

Report of the RSA 195 Committee
Newfound Area School District
September 2013

The Petition and Vote

On Town Meeting Day the following petitioned warrant article was submitted to the voters of Danbury, New Hampshire with the results that follow:

ARTICLE 9: PETITIONED WARRANT ARTICLE : SCHOOL

To see if the voters of the Town of Danbury will direct the School Board of the Newfound Area School District to undertake a study of the feasibility and suitability of the withdrawal of the Danbury district from the cooperative district. In accordance with RSA 195, Section 25, the study shall be conducted by a committee composed of at least one member of the School Board from each of the pre-existing districts, one member of the Board of Selectmen from each town, and such other members as may be appointed by the committee. Within 180 days after the date of formation, the committee shall report its findings to the State Board of Education. There is no cost for this study.

Voting results of election held 3/12/13 were: 243 Yes, 78 No

Action by the Newfound Area School Board

The School Board put the Danbury withdrawal vote on its agenda for the regularly scheduled meeting of April 8, 2013. The Board of Selectmen from all seven District towns were invited to attend. At that time Barrett Christina, Esquire, from the New Hampshire School Boards Association met with the Board and selectmen present to explain what the vote meant for them. He also answered questions from that same group.

Attorney Christina explained that the Board was obligated to form a committee to do the withdrawal study. He said that all seven members of the Board and one representative from each town's Board of Selectmen must be on the committee, and that other members, as established by the committee, might be asked to join. Any additional members could be voting or non-voting members at the discretion of the Board.

There was a question about when the 180 days began. Attorney Christina said he would find out if that was 180 days from the vote or 180 days from the forming of the committee. It was later determined that it was from the first meeting of the withdrawal study committee.

It was pointed out that the Board would not be charting new territory but could look to the towns of Mason, Surry and Sullivan for examples of what a withdrawal study looks like.

Attorney Christina said that a District cannot kick a town out of the District if that town changes its mind and decides not to withdraw, even if the withdrawal study committee finds that withdrawal is feasible, suitable, and recommends it.

A discussion centering around the number of meetings to be held ensued, and it was noted that the study might not take long if withdrawal for Danbury was not feasible. Discussion also took place about holding a public meeting in Danbury to solicit information and get input from the voters in the Town regarding what they voted for-for a study, for withdrawal, or for an article that did not have a price attached to it.

School Board Chair Vincent Paul Migliore said he would make contact with the Board of Selectmen from each of the seven towns and ask them to put forth a volunteer for this committee.

(See Full Minutes For April 8, 2013 Meeting, Attached)

Formation of the Withdrawal Study Committee and First Meeting

The first meeting of the withdrawal study committee was held on May 20, 2013. Six of the seven school board members were present and all seven towns sent a member from their board of selectmen. Interim Superintendent Phil McCormack was also present as part of the committee.

The first order of business was to define a quorum for future meetings. A quorum was defined as being nine members of the committee.

The committee then reviewed documents that had been prepared for them on the formation of the cooperative District as well as RSA 195 and its requirements.

Four financial subcommittees were discussed and a subcommittee on finance was established with subcommittee members being Board members Lloyd Belbin of Bristol and Ruby Hill of Danbury along with Selectmen Neil Irvine of New Hampton and James Phelps of Danbury. Mr. Belbin volunteered to chair the subcommittee. School Business Administrator Dan Rossner was named an ex-officio, non-voting member of the subcommittee.

(See Full Minutes for May 20, 2013 Meeting, Attached)

Subcommittee Meeting #1

The RSA 195 Subcommittee on Finance met on June 11, 2013. All four members, the ex-officio member and another member of the Board were present. In response to a request for information from Mr. Belbin, Mr. Rossner presented a financial report showing the current costs associated with operating the Danbury Elementary School with grades K-4 attending. The subcommittee used this as a basis for looking at some different cost scenarios, including changes to state aid and changes in school

configuration to a K-5 school. From worst cast to best case, the additional costs to Danbury were \$397,441 per year to \$93,370 per year, but there were questions surrounding state adequacy aid that prevented the subcommittee from having firm figures. Mr. Rossner agreed to check on this with the State Department of Education and the meeting was adjourned.

(See Full Minutes for June 11, 2013 meeting; See Original Cost Presentations (V2 & V3) from Same Meeting)

Subcommittee Meeting #2

The RSA 195 Subcommittee on Finance met again on June 24, 2013. All members were present.

