

Notice: These minutes are in D R A F T format, and shall remain as such as the legal record in compliance with RSA 91:A in their written archival form. They are likely to contain errors and may be in need of correction which can only be done in public in a properly-posted, subsequent meeting of the School Board. Accordingly, you are referred to the minutes of a subsequent (i.e. future -- but not necessarily the next sequential) meeting of the Board to identify what may have been changed as an approved and properly modified record in compliance with law.

Minutes:		
Location:	Newfound Regional High School Library Media Center	
Date & Time:	Monday, December 9, 2013 7:00PM	
Item:	Minutes	
1.	Call to Order at Immediately following scheduled SAU Board Meeting	Actual Time: 7:50 pm
a.	Salute to the Flag & Pledge of Allegiance	
b.	Notice of Posting of Meeting: <i>SAU Office, website (sau4.org), Schools, sent to Town Offices</i>	
2.	Non-Public Session (No non-public anticipated)	Actual Time:
	<p>Specific Statutory Reason cited as foundation for the nonpublic session:</p> <p>___ RSA 91-A:3, II (a) <i>The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.</i></p> <p>___ RSA 91-A:3, II(b) <i>The hiring of any person as a public employee.</i></p> <p>___ RSA 91-A:3, II(c) <i>Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.</i></p> <p>___ RSA 91-A:3, II(d) <i>Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.</i></p> <p>___ RSA 91-A:3, II(e) <i>Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against this board or any subdivision thereof, or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled</i></p> <p>___ RSA 91-A:3, II(i) <i>Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.</i></p>	
3.	Return to Public Session at	Actual Time:
4.	<p>Approval or Modification of Agenda; as approved or modified:</p> <p><input type="checkbox"/> Approved <input checked="" type="checkbox"/> Modified</p> <p>Address Item 9.e first followed by Item 9.h.</p>	
5.	Inter-Communications	
a.	Sign-In by attendees; please Print Name & Town, then return to clerk for recording.	
b.	To receive regular School Board packets, please record your request on designated sheet or email to: scross@sau4.org	
c.	<p>Public Comment (<i>not limited to agenda items; see footnote below¹</i>)</p> <p>1) Elected Officials in Attendance – No comments. 2) Members of the Public (5 mins/person) –No comments. 3) Faculty/Staff Liaison, <i>Reported by Mimi Freeman, NMMS-</i> Excused due inclement weather. 4) Student Council Liaison, <i>Keegan Tracy, Class of 2015-</i> Excused due to inclement weather.</p>	

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<p>6. a.</p>	<p>School Board Minutes for Approval Minutes from Meeting of:</p>	<p>(blue) November 12, 2013</p> <p>Corrections: Item 9.g. Last sentence should read: will establish a committee to explore options for staying with Franklin or staying with other districts. Item 9.j., Change SRO to School Resource Officer. Item 9.h., Line 3 Should read: She said she and Mike Limanni sent an article for a teacher’s salary. Item 9.f., Second sentence should read: The website will be updated. Suggest it read: this information is reported to the Department of Education.</p> <p>Action: Accept the minutes as amended. Moved by: <u>Paul Rheinhardt</u> Seconded by: <u>Don Franklin</u> <input type="checkbox"/> Tabled <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u>7</u> YES <u>0</u> NO <u>0</u> ABSTENTIONS <u>0</u> ABSENT <u>0</u> EXCUSED Minority Votes/Notes:</p>
<p>7.</p>	<p>Other Minutes in Packet, for Reference: None</p>	<p>(green) November 14, 2013 Budget Committee Minutes November 21, 2013 Budget Committee Minutes – Discussion regarding the Average Daily Membership. No Changes made.</p>
<p>8. Other:</p>	<p>Correspondence & Reports Included in Packet Principals, Special Education (<i>with new, H-T-D status matrix</i>), Business Administrator: Vincent Paul Migliore said he was Impressed to see parental involvement percentages at New Hampton Community School and Danbury Elementary School. There was a question regarding the over encumbrance in Facilities for snow plowing. Mike Limanni said it was an error and explained we are trying to, in each case, look at the usage of encumbering funds. Speech Services were over expended in health insurance and salary lines, due to the this being the first year with three employees for Speech Services.</p>	
<p>9. e</p>	<p>Discussion Items for consideration and action by the Board Annual Computing Philosophy Review & Update on implementation of Technology Plan: Josh Mulloy presented an update of the Technology Plan which he noted is in compliance with board policy. Mike Limanni stated, last year the board authorized use of Chrome books, indicating speed is the main advantage and there is no need for a full laptop. Mike Limanni said he would like to replace the ipads with Chrome books. He stated this is a good example for the need of a Curriculum Coordinator; to coordinate the use of curriculum with technology. Vincent Paul Migliore commented in 2008, when the technology plan was adopted, it was a different environment. Netbooks were not in existence, now they are obsolete. We are now thinking of digital text books. He noted, as a public school, we are not trying to experiment on technology. These ideas are run through the Technology Committee. Josh Mulloy stated if we are going to deploy technology in the district, it is important for children to get the same consistent application from class to class. Jeff Levesque said he finds the five to eight year replacement very optimistic. Josh Mulloy replied it is a challenge to get an eight year warranty.</p>	

