

Notice: These minutes are in D R A F T format, and shall remain as such as the legal record in compliance with RSA 91:A in their written archival form. They are likely to contain errors and may be in need of correction which can only be done in public in a properly-posted, subsequent meeting of the School Board. Accordingly, you are referred to the minutes of a subsequent (i.e. future -- but not necessarily the next sequential) meeting of the Board to identify what may have been changed as an approved and properly modified record in compliance with law.

Minutes:		
Location:	Newfound Regional High School Library Media Center	
Date & Time:	Monday, October 28, 2013 6:30PM	
Item:	MINUTES	
1.	Call to Order at 6:30PM	Actual Time: 6:30
a.	Salute to the Flag & Pledge of Allegiance	
b.	Notice of Posting of Meeting: SAU Office, website (sau4.org), Schools, sent to Town Offices	
2.	Non-Public Session No non-public session	Actual Time:
	<p>Specific Statutory Reason cited as foundation for the nonpublic session:</p> <p>___ RSA 91-A:3, II (a) <i>The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.</i></p> <p>___ RSA 91-A:3, II(b) <i>The hiring of any person as a public employee.</i></p> <p>___ RSA 91-A:3, II(c) <i>Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.</i></p> <p>___ RSA 91-A:3, II(d) <i>Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.</i></p> <p>___ RSA 91-A:3, II(e) <i>Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against this board or any subdivision thereof, or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled</i></p> <p>___ RSA 91-A:3, II(i) <i>Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.</i></p>	
3.	Return to Public Session - No non-public session.	Actual Time:
4.	<p>Approval or Modification of Agenda; as approved or modified:</p> <p><input checked="" type="checkbox"/> <input type="checkbox"/></p> <p>Agenda approved as submitted.</p>	
5.	Inter-Communications	
a.	Sign-In by attendees; please Print Name & Town, then return to clerk for recording.	
b.	To receive regular School Board packets, please record your request on designated sheet or email to: scross@sau4.org	
c.	<p>Public Comment (<i>not limited to agenda items; see footnote below¹</i>)</p> <p>1) Elected Officials in Attendance – No comments. 2) Members of the Public (5 mins/person) – No comments. 3) Faculty/Staff Liaison, Reported by Mimi Freeman, NMMS – Nothing to report. 4) Student Council Liaison, Keegan Tracy, Class of 2015 – Not present.</p>	

¹Notice is hereby made that public comments shall be made without expectation of a response by any School Board Members to matters raised by such commentary. The Board respects the right of the public to communicate its stance on matters of interest but meetings are scheduled in advance to conduct business put forth on its publicly proposed agenda only.

6.	Discussion Items for consideration and action by the Board	
a.	<ul style="list-style-type: none"> • Stacy Buckley began discussion on the proposed FY15 Budget with the possibility of eliminating 19.2 Paraprofessionals along with the associated benefit costs. Another proposed reduction was Special Education Tuition. Areas with increases include health insurance, fuel and transportation. There is also an anticipated expense for replacement of an oil tank at Bristol Elementary and Newfound Memorial Middle School. The information is unclear as to what exactly is needed. Stacy Buckley said she will get clarification. • There is an anticipated 126k offset to the health insurance due to the health premium reimbursement. • Mike Limanni said he recently spoke to DRA (Department of Revenue Administration) and they are requiring there be a trustee for the Maintenance Trust Fund. They said a trustee should have been listed on the original warrant article when the fund was created. He and the DRA are trying to work out how to handle the issue and have the trustees in place by the end of the year. Vincent Paul Migliore said it doesn't sound right that one town gets to be the authority. Mike Limanni said he will get more clarity in the next couple of weeks. • Stacy Buckley continued that the Teacher Contract and a raise for other staff was not included in the budget. Two new positions were budgeted; School Resources Officer, as a contracted service in conjunction with the Bristol Police Department and a Curriculum Coordinator. • Stacy Buckley noted she has been informed that four teachers will retire in June 2014. Vincent Paul Migliore questioned with the significant increases, how is the budget 200k under the current year. Stacy Buckley replied the trade off is in personnel, we are losing 19.2 Para positions, one teacher at the High School and one grant funded position at New Hampton. She noted the only staffing change from last meeting was the elimination of one additional Para. • Mike Limanni noted the tax cap is approximately 240k. He added we have a good estimate for adequacy aid, Medicaid and catastrophic aid. • Stacy Buckley concluded by asking the Board for direction on increases for staff, should the proposed budget include the SRO position and also where they should land for a bottom line amount in preparation for the next meeting. 	
7.	Public Comment on Agenda Items Only per policy BDDH, 5 minute limit	Time:
	<p>Restricted to the topic that is the budget.</p> <ul style="list-style-type: none"> • Brian Richardson asked for clarification on the two Special Education positions at the High School and New Hampton. • Amy Lyn Kench asked if there is a copy of the budget on line. The Board replied that it is not but requested Administration to put it on the website. She also questioned if the SRO position will be presented as a warrant article or would it be included in the proposed budget. Vincent Paul Migliore said they do not know at this point, they are still discussing. Amy Lyn Kench said she was not sure if it had been discussed previously, since last year's budget amount was 36k, now proposed salary amount is 72k; she asked "What is the difference?" She stated that if the district requires a certain amount of Paras, how they are going to replace 19.2 Para positions with 3 teachers. Amy Lyn Kench said the Enrichment number is down; what is being cut from enrichment. Her final statement was regarding a comment Stacy Buckley had said a way to cut cost is to replace outgoing retiring teachers with a first step candidate. She said the Board should look for the best quality education, not the lowest cost. 	

