

Notice: These minutes are in D R A F T format, and shall remain as such as the legal record in compliance with RSA 91:A in their written archival form. They are likely to contain errors and may be in need of correction which can only be done in public in a properly-posted, subsequent meeting of the School Board. Accordingly, you are referred to the minutes of a subsequent (i.e. future -- but not necessarily the next sequential) meeting of the Board to identify what may have been changed as an approved and properly modified record in compliance with law.

NEWFOUND AREA SCHOOL DISTRICT

**Board Minutes**

For

Monday, February 16, 2015

6:00 p.m. Non-public session

6:30 p.m. (or immediately following the non-public session)

Location

Newfound Regional High School, 150 Newfound Rd, Bristol, NH 03222

I. Call to Order at 6:00 pm

II. Pledge of Allegiance

III. Record Roll:

Sue Cheney, Alexandria – Arrived 6:27 pm

Vincent Paul Migliore, Bridgewater - Present

Benjamin LaRoche, Bristol - Present

Ruby Hill, Danbury - Absent

Jeff Levesque, Groton - Present

Don Franklin, Hebron – Arrived 6:10 pm

Christine Davol, New Hampton – Present

IV. Non-Public Session (RSA 91-A:3, II (c): Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.

Vincent Paul Migliore asked the parent, Ms. Lane if she requested a Public or Non-public hearing. Ms. Lane replied she requested a Non-Public session.

**Motion** to go into Non-Public Session made by Benjamin LaRoche, Seconded by Christine Davol. Roll Call Vote:

Bristol – Yes

Bridgewater – Yes

Groton – Yes

New Hampton – Yes

**Vote 4-0-3-0 Motion Passed**

Danbury Excused Absent

Alexandria – Not Present

Hebron – Not Present

Unanimous vote to go into Non-Public at 6:03.

Return from Non-Public Session at 8:00. **Motion** to seal the minutes for 50 years made by Sue Cheney, Seconded by Jeff Levesque.

**Vote: 6-0-1-0. Danbury – Excused Absent. Motion Approved.**

V. Approval or **Modification** of Agenda - Stacy Buckley asked to move ahead the Project Promise presentation; Project Promise presentation to become item 8b.

VI. Approval of Minutes – January 12, 2015

Corrections: Section VII.a. Add the word ‘to’ after came.

Section VII.c. – Last Bullet change Behavior to Behavioral.

**Motion** to approve minutes as modified made by Sue Cheney, Seconded by Christine Davol.

**Vote: 6-0-1-0. Danbury – Excused Absent. Motion Approved.**

VII. Public Comment – None.

VIII. Announcements and Recognition – Stacy Buckley announced she held two open houses for Hill which were well attended. She has emailed the Board Members regarding the School Board Association Scholarship Program.

- a. Staff liaison Report - Stacy Buckley reported for Mimi Freeman - At the Middle School there was a PBIS roll-out assembly. The goal has been to improve hallway behavior. This is a mid-point assessment of their hallway behavior. It was nice to see that the school is all on the same page. The Staff is supportive of their initiative.
- b. Student Liaison Report - None
- c. Project Promise – Autumn Fabricant presented an overview of the 2015/2016 school year program highlights, which included:
  - Daily average attendance is 125 students.
  - She has new partnerships with PSU, UNH Co-op Extension, AmeriCorps and the local libraries.
  - New billing system in place
  - Has obtained a NH Charitable Foundation Grant for \$5,000.00
  - Children’s Literacy Foundation Grant for approximately \$3,000.00. Bristol Elementary to receive approximately \$2,000.00
  - Advisory Board Forming
  - She reviewed the Project Promise Funding Sources. Different options for sustainability were suggested for salaries in light of the fact that the New Hampton grant has one year remaining.

Stacy Buckley commented that Autumn Fabricant has done a great job in seeking out partnerships that had not been established before. Those are the types of partnerships the Program will need as we think about sustainability. Bussing for the program was discussed. Benjamin LaRoche added the program has value from the students and parents perspective. Christine Davol added the program is running very well. Stacy Buckley asked what the Board

needs to see to support the program. Vincent Paul Migliore suggested she return with a gold, silver and bronze program. Stacy Buckley summarized that the Board is not opposed to some sustainability funds in the budget but is requesting that we come back with more details and a proposal.

IX. Old Business

- a. Policy: 1<sup>st</sup> read
  - i. EFA: Availability and Distribution of Healthy Foods
  - ii. IHH: Individualized Instruction
  - iii. IHBH: Extended Learning Opportunities
  - iv. IHBI: Alternative Learning Plans
  - v. IHCD: Advanced Coursework
  - vi. JECD: Assignment of Students to Classes
  - vii. JKAA: The Use of Child Restraint and Seclusion
  - viii. JKAA-R: Regulations to policy
  - ix. JEB: Age of Entrance
  - x. JEB-R: Regulations to policy