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<p>9. (continued)</p>	
<p>h.</p>	<p>Review Bridgewater-Hebron Village District Contract for Compliance by NASD: Vincent Paul Migliore stated the reason for a review of the existing contract is to ensure we are in compliance. He noted the school that exists in the town of Bridgewater is owned by the towns' people in Bridgewater and Hebron. The school and its contents are leased for \$1.00 per year. The contract was renewed in 2009 for 10 years. The discussion was regarding the acceptance of students from other schools in terms of average number of students. Stacy Buckley performed a comparison and found the average class size is 16; noting Danbury Elementary School skewed the data. She stated she believes the Federal Law takes precedence over an agreement. She said with the no child left behind, we will be able to manage the number of students enrolled at any time. She reported we are over in two grade levels; however, she would not recommend moving kids back. Vincent Paul Migliore said in order to be in compliance and to avoid overcrowding in various grades we will have to look at this sort of thing every spring. Sue Cheney gave a brief history of children from surrounding towns attending the Bridgewater Hebron Village School. Terry Murphy also gave insight on the original agreement. He stated we had enough room when enrollment was 150 children. It was agreed the class sizes have to have a balance</p>
<p>a.</p>	<p>Grant Budget: Mike Limanni indicated they are paralleling the same budgeting process as last year. He explained the exception is he brought in Fund 21, the Food Service Budget and Fund 22, Grant Budget amounts.</p>
<p>b.</p>	<p>Food Service Budget: Amounts are included in the budget process.</p>
<p>c.</p>	<p>Default Budget: Mike Limanni explained the methodology for the FY 14/15 budget process is very straightforward on how to create a default budget. Comparison was explained as being similarly funded as in previous years based on contractual agreements. Anticipated increases would be in the Workers Compensation and a 3% increase in Transportation. Mike explained we are trying to build efficiencies and are coming in way below the tax cap. Stacy concluded the default budget keeps the staff the way it is; the proposed budget has major staff changes.</p>
<p>d.</p>	<p>Warrant Communications Plan: Discussion regarding the district mailing in preparation for the Deliberative Session; creation, content, edits. Initial discussion regarding the proposed Warrant Articles: Article 1 - Choose officials Article 2 - Teacher contracts Article 3 - Provision for a special meeting if article 2 is defeated. Article 4 - Legal Compliance Article 5 - Trustees of Trust Fund 60k trustees of trust fund. Article 6 – Operating Budget Warrant articles will be discussed further and approved at the January meeting. The preparation of the logistics for the Deliberative Session was discussed.</p>
<p>f.</p>	<p>Policies for First Reading:</p> <ul style="list-style-type: none"> • JN Student Fees, Fines, and Charges – Language changes, with spelling corrections. • IICA-F Field Trip Approval Form – Have a form that will work. <i>Placed on Consent Agenda. Cross reference 11.a</i>

