

**Newfound Area School District**  
**District Wide Joint Loss Management Committee**

Minutes

Date: March 30, 2011

Present: D. Rossner, B. Wheeler, L. Shanley, S. Degrace, T. Fitzpatrick, Katy Knott-Garon, K. Darsney, C. Lane

Called to order at 3:05 pm

A group review and update of previous meetings minutes occurred. Confirmation that items such as key distribution have been addressed. Included in the update was a review of the Honeywell project.

DR briefed group on FY12 budget implications, including security enhancements planned for the high school (access control). Goal is summer 2011 installation.

LS asked that we revisit the issue of magnetized door holders (tied to alarm system) for her office at NMMS. It is increasingly difficult to manage students with mobility disabilities through her office. DR to review with Facilities Manager.

A brief discussion ensued regarding the plowing contractor that was used this year. As was the case in other venues, concern for the safety of all was the focus, based upon the "lousy" job that was done. DR agreed and reiterated statements made to the Board about rejecting bids from this contractor in the future.

BW brought forth concerns related to the above, about Ice build up at the gymnasium perimeter, the effects on Fire Drills, and the timing of those too.

NRHS has a concern about the "one-way" loop of traffic flow, and how to better enforce it. DR to review signage. Group thought rotating the dumpsters to allow Waste Management trucks to follow the proper flow of circulation might help. This triggered a response from many that Waste Management needs to be given a letter regarding their drivers. All are concerned about the speed the Waste Management drivers are operating at on school property.

BW asked to revisit previously mentioned security enhancements. He wasn't clear that they more than conceptual at this point. DR explained he had been working with Building Administration on the plans, and offered to come to the next NRHS Safety Committee meeting to brief the group on the planned work.

BW commented that a student working on a band saw almost had an accident at the last fire drill due to the sound of the system. A lively discussion ensued regarding the notion of how “planned” fire drills should or should not be.

Wheelchair positioning within the NRHS auditorium was discussed. At both school and public events, we don’t seem to have proper locations for these attendants without compromising egress. DR to evaluate removal of Orchestra section rear row (or a portion thereof). LS thought there may be ADA grant monies available to defray costs. DR will discuss with Chief Yannuzzi during annual inspections.

KD brought forth concerns about exterior safety at north gymnasium exit from BES. Roof drain may be possible source of ice buildup. Maybe we should look at concrete pad similar to DES. DR believes these doors are slated for replacement, will look into area with Facilities Manager.

LS commented on the positive progress at NMMS, and things are getting resolved. It was a more comfortable winter this year, more consistent temperatures. Group asked for (and received) a general review on the overall economics of the Honeywell project.

TF asked if the Right-to-Know books had been updated with the new Twist & Fill chemical system. DR to review.

A discussion about training for Blood Borne Pathogen cleaning was held. LS volunteered to provide training on any program deemed appropriate. General comments made about the benefit of developing a safety pamphlet for all new, temporary, or substitute employees.

Concern raised about the ease of use for the NRHS egress from the cafeteria to the building exterior. These and the “Stage” fire doors are difficult to open.

DES requests new “No Parking” sign at front of building, existing too faded to be useful.

CL asked about cleanup of the debris from the tree recently taken down. DR talked about the contractor knowing the work was remaining, Facilities Manager held back partial payment on invoice pending this cleanup work to be completed when snow is gone.

DR Briefed group on the Police Department radio interface we are moving towards, starting with NRHS.

Meeting adjourned at 4:00 pm