

Notice: These minutes are in D R A F T format, and shall remain as such as the legal record in compliance with RSA 91:A in their written archival form. They are likely to contain errors and may be in need of correction which can only be done in public in a properly-posted, subsequent meeting of the School Board. Accordingly, you are referred to the minutes of a subsequent (i.e. future -- but not necessarily the next sequential) meeting of the Board to identify what may have been changed as an approved and properly modified record in compliance with law.

Minutes:		
Location:	Newfound Regional High School Library Media Center	
Date & Time:	Monday, February 10, 2014 6:00PM	
Item:	~~~~~ MINUTES ~~~~~	
1.	Call to Order at 6:30PM	Actual Time: 6:32
a.	Salute to the Flag & Pledge of Allegiance	
b.	Notice of Posting of Meeting: <i>SAU Office, website (sau4.org), Schools, sent to Town Offices</i>	
2.	Non-Public Session - None	
	<p>Specific Statutory Reason cited as foundation for the nonpublic session:</p> <p><input checked="" type="checkbox"/> RSA 91-A:3, II (a) <i>The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.</i></p> <p>___ RSA 91-A:3, II(b) <i>The hiring of any person as a public employee.</i></p> <p>___ RSA 91-A:3, II(c) <i>Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.</i></p> <p>___ RSA 91-A:3, II(d) <i>Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.</i></p> <p>___ RSA 91-A:3, II(e) <i>Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against this board or any subdivision thereof, or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled</i></p> <p>___ RSA 91-A:3, II(i) <i>Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.</i></p>	
3.	Return to Public Session at	Actual Time:
4.	<p>Approval or Modification of Agenda; as presented or modified:</p> <p><input checked="" type="checkbox"/> <input type="checkbox"/></p> <p>Approved as submitted</p>	
5.	Inter-Communications	
a.	Sign-In by attendees; please Print Name & Town, then return to clerk for recording.	
b.	To receive regular School Board packets, please record your request on designated sheet or email to: scross@sau4.org	
c.	Recognition –Superintendent Stacy Buckley recognized High School senior, Alison Symonds, who won the New Hampshire Scholar Athlete Award.	

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5. (continued)		
d.	Public Comment (<i>not limited to agenda items; see footnote below</i> ¹)- 1) Elected Officials in Attendance – None present. 2) Members of the Public (5 mins/person) – 3) Faculty/Staff Liaison, Reported by Mimi Freeman, NMMS – Noted 100 days of school have already gone by. 4) Student Council Liaison, Keegan Tracy, Class of 2015 – Not present.	
Name	Town	Comments
Susan Colby	Bristol	She was saddened and disheartened at the First Deliberative Session hearing about losing 19.5 paraprofessional positions. An amendment was made to put money back in the budget to keep these positions, but heard the reduction will still take place. She does not think it is responsible to pull that many positions out all at once. It is not smart for the safety of the children. She concluded; don't pull out this many positions until it is smart.
6.	School Board Minutes for Approval (blue)	
a.	Minutes from Meeting of: January 6, 2014 Corrections: Item 6b, third to last line, should read: This article will be done at Monday's meeting. Action: Motion to approve as amended. Moved by: <u>Ruby Hill</u> Seconded by: <u>Sue Cheney</u> <input type="checkbox"/> Tabled <input type="checkbox"/> APPROVED <input checked="" type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u>5</u> YES <u>0</u> NO <u>1</u> ABSTENTIONS <u>1</u> ABSENT <u>0</u> EXCUSED Minority Votes/Notes: New Hampton- Abstention; Bristol- Absent	
7.	Other Minutes (green) in Packet, for Reference:	January 6, 2014 Hill Sub Committee draft minutes Noted a correction – members present January 7, 2014 Budget Committee draft minutes January 10, 2014 Budget Hearing draft minutes January 10, 2014 Budget Committee draft minutes
8.	Correspondence & Reports Included in Packet Principals, Special Education, Business Administrator Don Franklin noted that Bristol Elementary School reported on the NWEA testing. He questioned if the other schools were participating in the tests. Stacy Buckley confirmed they were. Jeff Levesque questioned the \$5,000.00 amount that is over budget for Speech Services. Mike Limanni replied he is working on this and will be transferring funds from other contracted service areas that are under budget.	
Other:		
9.	Discussion Items for consideration and action by the Board	
a.	Report from the Business Administrator: Retained Fund Balance for 2013-14 – Mike Limanni addressed the Board on the budgetary fund balance retention being in compliance. He stated the language of the RSA states we cannot retain more than 2.5% of current fiscal year's net assessment. He noted the confusion resulted over the definition of 'net assessment'. He has spoken to the Department of Revenue Administration (DRA) and said we are fully compliant.	