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9. (continued)		
g.	<p>Policies for Second Reading:</p> <ul style="list-style-type: none"> • KI Public Solicitations in the Schools • IKFC-a Awarding of Diplomas • KBFA Use of Students in Non-School Public Information Program • IHBG Home Education Instructional <p><i>Placed on the Consent Agenda. Cross reference 11.a</i></p>	
j. (no "i")	<p>Review of Letter RE: land availability on School Street: A letter was received regarding the sale of property that recently became available next to Bristol Elementary School. In the letter, Attorney Dorkas Gordon indicated the appraised value to be approximately \$160,000.00. Vincent Paul Migliore inquired of the Board if there was a desire to think about this opportunity.</p>	
k.	<p>Recommendation for structure of School Board Facilities Committee: Recommended to be placed on the Agenda for January 2014.</p>	
l.	<p>NHSBA Delegate Assembly; meeting of January 11, 2014 for information only: – Vincent Paul Migliore indicated he will be attending this informative meeting.</p>	
z.	<p>Other Business: None</p>	
10.	<p>Public Comment on Agenda Items Only per policy BDDH, 5 minute limit – Terry Murphy – Bridgewater, suggested to seek legal counsel for a corrective action for the Trust Funds as opposed to a representative from the Department of Revenue Administration (DRA).</p>	Time:
11.	<p>CONSENT AGENDA – (Continued Discussion, Implementation & Use) <i>“Are there any changes to the Consent Agenda as Agreed Prior?”</i></p>	
a.	<p><i>Items Included on This Meeting’s Consent Agenda:</i> Reference Item 9.f - Policies for First Reading. Reference Item 9.g - Policies for Second Reading.</p> <p>Action: Approve items on the Consent Agenda Moved by: <u>Paul Rheinhardt</u> Seconded by: <u>Sue Cheney</u> <input type="checkbox"/> Tabled <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u>7</u> YES <u>0</u> NO <u>0</u> ABSTENTIONS <u>0</u> ABSENT <u>0</u> EXCUSED Minority Votes/Notes:</p>	
12.	<p>Actions Taken on Discussion Items:</p>	
a.	<p>RE: Grant Budget</p> <p>Action: Motion to approve \$1,024,957 in Grant funds. Moved by: <u>Ruby Hill</u> Seconded by: <u>Paul Rheinhardt</u> <input type="checkbox"/> Tabled <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u>7</u> YES <u>0</u> NO <u>0</u> ABSTENTIONS <u>0</u> ABSENT <u>0</u> EXCUSED Minority Votes/Notes:</p>	

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<p>b.</p>	<p>RE: Food Service Budget</p> <p>Action: Motion to approve \$609,615.00, estimated amount for Food Service Budget Moved by: <u>Ruby Hill</u> Seconded by: <u>Paul Rheinhardt</u> <input type="checkbox"/> Tabled <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u>7</u> YES <u>0</u> NO <u>0</u> ABSTENTIONS <u>0</u> ABSENT <u>0</u> EXCUSED Minority Votes/Notes:</p>
<p>c.</p>	<p>RE: Default Budget</p> <p>Action: No action taken. Moved by: _____ Seconded by: _____ <input type="checkbox"/> Tabled <input type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated X <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: ___ YES ___ NO ___ ABSTENTIONS ___ ABSENT ___ EXCUSED Minority Votes/Notes:</p>
<p>d.</p>	<p>RE: Warrant Communications Plan: Roles & Deadline dates for content, edits, creation & mailing</p> <p>Action: No action taken. Moved by: _____ Seconded by: _____ <input type="checkbox"/> Tabled <input type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: ___ YES ___ NO ___ ABSTENTIONS ___ ABSENT ___ EXCUSED Minority Votes/Notes:</p>
<p>e.</p>	<p>RE: Annual Computing Philosophy Review & Update on implementation of Technology Plan</p> <p>Action: No action taken. Moved by: _____ Seconded by: _____ <input type="checkbox"/> Tabled <input type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated X<input type="checkbox"/> None or Other, as noted. RECORDED VOTE: ___ YES ___ NO ___ ABSTENTIONS ___ ABSENT ___ EXCUSED Minority Votes/Notes:</p>
<p>f.</p>	<p>RE: Policies for First Reading:</p> <ul style="list-style-type: none"> • JN Student Fees, Fines, and Charges • IICA-F Field Trip Approval Form <p>Action: <i>See 11a consent agenda</i> Moved by: _____ Seconded by: _____ <input type="checkbox"/> Tabled <input type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: ___ YES ___ NO ___ ABSTENTIONS ___ ABSENT ___ EXCUSED Minority Votes/Notes:</p>