Mr. Rossner shared a response he received from the Department of Education regarding state adequacy aid and reconfiguring the SAU, with two options for Danbury presented: 1) Danbury remaining part of the cooperative district for grades 6-12 and having its own K-5 school district, and 2) Danbury leaving the cooperative district completely but remaining in the SAU and paying tuition to the Newfound Area School District for the education of their students in grades 6-12. Option 1 was not something anyone was aware of as being an option. Option 2 was understood to be what the people of Danbury were interested in studying.

Mr. Rossner presented new figures based on the response from the Department of Education and the result was a net savings realized by Danbury of \$210,702 if they withdrew and became an independent K-5 school district and paid tuition for grades 6-12 students to attend the Newfound Area School District schools. A discussion ensued about the possibility of unplanned expenses such as a very costly special education case and it was determined that such an expense could easily change that \$210,702 to \$100,000 or less.

(See Full Minutes for June 24, 2013 meeting; See Revised Cost Presentation (V4) from Same Meeting; See Discussed)

Second Meeting of the Withdrawal Study Committee

Immediately after the subcommittee meeting, above, the withdrawal study committee convened. Six of the seven Board members were present and all of the Selectmen on the committee were present.

The Subcommittee on Finance presented their findings to the committee. Mr. Phelps also explained that the Board of Selectmen from Danbury had met that week and taken a vote to: 1) Support the Danbury Elementary School and its continued operations, and 2) Remain in the Newfound Area School District.

Neil Irvine of New Hampton made a motion as follows: "I move that on the findings of the financial impact study, it is feasible but not suitable for Danbury to pursue separation from the Newfound Area School District at this time." A second to that motion was made by Terry Murphy, Selectman from Bridgewater, and the motion carried.

(See Full Committee Minutes for June 24, 2013; See Minutes from the Danbury Selectmen's Meeting on June 23, 2013)

Minutes:	Draft v2	
Location:	Newfound Regional High School Library Media Center	
Date & Time:	Monday, April 8, 2013 6:00PM	
Item:	DRAFT Minutes	
1.	Call to Order at 6:00PM	Actual Time: :600
a.	Salute to the Flag & Pledge of Allegiance	
b.	Notice of Posting of Meeting: SAU Office, website (sau4.org), Schools, sent to Town Offices	
2.	<p>Non-Public Session : At 6:01 and pursuant to RSA 91-A:3,II (a) the Chair entertained a motion to go into Non Public Session, made by Ruby Hill, seconded by Paul Rheinhardt. A roll call was taken</p> <p>Roll Call: Bridgewater – Yes, Bristol – Yes, Danbury – Yes, Groton – Yes, New Hampton – Yes, Hebron – Excused absent, Alexandria - Absent <i>Non public minutes can be viewed as attached at the end of this document.</i></p>	Actual Time: 6:01
	<p>Specific Statutory Reason cited as foundation for the nonpublic session:</p> <p>___ RSA 91-A:3, II (a) <i>The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.</i></p> <p><input checked="" type="checkbox"/> RSA 91-A:3, II(b) <i>The hiring of any person as a public employee.</i></p> <p>___ RSA 91-A:3, II(c) <i>Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.</i></p> <p>___ RSA 91-A:3, II(d) <i>Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.</i></p> <p>___ RSA 91-A:3, II(e) <i>Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against this board or any subdivision thereof, or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled</i></p> <p>___ RSA 91-A:3, II(i) <i>Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.</i></p>	
3.	Return to Public Session at 6:30 PM	Actual Time: 6:38
4.	<p>Approval or Modification of Agenda; as approved or modified:</p> <p><input checked="" type="checkbox"/> <input type="checkbox"/></p> <p>Approved as submitted</p>	
5.	Inter-Communications	
a.	Sign-In by attendees; please Print Name & Town, then return to clerk for recording.	
b.	To receive regular School Board packets, please record your request on designated sheet or email to: scross@sau4.org	
c.	<p>Public Comment (not limited to agenda items; see footnote below¹)</p> <p>1) Elected Officials in Attendance – No comments. 2) Members of the Public (5 mins/person) – No comments. 3) Faculty/Staff Liaison, Reported by Mimi Freeman, NMMS – No comments. 4) Student Council Liaison, Johanna Soule, Class of 2014 – Not present.</p>	

