge Day was an amazing experience for students. It was a valuable program. She said she hopes we find the money, for the program every year.

VIII. Announcements and Recognition – Stacy Buckley reported for Mimi Freeman who was ill.

a. Staff Liaison Report – They are looking to bring Challenge Day back. Last Friday the Kaper Day was held for the Seventh Graders and their parents. She has sent out a press release for the public, faculty, staff and board members to meet the Principal candidates. Spring sports are starting up.

b. Student Liaison Report – Not Present.

c. Other

IX. Old Business

a. 2nd Read and Approval of Policies

i. EFA: Availability and Distribution of Healthy Foods

ii. IHH: Individualized Instruction

iii. IHBH Extended Learning Opportunities

iv. IHBI: Alternative Learning Plans

v. IHCD: Advanced Coursework

vi. JECD: Assignment of Students to Classes

vii. JKAA: The Use of Child Restraint and Seclusion

- viii. JKAA-R: Regulations to Policy
- ix. JEB: Age of Entrance
 - x. JEB-R: Regulations to Policy
- xi. AC: Non-discrimination
- xii. EBCA: Emergency Plans
- xiii. GBA: Equal Opportunity Employment
- xiv. GBEBD: Employee Use of Social Networking Websites
- xv. JICK: Pupil Safety and Violence Prevention- Bullying
- xvi. JLCJ: Concussions and Head Injuries
- xvii. IKF: High School Graduation Requirements

Jeffrey Levesque stated he would like to take policy JEB back to the Policy Committee. Stacy asked instead of taking the policy back; approve the policy, if a parent has already submitted a request, we fulfill that request. She further stated, unless you feel the policy is wrong and you need to bring it back for that purpose. Jeff said there are circumstances that might come up where an exception would make sense. He stated we need to revisit. Ben inquired about the changes to the policy from last year. Stacy replied the policy was vague last year.

Sue Cheney noted typos in policy JKAA-R Page 2, Number 4. The correct spelling should be washcloths; also next page, Section IV duplicate word 'that' to be removed.

Add to the Consent Agenda – Less Item JEB with edits to JKAA-R

X. New Business

- a. Proposed Meeting schedule for Board meetings – Stacy mapped out dates for meetings for next year, which are the second and fourth Monday's of the month.
No action needed.
- b. School Board Committee Assignments –
Jeffrey Levesque suggested members submit their request for committee assignments to him. He noted it will be difficult with one less board member. *No action taken*
- c. Superintendent's request to postpone 6th grade report due to passing of full day Kindergarten – Superintendent Stacy Buckley stated that in the fall the board had suggested she do a study of moving the Sixth grade to the elementary schools. Stacy has requested the board postpone this request in light of the kindergarten program starting in the fall. She reported she has met with elementary principals, to get enrollment numbers. Right now it is not feasibly at some of our schools with the current space constraints. Additionally she is working on the Hill transition and is currently looking at hiring two principals. She said she would have the report it in time for budget season. Vincent Paul Migliore suggested utilizing Bridgewater Hebron Village School for a half day kindergarten program in addition to using the middle school. He suggested the Superintendent correspond with Commissioner Barry at the Department of Education, inquiring what assistance may be available to the district to facilitate for an all-day kindergarten plan for the district. Stacy replied the planning is not the hard piece. It is a local decision. At this point in time we are not planning a half day option because of space and money. Stacy said she is happy to contact the Department

of Education. Funding and use of revenue funds for the kindergarten programs was discussed. Jeffrey Levesque replied we would discuss this on another agenda. *Placed on Consent Agenda.*

- d. 1st read Policies
 - i. BEA: School Board Acceptable Use Policy – Jeffrey Levesque explained the major changes to the policy. No need to prove you have any virus. It creates additional layer of complexity. Don asked if the guest network has a firewall.
 - ii. BE: School Board email and communications – Purpose of the change in policy is to provide for public information and answering an email as a board. Clarifies the process. A concern with the word ‘shall’ instead of ‘may’ in paragraph two. To be brought back to Policy Committee.
 - iii DN: Equipment and Supplies – It would allow us, at the SAU to get rid of things that have no value. Aggregate situations were discussed. Wording was discussed for individual items.
 - iii. Iv IICA: Field Trips policy modified to have two chaperones in attendance and do not encourage use of employee transportation. Format changes were suggested. *Placed on Consent Agenda*, with the exception of Policy BE.
- e. Approval of Support Staff Handbooks – Changes include how sick leave will be used; certification language and outlining health insurance.
- f. Approval of Specialists Handbooks – Changes include outlining health insurance. Spacing bullet problems on page 8.

Donald Franklin reported the auditors have submitted their financial report for fiscal year ending June 2014. There was only one major finding regarding post-employment other than pensions for government activities. This is in regards to retirees that continue with our health insurance and the effects to current employees costs. We need to recognize that potential liability. Student activity accounts were not being handled appropriately. Mike Limanni responded to the auditors findings with his solutions.

XI. Public Comment (on agenda items only per policy BDDH, 5 minute limit)

Susan Urlestky, Bristol; Commented that she has been on the SAU website and has read they (School Board Meetings) are here twice a month. She thanked the Board. She has been on the website; has been unable to find what she is looking for. She asked when it is appropriate to pose a question to the board. She asked if they would consider posting a paragraph of how that would work. She thinks as a resident you may have more comments and involvement. She would appreciate putting something on the website, for a resident to make contact with board member.

Fred Robinson, Danbury; spoke regarding the field trip policy. He said he was a scout leader for 25 years. He asked if the adults are housed separately when there is an overnight field trip. He stated scouting has a rule, the only adult that allowed to sleep with a child is the parent of that scout. That has to do with the policy of some sort of abuse. I don't know if staff is getting separate accommodations from the students.

- XII. Motion on Consent Agenda. **Motion** to approve items on Consent Agenda made by Donald Franklin Seconded by Christine Davol. Vote: 6-0-0-0.

Motion Approved.

- XIII. Motion on Individual Agenda Items – None.

- XIV. Financial

- a. Approval of Manifest(s) – Motion to approve Manifest for January 2015 made by Sue Cheney, Seconded by Jeffrey Levesque. Vote: 6-0-0-0.

- b. *Motion approved.*

- XV. Other Business – None.

Motion to go into non-public meeting at 8:23 made by Sue Cheney, Seconded by Donald Franklin. Roll call vote was taken. Vote: 6-0-0-0

Alexandria – Yes

Bridgewater - Yes

Bristol - Yes

Danbury - Vacant

Groton - Yes

Hebron - Yes

New Hampton - Yes

- XVI. Non-Public Session: RSA 91-A:3 (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

And RSA 91-A:3 (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

Description of matters discussed and final decisions made:

1. Discussed and agreed to the acceptance of a tuition student and the tuition rate for that student.
2. Discussed and agreed to the payment of past overtime expenses.
3. Discussed the resignation of a staff member.

Motion made to seal these minutes: No

Motion to leave non-public session at 9:30 and return to public session by Vincent Paul Migliore Seconded by Christine Davol.

- XVII. Adjournment

Staff Present: Stacy Buckley, Superintendent; Mike Limanni, Business Administrator, Ann Holton, Student Services Administrator; Therese Wetherington, Curriculum Coordinator; Fred Robinson, Media; Leah McDevitt, Clerk.

Public Present:

Alexandria: Ken Braley II.

Bristol: Jennifer Franz, Tom Caldwell, Heather Gosson, Michelle Costigan, Annie Learned, Gaylene Bernaseone, Susan Colby, Susan Urlestsky.

Hill: Shelly Henry, Nancy Coffin.