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<p>12. (continued)</p>	
<p>g.</p>	<p>RE: Policies for Second Reading:</p> <ul style="list-style-type: none"> • KI Public Solicitations in the Schools • IKFC-a Awarding of Diplomas • KBFA Use of Students in Non-School Public Information Program • IHBG Home Education Instructional <p>Action: <i>See 11a consent agenda</i></p> <p>Moved by: _____ Seconded by: _____</p> <p><input type="checkbox"/> Tabled <input type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted.</p> <p>RECORDED VOTE: ___ YES ___ NO ___ ABSTENTIONS ___ ABSENT ___ EXCUSED</p> <p>Minority Votes/Notes:</p>
<p>h.</p>	<p>RE: Review Bridgewater-Hebron Village District Contract for Compliance by NASD</p> <p>Action: Motion to direct the Superintendent to annually review between April 1 and May 31st the contract between Bridgewater Hebron Village School District and Newfound Area School District to ensure compliance with the agreement. The superintendent is empowered to establish rules in support of maintaining averages as required I the contract.</p> <p>Moved by: <u>Vincent Paul Migliore</u> Seconded by: <u>Paul Rheinhardt</u></p> <p><input type="checkbox"/> Tabled <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted.</p> <p>RECORDED VOTE: <u>6</u> YES <u>1</u> NO <u>0</u> ABSTENTIONS <u>0</u> ABSENT <u>0</u> EXCUSED</p> <p>Minority Votes/Notes: Groton</p>
<p>j. (no "i")</p>	<p>RE: Review of Letter RE: land availability on School Street</p> <p>Action: No action taken.</p> <p>Moved by: _____ Seconded by: _____</p> <p><input type="checkbox"/> Tabled <input type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated X <input type="checkbox"/> None or Other, as noted.</p> <p>RECORDED VOTE: ___ YES ___ NO ___ ABSTENTIONS ___ ABSENT ___ EXCUSED</p> <p>Minority Votes/Notes:</p>
<p>k.</p>	<p>RE: Recommendation for structure of School Board Facilities Committee</p> <p>Action: Motion to table to a date certain; Placed on January 2014 Agenda.</p> <p>Moved by: <u>Ruby Hill</u> Seconded by: <u>Paul Rheinhardt</u></p> <p><input type="checkbox"/> Tabled <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted.</p> <p>RECORDED VOTE: <u>7</u> YES <u>0</u> NO <u>0</u> ABSTENTIONS <u>0</u> ABSENT <u>0</u> EXCUSED</p> <p>Minority Votes/Notes:</p>
<p>l.</p>	<p>RE: NHSBA Delegate Assembly; meeting of January 11, 2014 for information only</p> <p>Action: No action required.</p> <p>Moved by: _____ Seconded by: _____</p> <p><input type="checkbox"/> Tabled <input type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated X <input type="checkbox"/> None or Other, as noted.</p> <p>RECORDED VOTE: ___ YES ___ NO ___ ABSTENTIONS ___ ABSENT ___ EXCUSED</p> <p>Minority Votes/Notes:</p>