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6.	<p>Discussion Items for consideration and action by the Board</p>
a.	<p>Presentation of Danbury Warrant Article re: Withdrawal from NASD. Barrett Christina, Attorney for the NHSBA of Concord, NH. Subject warrant reads as follows:</p> <p>ARTICLE 9: PETITIONED WARRANT ARTICLE : SCHOOL</p> <p>To see if the voters of the Town of Danbury will direct the School Board of the Newfound Area School District to undertake a study of the feasibility and suitability of the withdrawal of the Danbury district from the cooperative district. In accordance with RSA 195, Section 25, the study shall be conducted by a committee composed of at least one member of the School Board from each of the pre-existing districts, one member of the Board of Selectmen from each town, and such other members as may be appointed by the committee. Within 180 days after the date of formation, the committee shall report its findings to the State Board of Education.</p> <p>There is no cost for this study.</p> <p>YES - 243 NO - 78</p> <p>The School Board invited the Selectmen from the towns of Alexandria, Bristol, Bridgewater, Danbury, Groton, Hebron and New Hampton to hear a presentation from Attorney Barrett Christina, from the New Hampshire School Board Association, regarding the implications of the warrant article. Attorney Christina prepared and distributed a presentation regarding RSA 195 and withdrawing from a Cooperative School District. He noted his role is not to advise of the feasibility of withdrawing from the District, rather, it is to help the Board understand the process in response to the Article that was recently passed. He stated his presentation was a breakdown and analysis of the RSA; to put things in simpler terms. He further noted the Board is statutory obligated to form a committee. There was discussion on when the committee was required to submit its findings to the NH State Board of Education to comply with the 180 day requirement. Vincent Paul Migliore said we are likely to consult with the District's legal counsel. Hank Wolner (Bridgewater) indicated the RSA states clearly the School board should undertake the study. The intent is for the School Board to take that action. Neil Irvine (New Hampton) stated that it is the Board that drives that action; the Board is in power to form the committee. Lloyd Belbin asked if the committee studied the matter, could they choose not to present it. Attorney Christina replied the committee has a statutory obligation to see if it is feasible. Attorney Christina also indicated the committee can hold a public meeting for public feedback. He looked at the implications on a calendar timeline; with a potential of the Department of Education giving the approval for it to go on a warrant article in 2015, subsequently taking effect July 2015. Attorney Christina gave examples of Surry and Mason as two towns in the state that have withdrawn from school districts in the past several years.</p> <p>Terry Murphy (Bridgewater) inquired about costs if the town seeks to revoke the action. Hank Wolner (Bridgewater) stated the town could, at that time, file a minority report. Attorney Christina stated the town is authorized to start the process, from a legal aspect; they do not have the authority to end the process. Another consideration, Attorney Christina indicated, was the division of employees. The employees would no longer be employees of the District. He noted the CBA may address that issue. Financial implications were discussed, including indebtedness for bond payments. Joe Denning (Bristol) asked if we are talking only about Danbury at this time. Vincent Paul Migliore replied this request came about from Danbury only.</p>