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9. (continued)	
b.	Plan for District Insurances beyond June, 2016: Vincent Paul Migliore recused himself on this discussion item. The meeting was turned over the Vice Chair, Ruby Hill. Stacy Buckley said Property Liability Trust (PLT) has merged with HealthTrust . PLT will no longer exist after 2016. Our contract ends in 2016 with PLT and at that time we do plan to go out for bid for these services.
c.	Forming the Facilities Committee /Publicity for public member(s), nominees, etc. to appoint on March 24th Organizational Meeting: Stacy Buckley said she currently has arranged for two (2) administrators to be on the committee. She would like to send out a press release for the public members. She plans on getting an advertisement out to inform the public this is a new committee as a result of the K-8 report.
d.	Review of Proposed 2014-2015 school calendar: Stacy Buckley stated that in preparing the calendar she had met with the administrators and the Newfound Area Teachers Association President, Deidre Conway. The first day of school would be scheduled for August 25 th . Another change was the full two (2) week break for the Winter Holiday vacation. In addition to discussing days off, there was discussion about the early start date. Vincent Paul Migliore suggested the Board think about the calendar a little more.
e.	Review of Deliberative Session results: Vincent Paul Migliore stated that the Budget Committee's budget was amended up. If the Proposed Budget is defeated, we will have the default budget, and we will have more money available. With respect the the School Resources Officer, given the results of the vote; No means No. Stacy Buckley concurred.
f.	Determination of changes on recommendations of warrants for second session.
g.	Review mailer error and discussion of remedies: In an effort to rectify the error in the mailer, the Board discussed ways to make a correction such as; a letter to the editor, a notice in the newspapers, discussion at the Board meeting and put on the website.
h.	Evaluation of the School Board per policy AFA: Stacy Buckley read the policy and reviewed what has taken place in the past. She will follow the previous process; utilize Survey Monkey, press release to be issued to involve the public to participate. There will be a link on the district website. The date was set for the Superintendent's evaluation by the Board. A posted, non-public School Board Meeting is scheduled for 6:30 pm, February 17 th , at the SAU Office for the review.
j. (no i.)	Field Trips (Out of State and overnight): Field Trips were discussed. In regards to the field trip for the French Class to travel to Quebec City, Ruby Hill questioned why the letters to the parents were sent out prior to the Board approval. It was noted that the form had been completed earlier using the old form.

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9. (continued)		
k.	<p>Policy Review – First Reading: Policies were presented by Jeff Levesque.</p> <ul style="list-style-type: none"> Section 504 Handbook – Jeff noted this is a boiler plate policy from Drummond Woodsom, with our administrative information inserted. Stacy said it provides us guidelines with 504 and will help everyone understand the requirements. BBG Recognition of Organization and Operation of the School Administrative Unit (SAU) School Board – Recommendation to rescind (along with revisions of policies with SAU 4 Board references. Vincent Paul Migliore noted this has been discussed in the past. The idea was sent to the policy committee. It pertains to abolishing the SAU board which by state law allows a single cooperative District Boards to do this when it is redundant. Stacy Buckley read RSA 194C, entitled School Administrative Units. The RSA explains the single district SAU exemption. 	
z.	<p>Other Business: None</p>	
10.	<p>Public Comment on Agenda Items Only per policy BDDH, 5 minute limit Time:</p>	
Name	Town	Comments
Sue Colby	Bristol	She wanted to elaborate on the 19.5 paraprofessional positions that are being cut for the upcoming school year. Saying the District is replacing these positions with three (3) teachers that will not be in the classroom as the paraprofessionals are; it is not going to help our kids. She said it is more than data on a sheet; it is lives.
Fred Robinson	Danbury	Fred commented on the school calendar extending further into June. He said there are staff that only get paid for 183 days. Some people work a summer camps and find it difficult to find jobs that will accommodate a late start to the summer season.
11.	<p>CONSENT AGENDA – (Continued Discussion, Implementation & Use) “Are there any changes to the Consent Agenda as Agreed Prior?”</p>	
a.	<p><i>Items Included on This Meeting’s Consent Agenda:</i> No items placed on the Consent Agenda.</p> <p>Moved by: _____ Seconded by: _____ <input type="checkbox"/> Tabled <input type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input checked="" type="checkbox"/> None or Other, as noted. RECORDED VOTE: ___ YES ___ NO ___ ABSTENTIONS ___ ABSENT ___ EXCUSED Minority Votes/Notes:</p>	
12.	<p>Actions Taken on Discussion Items:</p>	
a.	<p>RE: Report from the Business Administrator: Retained Fund Balance for 2013-14 Action: No action required.</p> <p>Moved by: _____ Seconded by: _____ <input type="checkbox"/> Tabled <input type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input checked="" type="checkbox"/> None or Other, as noted. RECORDED VOTE: ___ YES ___ NO ___ ABSTENTIONS ___ ABSENT ___ EXCUSED Minority Votes/Notes:</p>	

