

Newfound Area School District

Hill Sub Committee Meeting

Minutes- Draft

SAU Office

July 31, 2014

9:00 AM

Attendance: Ruby Hill, Don Franklin, Ben LaRoche, Stacy Buckley (Superintendent), Michael Lammani (Business Administrator)

Call to Order: The meeting was called to order at 9:00 AM by Chairperson Hill with the Pledge of Allegiance.

Approval of minutes from the 1/6/2014 meeting. Motion to accept minutes by Ruby Hill, second by Don Franklin. Motion Passed with Ben LaRoche abstaining.

Nomination of Chair and Clerk:

Ruby Hill was nominated for Chair by Don Franklin, seconded by Ben LaRoche. Nomination was accepted, and Ruby Hill elected as Chair.

Ben LaRoche volunteered to serve as Clerk. Ben LaRoche elected as Clerk.

Review of Request for Proposal (RFP):

RFP from Hill School Board received by subcommittee members in advance of the meeting. The RFP is to provide education services to Hill's students in grade 7-12, with provisions presented in the RFP.

Ruby advised that she had Stacy build a chart that outlines capacity vs.usage in the schools, which indicates that there is an excess capacity of 163 at the NMMS, and 309 at NRHS.

Stacy advised that she is working on a schools overview to present with the proposal. She will continue to work on it, and send it to the committee for review.

Michael Lammani inquired if a tuition agreement with Hill would be required to be on the warrant, to which Stacy Buckley advised it probably wouldn't, but as the process continues we would consult legal with this as one of the questions.

Stacy advised that the proposal is due by August 13, 2014.

There was discussion on what should be in the proposal. Stacy handed out sample tuition agreements that she had looked at from other Districts. Also, discussed was who would write it with the short deadline, and other office workload. Ruby volunteered to do this.

There was concern over the RFPs inclusion of requiring the District to maintain a Middle and High School. The members agreed that any proposal or contract should not include this, so to avoid any problems in the future.

Also discussed was the question of exclusivity which the RFP states in one section, but then gives the Hill School District the authority in allowing students to attend a different district if requested in another section.

Due to some vague areas of the RFP, specifically with no written request for a tuition rate, Stacy was going to contact Michael O'Neil to clarify what they are looking for.

Discussion was had on how to determine the tuition rate that would be presented.

At 10:30 AM Ben LaRoche excused himself from the meeting, due to another commitment. The remainder of the minutes were received from Ruby Hill.

After much discussion the decision was made to use a tuition formula similar to what is in Hill's current agreement with the Franklin Area School District.

Set next meeting date: The next meeting will be held immediately following the NASD meeting on 8/11/14.

Motion by Don Franklin to adjourn, second by Ruby Hill. Meeting was adjourned at 11:00 AM

Respectfully Submitted,

Ben LaRoche