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<p>6. (continued)</p> <p>b.</p>	<p>School Board Committee Assignments – Sign off Policy BBF – E The School Board members indicated they would resume their existing roles on their committee assignments as listed below. The Contract Negotiations Committee was not formed at this time. Football Field Oversight Committee: Vincent Paul Migliore, Paul Rheinhardt School Board Policy Committee : Ruby Hill, Sue Cheney, Jeff Levesque Data Task Force Committee: Vincent Paul Migliore, Don Franklin NH School Boards Association Delegate: Vincent Paul Migliore Budget Committee Representative: Paul Rheinhardt Legislative Representative: Jeff Levesque Community Relations and Communications Council: Vincent Paul Migliore, Jeff Levesque Curriculum, Instruction and Assessment Council: Sue Cheney Professional Development Council: Ruby Hill Technology Council: Jeff Levesque Wellness Council: Jeff Levesque, Don Franklin</p> <p>Policy BBF – Code of Ethics policy: Vincent Paul Migliore distributed the Code of Ethics policy for the Board members signature. Jeff Levesque indicated it was not necessary to sign the form, stating it is part of the oath taken when sworn into office. Vincent Paul Migliore signed the form and encouraged Board members to do so. He stated we should follow our own policy.</p>
<p>c.</p>	<p>Personnel – Resignation (s) Dr. Phillip McCormack recommended the board accept two letters of resignation for the end of the school year. <i>Placed on the Consent Agenda Cross reference 11a.</i></p>
<p>d.</p>	<p>Election of Professional Staff – Dr. Phillip McCormack asked the Board elect the staff as nominated. <i>Placed on the Consent Agenda Cross reference 11a.</i></p>
<p>e.</p>	<p>Tuition Rate Policy JECB – The tuition rates for the coming School Year, as submitted by Dan Rossner are as follows: High School - \$17,725.00 Middle School - \$17,247.00 Elementary School - \$15,460.00 <i>Placed on the Consent Agenda Cross reference 11a.</i></p>
<p>f.</p>	<p>Baseline SPED Trend Information – First Quarterly Report, prepared by Dan Rossner - Created as a result of the Special Education Study when Dr. Opuda started tracking data. The Board asked Mr. Rossner to amend the report to include the total percent of SPED students of total student population. <i>Placed on the Consent Agenda Cross reference 11a.</i></p>
<p>g.</p>	<p>Search Committee for Student Services Administrator – Board Member Assignment - Dr. Phillip McCormack met with Superintendent Elect, Stacey Buckley regarding the recruitment of the Student Services Administrator. Ms. Buckley said she would like to be involved in the search process. She would like to include a Board member representative on the search committee. The position has been posted on www.edjobnh.com and a hard copy in the newspapers. Vincent Paul Migliore indicated he would like to be assigned to this committee. There was no further discussion. <i>Placed on the Consent Agenda Cross reference 11a.</i></p>

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6. (continued)		
h.	<p>Review of Election Results of March 13th – Vincent Paul Migliore noted this was an interesting year. There were put forth a number of Articles. He reviewed the voter support for each Article. No Action necessary.</p>	
j. (no "i")	<p>School Board Evaluation Results – Vincent Paul Migliore distributed the results of the School Board Evaluation. Results will be posted on the website. Will take up item at future meeting after looking at it in detail. No action taken.</p>	
k.	<p>Approve Dates for NRHS Graduation, 8th Grade Class Night and Move Up Day, Last day of School for Students and Staff – Dr. McCormack asked to pass on this item until he had time to finalize with the High School. Item will be placed on the next Board Agenda. No action taken</p>	
l.	<p>Field Trip(s) – BHVS Field Trip to Montshire Museum of Science, Norwich, VT for Kindergarten and First Grade students. BES Field Trip to Freedom Trail, Boston, MA for 5th grade class. NMMS Field Trip to Museum of Fine Arts, Boston, MA for 6th grade class. The Margate, Laconia, NH, (overnight) for the AP Calculus class. <i>Placed on the Consent Agenda Cross reference 11a.</i></p>	
m.	<p>BES roofing bid – discussion on 20 year vs. 30 warranty (in context of K-8) – Dan Rossner asked the Board for direction on spending additional funds for extra years of coverage.</p>	
n.	<p>Surplus – Dan Rossner put together a listing of surplus items. <i>Placed on the Consent Agenda Cross reference 11a.</i></p>	
z.	<p>Other Business – Dr. Phillip McCormack reported on the unannounced lockdown that took place on April 3, 2013, at the High School and Middle School. He reported it was prearranged with Chief Lewis. They handled the lockdown according to policy and the feedback was extremely positive. Chief Lewis commended the staff and students. He reported the lockdown took 18 seconds at the High School and a little longer at the Middle School. One student at the high school was in possession of an illegal substance. Fred Robinson was at the lockdown and said it was a rewarding experience. Dr. McCormack read the Alert Now message that was sent to all parents and staff.</p> <p>Dan Rossner introduced an option for the Board to discuss enhanced video surveillance in our building facilities through the use of a portion of the unexpended funds from the current budget. Jeff Levesque inquired if the equipment contains audio. He also suggested we purchase the highest quality, with the highest resolution. There was discussion regarding the use of audio.</p>	
7.	<p>School Board Minutes for Approval Minutes from Meeting of:</p>	<p>(blue) April 1, 2013 February 2, 2013 First Deliberative Session</p>