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<p>12. (continued)</p>	
<p>b.</p>	<p>RE: Plan for District Insurances beyond June, 2016: Action: No action required.</p> <p>Moved by: _____ Seconded by: _____ <input type="checkbox"/> Tabled <input type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input checked="" type="checkbox"/> None or Other, as noted. RECORDED VOTE: ___ YES ___ NO ___ ABSTENTIONS ___ ABSENT ___ EXCUSED Minority Votes/Notes:</p>
<p>c.</p>	<p>RE: Forming the Facilities Committee /Publicity for public member(s), nominees, etc. to appoint on March 24th Organizational Meeting: Action: No action required.</p> <p>Moved by: _____ Seconded by: _____ <input type="checkbox"/> Tabled <input type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input checked="" type="checkbox"/> None or Other, as noted. RECORDED VOTE: ___ YES ___ NO ___ ABSTENTIONS ___ ABSENT ___ EXCUSED Minority Votes/Notes:</p>
<p>d.</p>	<p>RE: Review of Proposed 2014-2015 school calendar: Action: Motion to table until the March10, 2014 meeting.</p> <p>Moved by: <u>Sue Cheney</u> Seconded by: <u>Paul Rheinhardt</u> <input type="checkbox"/> Tabled <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u>6</u> YES <u>0</u> NO <u>0</u> ABSTENTIONS <u>1</u> ABSENT <u>0</u> EXCUSED Minority Votes/Notes: Bristol - Absent</p>
<p>e.</p>	<p>RE: Review of Deliberative Session results: Action: No action required.</p> <p>Moved by: _____ Seconded by: _____ <input type="checkbox"/> Tabled <input type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input checked="" type="checkbox"/> None or Other, as noted. RECORDED VOTE: ___ YES ___ NO ___ ABSTENTIONS ___ ABSENT ___ EXCUSED Minority Votes/Notes:</p>
<p>f.</p>	<p>RE: Determination of changes on recommendations of warrants for Second Session: Action: Move to recommend the amended amount of Twenty One Million, Nine Hundred Forty Five Thousand, Four Hundred Thirty Seven Dollars (\$21,945,437 as passed at the Deliberative Session.</p> <p>Moved by: <u>Jeff Levesque</u> Seconded by: <u>Don Franklin</u> <input type="checkbox"/> Tabled <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u>5</u> YES <u>1</u> NO <u>0</u> ABSTENTIONS <u>1</u> ABSENT <u>0</u> EXCUSED Minority Votes/Notes: New Hampton – No; Bristol – Absent;</p> <p>Motion: To vote to re-vote on School Resources Officer (SRO) Board vote. Moved by: <u>Don Franklin</u> Seconded by: <u>Sue Cheney</u> <input type="checkbox"/> Tabled <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u>4</u> YES <u>2</u> NO <u>0</u> ABSTENTIONS <u>1</u> ABSENT <u>0</u> EXCUSED Minority Votes/Notes: No - New Hampton, Bridgewater; Absent - Bristol</p>