¹Notice is hereby made that public comments shall be made without expectation of a response by any School Board Members to matters raised by such commentary. The Board respects the right of the public to communicate its stance on matters of interest but meetings are scheduled in advance to conduct business put forth on its publicly proposed agenda only.

7. (continued)	<ul style="list-style-type: none"> Vincent Paul Migliore referred to the notation on the Agenda. We are here to conduct public business. It doesn't mean we do not take it to heart. Much of the discussion we have had tonight addresses much of the points you brought up. He encouraged Amy Lyn Kench to have a one on one conversation with the Superintendent to understand the basis for the justification being put forth. He responded to her point on hiring a lower level teacher in place of the retiring position is just an option. Fred Robinson commented that he has an issue with the Superintendents' goals. The goal states she will be reviewing all job descriptions for Paraprofessionals. He questioned will their job descriptions change, will more duties be expected in their day to fill in for positions that may be eliminated? He added we need to address the Support Staff Matrix. He is in sixth year and he is still on the first level. Vincent Paul Migliore said he would like to validate the raises. A discussion was had regarding the best method for an increase. Stacy said let us know what you would like and also wanted to know what to include as an increase for administrators and program specialists. Vincent Paul Migliore said start at 1% for calculating.
8.	<p>CONSENT AGENDA – (Continued Discussion, Implementation & Use) <i>“Are there any changes to the Consent Agenda as Agreed Prior?”</i></p>
a.	<p><i>Items Included on This Meeting's Consent Agenda:</i> No Items on the Consent Agenda</p> <p>Action: Moved by: _____ Seconded by: _____ <input type="checkbox"/> Tabled <input type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated x <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: ___ YES ___ NO ___ ABSTENTIONS ___ ABSENT ___ EXCUSED Minority Votes/Notes:</p>
9.	<p>Actions Taken on Discussion Items:</p>
a.	<p>RE: <i>Discussion Items for consideration and action by the Board</i></p> <p>Action: No action taken Moved by: _____ Seconded by: _____ <input type="checkbox"/> Tabled <input type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: ___ YES ___ NO ___ ABSTENTIONS ___ ABSENT ___ EXCUSED Minority Votes/Notes:</p>
10.	<p>Manifests</p>
	<p>RE: None</p> <p>Action: Moved by: _____ Seconded by: _____ <input type="checkbox"/> Tabled <input type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: ___ YES ___ NO ___ ABSTENTIONS ___ ABSENT ___ EXCUSED Minority Votes/Notes:</p>
11.	<p>School Events See attached sheet</p>

¹Notice is hereby made that public comments shall be made without expectation of a response by any School Board Members to matters raised by such commentary. The Board respects the right of the public to communicate its stance on matters of interest but meetings are scheduled in advance to conduct business put forth on its publicly proposed agenda only.

12.	Date of Next School Board Meetings	
	Regularly Scheduled:	November 12, 2013, Tuesday
	School Board Meeting: Topic: Superintendent Recommendation for K-12 Building and Space Configurations	November , 25, 2013, Monday
13.	Concluding Business for the Posted Meeting Time	
	RE: <input checked="" type="checkbox"/> Motion to Adjourn -or- <input type="checkbox"/> Recess (for a specified period of time) until the following date & time: _____ Action: Motion to adjourn Moved by: <u> Ruby Hill </u> Seconded by: <u> Lloyd Belbin </u> <input type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated RECORDED VOTE: <u> 6 </u> YES <u> 0 </u> NO <u> 0 </u> ABSTENTIONS ABSENT <u> 1 </u> EXCUSED Hebron, excused.	
School Board Present:	Vincent Paul Migliore – Chair, Bridgewater; Ruby Hill – Vice Chair, Danbury; Sue Cheney, Alexandria; Lloyd Belbin, Bristol; Jeffrey Levesque, Groton; Paul Rheinhardt, New Hampton;.	
Staff Present:	Stacy M. Buckley, Superintendent; Mike Limanni, Business Administrator; Ann Holton, Student Services Director; Mimi Freeman, Teacher-NMMS; Fred Robinson, Media, Leah McDevitt, Clerk.	
Public Present:	John Jenness, New Hampton; Harold Reilly, Alexandria; Amy Lyn Kench, Bristol, Bryan L. Richardson Sr., Alexandria.	
Template Used:	SAU2012\Proposed agenda\ Proposed Agenda Template v17	



Friday, November 8

Parent Conference - No School for Students

Monday, November 11

Veteran's Day - No School

Tuesday, November 12

6:30pm

School Board Meeting @ NRHS

¹Notice is hereby made that public comments shall be made without expectation of a response by any School Board Members to matters raised by such commentary. The Board respects the right of the public to communicate its stance on matters of interest but meetings are scheduled in advance to conduct business put forth on its publicly proposed agenda only.