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7. (continued)	<p>Minutes - April 1, 2013 Corrections: Page 6- Non Public listing - Jeff Levesque was in attendance- delete Jiri Hajek from listing Approved Minutes of April 1, 2013 as amended</p> <p>Moved by: <u>Paul Rheinhardt</u> Seconded by: <u>Lloyd Belbin</u> <input type="checkbox"/> Tabled <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u>6</u> YES <u>0</u> NO <u>0</u> ABSTENTIONS <u>1</u> ABSENT Minority Votes/Notes: Hebron, Excused Absent</p> <p>Minutes – First Deliberative Session, February 2, 2013 Action: Table minutes of February 2, 2013 First Deliberative Session Moved by: <u>Paul Rheinhardt</u> Seconded by: <u>Sue Cheney</u> <input checked="" type="checkbox"/> Tabled <input type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u>5</u> YES <u>0</u> NO <u>1</u> ABSTENTIONS <u>1</u> ABSENT Minority Votes/Notes: Hebron, Excused Absent; Groton Abstained.</p>	
8.	<p>Other Minutes in Packet, for Reference: Board Chair asked these minutes be 'fixed' to resemble a standard meeting format with attendees, dates, etc. Please correct, resubmit and monitor future documents.</p>	<p>(green) Professional Development Council February 20, 2013</p>
9.	<p>Correspondence & Reports Included in Packet – Sue Cheney commented on all of the great activities going on in all of the schools.</p>	
	Principals, Special Education, Business Administrator	Date Rec'd:
10.	<p>Public Comment on Agenda Items Only per policy BDDH, 5 minute limit – Janet Cote (Bristol) inquired on the Alert system; who gets it, is there a way they can get it. Dr. McCormack explained the call that goes out is for parents and staff and the intent is for an emergency situation. In the case of the lockdown he used it as preemptive. Neil Irvine (New Hampton), asked about the possibility of pricing the video equipment with an options with modularity to add audio or upgrade.</p>	Time:

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<p>11.</p>	<p>CONSENT AGENDA – (Continued Discussion, Implementation & Use) <i>“Are there any changes to the Consent Agenda as Agreed Prior?” – No changes.</i></p>
<p>a.</p>	<p><i>Items Included on This Meeting’s Consent Agenda: (see XR sheet for summary)</i></p> <p>Cross reference 6c - Personnel Cross reference 6d - Election of Professional Staff Cross reference 6e - Tuition Rate Policy JECB Cross reference 6f - Baseline SPED Trend Information – First Quarterly Report Cross reference 6g - Search Committee for Student Services Administrator Cross reference 6i - Field Trips Cross reference 6n - Surplus</p> <p>Action: To approve the Consent Agenda Moved by: <u>Ruby Hill</u> Seconded by: <u>Paul Rheinhardt</u> <input type="checkbox"/> Tabled <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u>6</u> YES <u>0</u> NO <u>0</u> ABSTENTIONS <u>1</u> ABSENT Minority Votes/Notes: Hebron, Excused Absent</p>
<p>12.</p>	<p>Actions Taken on Discussion Items:</p>
<p>a.</p>	<p>RE: Presentation of Danbury Warrant Article re: Withdrawal from NASD.</p> <p>Action: To comply and establish a 14 member committee in compliance of RSA 195.25</p> <p>Moved by: <u>Sue Cheney</u> Seconded by: <u>Paul Rheinhardt</u> <input type="checkbox"/> Tabled <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u>6</u> YES <u>0</u> NO <u>0</u> ABSTENTIONS <u>1</u> ABSENT Minority Votes/Notes: Hebron, Excused Absent</p>
<p>b.</p>	<p>RE: School Board Committee Assignments – Sign off Policy BBF-E</p> <p>Action: approve committee assignments as noted Moved by: <u>Paul Rheinhardt</u> Seconded by: <u>Ruby Hill</u> <input type="checkbox"/> Tabled <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u>6</u> YES <u>0</u> NO <u>0</u> ABSTENTIONS <u>1</u> ABSENT Minority Votes/Notes: Hebron, Excused Absent</p>
<p>h.</p>	<p>RE: Review of Election Results of March 13th</p> <p>Action: No action taken Moved by: _____ Seconded by: _____ <input type="checkbox"/> Tabled <input type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: _____ YES _____ NO _____ ABSTENTIONS _____ ABSENT Minority Votes/Notes:</p>