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<p>f. (continued)</p>	<p>Motion: To recommend Article 6 as amended to fund at zero dollars for an SRO.</p> <p>Moved by: <u>Jeff Levesque</u> Seconded by: <u>Don Franklin</u> <input type="checkbox"/> Tabled <input type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input checked="" type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u>1</u> YES <u>1</u> NO <u>4</u> ABSTENTIONS <u>1</u> ABSENT <u> </u> EXCUSED Minority Votes/Notes: Yes – Danbury; No – Bridgewater; Absent – Bristol</p>
<p>g.</p>	<p>RE: Review mailer error and discussion of remedies:</p> <p>Motion: To direct the Superintendent to create a correction to be published in three (3) papers of record, as well as SAU4.org regarding two areas on the warrant mailer needing correction and any other places deemed appropriate.</p> <p>Moved by: <u>Ruby Hill</u> Seconded by: <u>Jeff Levesque</u> <input type="checkbox"/> Tabled <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u>6</u> YES <u>0</u> NO <u>0</u> ABSTENTIONS <u>1</u> ABSENT <u>0</u> EXCUSED Minority Votes/Notes: Absent - Bristol</p>
<p>h.</p>	<p>RE: Evaluation of the School Board per policy AFA; set date for Superintendent’s evaluation by Board:</p> <p>Motion: To direct the superintendent to affect Policy AFA, Evaluation of the School Board; finalize dates and coordinate the collection of results from the Board, Staff and Community.</p> <p>Moved by: <u>Vincent Paul Migliore</u> Seconded by: <u>Sue Cheney</u> <input type="checkbox"/> Tabled <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u>5</u> YES <u>0</u> NO <u>1</u> ABSTENTIONS <u>1</u> ABSENT <u>1</u> EXCUSED Minority Votes/Notes: Abstained – Danbury; Excused – New Hampton; Absent – Bristol</p> <p>Motion: To set the date for the Superintendent’s evaluation for 6:30pm, February 17, 2014 at the SAU Office</p> <p>Moved by: <u>Vincent Paul Migliore</u> Seconded by: <u>Sue Cheney</u> <input type="checkbox"/> Tabled <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u>5</u> YES <u>0</u> NO <u>1</u> ABSTENTIONS <u>1</u> ABSENT <u>1</u> EXCUSED Minority Votes/Notes: Abstained – Danbury; Excused – New Hampton; Absent – Bristol</p>
<p>j (no i)</p>	<p>RE: Field Trips:</p> <p>Motion: To approve the Field Trips as submitted.</p> <p>Moved by: <u>Ruby Hill</u> Seconded by: <u>Sue Cheney</u> <input type="checkbox"/> Tabled <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u>6</u> YES <u>0</u> NO <u>0</u> ABSTENTIONS <u>1</u> ABSENT <u>0</u> EXCUSED Minority Votes/Notes: Absent - Bristol</p>
<p>k. (1)</p>	<p>RE: Policy Review</p> <p>Motion: To approve the Section 504 Handbook as presented.</p> <p>Moved by: <u>Ruby Hill</u> Seconded by: <u>Paul Rheinhardt</u> <input type="checkbox"/> Tabled <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u>6</u> YES <u>0</u> NO <u>0</u> ABSTENTIONS <u>1</u> ABSENT <u>0</u> EXCUSED Minority Votes/Notes: Absent – Bristol</p>

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12. (continued)		
K (2)	Motion: To rescind Policy BBG Recognition of Organization and Operation of the School Administrative Unit (SAU) in perpetuity effective at the March 10 th , School Board organization meeting. Moved by: <u>Paul Rheinardt</u> Seconded by: <u>Sue Cheney</u> <input type="checkbox"/> Tabled <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u>6</u> YES <u>0</u> NO <u>0</u> ABSTENTIONS <u>1</u> ABSENT <u>0</u> EXCUSED Minority Votes/Notes: Absent – Bristol	
z.	Other Business: None	
13.	Manifests – None to approve	
14.	Announcements:	
a.	Vincent Paul Migliore announced the NH School Board Association workshop for new school board members is to be held in Concord on April 29 th or in Whitefield on May 1 st . He advised new school board members to attend and noted they will need to register.	
15.	School Events	See attached sheet
16.	Date of Next School Board Meeting(s):	
	Regularly Scheduled:	March 10, 2014
	Other Meeting:	March 20, 2014
	Topic: Annual School Board Organizational Meeting; called to order by Superintendent	
17.	Concluding Business for the Posted Meeting Time	Time: 8:51
	RE: <input checked="" type="checkbox"/> Motion to Adjourn -or- <input type="checkbox"/> Recess (for a specified period of time) until the following date & time: _____ Action: Moved by: <u>Ruby Hill</u> Seconded by: <u>Paul Rheinhardt</u> <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u>6</u> YES <u>0</u> NO <u>0</u> ABSTENTIONS <u>1</u> ABSENT <u>0</u> EXCUSED Minority Votes/Notes: Absent – Bristol	
School Board Present:	Vincent Paul Migliore – Chair, Bridgewater; Ruby Hill – Vice Chair, Danbury; Sue Cheney, Alexandria; Jeffrey Levesque, Groton; Paul Rheinhardt, New Hampton; Don Franklin, Hebron.	
School Board Members Absent:	Lloyd Belbin, Bristol	
Staff Present:	Stacy Buckley, Superintendent; Mike Limanni, Business Administrator; Ann Holton, Student Services Director; Miriam Freeman, Teacher - NMMS; Fred Robinson, Media; Leah Mcdevitt, Clerk.	
Public Present:	Susan Colby, Bristol; Mary MacCaffrie, Bristol; John Jenness, New Hampton.	
	Respectfully submitted by, Leah McDevitt	
Template Used:	\\SAU2012\Proposed agenda\ Proposed Agenda Template v21	

	February
February 13	3:00pm Poetry Out Loud@NRHS
February 14	3:00pm Snow Date - Poetry Out Loud@NRHS
February 24 - 28	Winter Recess

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