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z.	Other Business:	
1.	RE: Action: Motion to authorize Superintendent Buckley to contact an attorney to discuss corrective Warrant Article to establish Trustees of the Trust Fund. Moved by: <u>Ruby Hill</u> Seconded by: <u>Paul Rheinhardt</u> <input type="checkbox"/> Tabled <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u>7</u> YES <u>0</u> NO <u>0</u> ABSTENTIONS <u>0</u> ABSENT <u>0</u> EXCUSED Minority Votes/Notes:	
13.	Manifests	
	RE: No Manifests to approve. <i>None to approve</i> Action: Moved by: _____ Seconded by: _____ <input type="checkbox"/> Tabled <input type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: ____ YES ____ NO ____ ABSTENTIONS ____ ABSENT ____ EXCUSED Minority Votes/Notes:	
14.	Announcements	
a.	article state employees associate agree to terms of ratifying agreement at 2.5%	
15.	School Events	See attached sheet
16.	Date of Next School Board Meetings	
	Regularly Scheduled:	January 13, 2013
	Planning & Dialogue:	None
17.	Concluding Business for the Posted Meeting Time	
	RE: <input checked="" type="checkbox"/> Motion to Adjourn -or- <input type="checkbox"/> Recess (for a specified period of time) until the following date & time: _____ Action: Moved by: <u>Lloyd Belbin</u> Seconded by: <u>Ruby Hill</u> <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u>7</u> YES <u>0</u> NO <u>0</u> ABSTENTIONS <u>0</u> ABSENT <u>0</u> EXCUSED	
Template Used:	\\SAU2012\Proposed agenda\ Proposed Agenda Template v20	
School Board Present:	Vincent Paul Migliore – Chair, Bridgewater; Ruby Hill – Vice Chair, Danbury; Sue Cheney, Alexandria; Lloyd Belbin, Bristol; Jeffrey Levesque, Groton; Don Franklin, Hebron; Paul Rheinhardt, New Hampton.	
Staff Present:	Stacy M. Buckley, Superintendent; Mike Limanni, Business Administrator; Ann Holton, Student Services Director; Fred Robinson, Media, Leah McDevitt, Clerk.	
Public Present:	Terry Murphy, Bridgewater; Bill White, Hebron.	

December 23 – 31, 2013	Holiday Recess	December	No School
January 1, 2014	Holiday Recess	January	No School
January 6, 2014	Policy Committee Meeting @ SAU Office		6:30pm
January 11, 2014	NH School Board Association Delegate Assembly 9AM to 3PM		Concord, LGC
January 13, 2014	School Board Meeting @ NRHS		6:30pm
January 14, 2014	Bridgewater-Hebron Village School's Concert @ BHVS		6:30pm
January 14, 2014	Deadline to submit Petitioned Warrant Articles		

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January 15, 2014	New Hampton Community School's Concert @ BHVS
January 16, 2014	Snow Date for Bridgewater-Hebron Village School's Concert @ BHVS
January 17, 2014	Snow Date for New Hampton Community School's Concert @ BHVS
TBD	Budget Hearing date
TBD	Budget Hearing date

6:30pm
6:30pm
6:30pm

February

First Deliberative Session @ NRHS - Sat, February 1, 2014 @ 10am
Snow Date - First Deliberative Session @ NRHS - Saturday, February 8, 2014 10am

**NEWFOUND AREA SCHOOL BOARD
Non-Public Session**

<i>Date/Time of Meeting:</i>	12/09/2013	<i>Scheduled Start:</i>	6:05 PM		
<i>Location of Meeting:</i>	Newfound Regional High School Library Media Center				
<i>Videographer:</i>	None	<i>Assistant:</i>	None		
School Board Members:					
			Present	Excused	Absent
Suzanne Cheney	(Alexandria, 2016)	scheney2@myfairpoint.net	✓ (arrived at 6:35 PM)		
Vincent Paul Migliore, CH	(Bridgewater, 2016)	vpigliore@budgetblinds.com	✓		
Lloyd Belbin	(Bristol, 2014)	lbelbin@juno.com	✓		
Ruby Hill, Vice CH	(Danbury, 2015)	topaztuesday@yahoo.com	✓		
Don Franklin	(Hebron, 2015)	dgbrown@yahoo.com	✓		
Paul Rheinhardt	(New Hampton, 2014)	psrheinhardt@metrocast.net		✓	
Jeff Levesque	(Groton 2015)	imredbeard@gmail.com	✓		
Administration:					
Stacy Buckley	Superintendent	sbuckley@sau4.org	✓		

At 6:10 PM and pursuant to RSA 91-91-A:3, II(c) the Chair entertained a motion to go into Non Public Session remaining in the Newfound Regional High School Library Media Center; made by Jeff Levesque, seconded by Ruby Hill. The roll was called and a unanimous vote to do so was recorded.

- A.
 - 1) Reviewed plans for evaluation of Superintendent.
 - 2) Reviewed support information to assist SAU Board
 - 3) Evaluation is scheduled for late February meeting 2014
- B.
 - 1) Informed board about a request to Chair for legal access, and which Vice-Chair was made aware of by Chair.

At 7:10 PM Ruby Hill moved, Jeff Levesque seconded to leave nonpublic session and return to public session. Motion passed.

Respectfully submitted,

Vincent Paul Migliore
Chair

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