**Motion** to table Items for First Read made by Jeff Levesque, Seconded by Vincent Paul Migliore.

**Vote: 6-0-1-0. Danbury – Excused Absent. Motion Approved.**

- b. School Calendar for 2015-2016 for approval – Stacy Buckley submitted the previously submitted calendar to the Board, with one change - an early release day for the day before Christmas. There was discussion on starting before Labor Day and the traffic in Bristol. Benjamin LaRoche noted with the new traffic configuration in Bristol it was difficult to determine if there is an improvement. Sue Cheney is concerned it is the second busiest day traffic day. Vote to be held until after public comment.
- c. Field trip (s) – Request from Peter Cofran - Overnight field trip to Concord NH to attend the 23<sup>rd</sup> Annual NH athletic Directors Leadership Conference. Sue Cheney said she would like to see one more volunteer chaperone. Benjamin said this should be board policy.
- d. Ratification of Hill Tuition Agreement: Stacy Buckley stated the Subcommittee met with Hill. They brought the agreement to their Board and ratified it. She said the Board received a copy electronically by email. Vincent Paul Migliore noted this has already been approved by Hill. Stacy Buckley noted the signature page will be signed by both boards after it is approved by the public. Vincent Paul Migliore also noted the mention of LEA and CTE in the document. It also appears that there is no physical # 17 on the document. Stacy noted that the committee removed #17 and the numbers were just not realigned. The Board agreed with the document, with the exception of the 2 small changes. Stacy Buckley will connect with our attorney to be sure that the two unsubstantial changes are fine.

- X. New Business
- a. Review and update on Project Promise, Autumn Fabricant (Director) – Moved to Item VIII.  
*No action required.*
  - b. Discussion on sustainability and commitment from Board for Project Promise – Moved to Item VIII.  
*No action required*
  - c. School Board evaluation – Stacy Buckley put the School Board evaluation on Survey Monkey last year. She asked if the Board would like it done this way again as part of their evaluation. Christine Davol said the wording was challenging. Stacy Buckley agreed. She replied that last year she added a column ‘not sure’ for a response. She noted that based on the Board discussion last year, this year she would like to additionally add a comment section. Stacy Buckley said she will create three surveys; one for the Board one for the community and one for the faculty and staff. The Board was in agreement with this action.  
*No action required*
- XI. Public Comment (on agenda items only per policy BDDH, 5 minute limit)  
*Fred Robinson (Danbury)* asked for clarification on the school calendar. Was the calendar in supporting documents? Vincent Paul Migliore replied it was. He commented on the field trip request. He said he has spent 25 years as a scout leader. They would never plan an overnight without another adult.
- XII. Motion on Consent Agenda Items – None.
- XIII. Motion on Individual Agenda Items – School Calendar
- 9b. School Calendar:  
**Motion** to accept the school calendar as presented by the Superintendent made by Christine Davol, Seconded by Donald Franklin.  
**Vote: 5-1-1-0. Minority Vote; Alexandria – No; Danbury – Excused Absent. Motion Approved.**
  - 9c. Field Trip:  
**Motion** to approve the field trip on the condition there will be two adult chaperones made by Sue Cheney Seconded by Jeffrey Levesque.  
**Vote: 5-1-1-0. Minority Vote; Bristol – No; Danbury – Excused Absent. Motion Approved**

## 9d. Ratification of Hill Agreement:

**Motion** to accept the ratification for the tuition Agreement with Hill, with the amendments suggested made by Jeffrey Levesque, Seconded by Benjamin LaRoche.

**Vote: 5-1-1-0. Minority Vote; Bridgewater – No; Danbury – Excused Absent. Motion Approved**

## XIV. Financial

## a. Approval of Manifest(s)

**Motion** to approve Manifests for November 2014 and December 2014 made by Sue Cheney, Seconded by Jeffrey Levesque.

**Vote: 6-0-1-0. Danbury – Excused Absent. Motion Approved**

XV. Other Business: Benjamin LaRoche reported he attended a workshop at the School Board Association with Donald Franklin. The workshop clarified how RSAs work. On March 12 there is a workshop hosted by the NH School Board's Association on Strategic Planning. He recommended someone attend.

Vincent Paul Migliore called for a corrected Roll Call vote to Seal the minutes of the Non Public Meeting and to adjust this meeting accordingly. Vote was called to seal the minutes:

## Record Roll:

Sue Cheney, Alexandria – Yes  
 Vincent Paul Migliore, Bridgewater - Yes  
 Benjamin LaRoche, Bristol - Yes  
 Jeff Levesque, Groton - Yes  
 Don Franklin, Hebron – Yes  
 Christine Davol, New Hampton – Yes

Date set to schedule the Superintendent's evaluation – Thursday, March 5, at 6:30 at the SAU Office.

Adjournment: Motion to adjourn at 9:35 made by Sue Cheney, Seconded by Christine Davol.

**Vote: 6-0-1-0. Danbury – Excused Absent. Motion Approved**

**Staff Present:** Stacy Buckley, Superintendent; Mike Limanni, Business Administrator; Ann Holton, Student Services Administrator; Therese Wetherington, Curriculum Coordinator; Autumn Fabricant, Director – Project Promise; Fred Robinson, Media; Leah McDevitt, Clerk.

**Public Present:**

Bristol: Tom Caldwell, John Sellers  
 Danbury: Sharon Klapyk

Respectfully Submitted by  
 Leah McDevitt