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12. (continued)	
j. (no "i")	<p>RE: School Board Evaluation Results</p> <p>Action: Tabled for later review Moved by: <u>Paul Rheinhardt</u> Seconded by: <u>Ruby Hill</u></p> <p><input checked="" type="checkbox"/> Tabled <input type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u>6</u> YES <u>0</u> NO <u>0</u> ABSTENTIONS <u>1</u> ABSENT Minority Votes/Notes: Hebron, Excused Absent</p>
k.	<p>RE: Approve Dates for NRHS Graduation, 8th Grade Class Night and Move Up Day, Last day of School for Students and Staff.</p> <p>Action: Motion to table until meeting of April 29, 2013 Moved by: <u>Ruby Hill</u> Seconded by: <u>Jeff Levesque</u></p> <p><input checked="" type="checkbox"/> Tabled <input type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u>6</u> YES <u>0</u> NO <u>0</u> ABSTENTIONS <u>1</u> ABSENT Minority Votes/Notes: Hebron, Excused Absent</p>
m	<p>RE: BES roofing bid-discussion on 20 year vs. 30 warranty (in context of K-8)</p> <p>Action: Motion to Instruct Dan Rossner to pursue the 30 year warranty option on the BES roofing bid at a cost not to exceed \$13,000.00. Moved by: <u>Paul Rheinhardt</u> Seconded by: <u>Ruby Hill</u></p> <p><input type="checkbox"/> Tabled <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u>6</u> YES <u>0</u> NO <u>0</u> ABSTENTIONS <u>1</u> ABSENT Minority Votes/Notes: Hebron, Excused Absent</p>
z.	Other Business:
1.	<p>RE: Reading of Alert Now message</p> <p>Dr. McCormack read his Alert Now message done on Wednesday, April 3, 2013. RE: Lock down drug search.</p> <p>Action: No action required Moved by: _____ Seconded by: _____</p> <p><input type="checkbox"/> Tabled <input type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input checked="" type="checkbox"/> None or Other, as noted. RECORDED VOTE: ___ YES ___ NO ___ ABSTENTIONS ___ ABSENT Minority Votes/Notes:</p>
2.	<p>Enhanced video surveillance in our building facilities</p> <p>Dan spoke to item #10 on his monthly report, "Increase surveillance capacity at a cost of \$60,000. Funds appear to be available in anticipation of a fund balance (at present) of approximately \$400,000.</p> <p>Action: To investigate feasibility of modularity. Motion to table until meeting of April 29, 2013 Moved by: <u>Paul Rheinhardt</u> Seconded by: <u>Lloyd Belbin</u></p> <p><input checked="" type="checkbox"/> Tabled <input type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u>6</u> YES <u>0</u> NO <u>0</u> ABSTENTIONS <u>1</u> ABSENT Minority Votes/Notes: Hebron, Excused Absent</p>

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13.	<p>Manifests</p> <p>RE: Approve February / March 2013</p> <p>Action: Approve manifest for February, 2013 Moved by: <u>Sue Cheney</u> Seconded by: <u>Ruby Hill</u> <input type="checkbox"/> Tabled <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u>5</u> YES <u>0</u> NO <u>1</u> ABSTENTIONS <u>1</u> ABSENT Minority Votes/Notes: Hebron, Excused Absent; Groton Abstained.</p> <p>Action: Approve manifest for March, 2013 Moved by: <u>Ruby Hill</u> Seconded by: <u>Sue Cheney</u> <input type="checkbox"/> Tabled <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u>6</u> YES <u>0</u> NO <u>0</u> ABSTENTIONS <u>1</u> ABSENT Minority Votes/Notes: Hebron, Excused Absent</p>						
14.	<p>Announcements</p> <p>a. Jeannette Shedd was recognized at a luncheon in Concord to recognize New Hampshire's best teachers—those nominated as Teacher of the Year. Dr. McCormack said it was apparent why she was chosen. He found her enthusiasm uplifting;</p>						
15.	<p>School Events See attached sheet</p>						
16.	<p>Date of Next School Board Meetings</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 60%;"></td> <td style="text-align: right;">Regularly Scheduled:</td> <td>May 13, 2013</td> </tr> <tr> <td></td> <td style="text-align: right;">Special Meeting:</td> <td>April 29, 2013</td> </tr> </table> <p>Topic: Report of the K-8 Select Committee NRHS LMC 6:30 PM</p>		Regularly Scheduled:	May 13, 2013		Special Meeting:	April 29, 2013
	Regularly Scheduled:	May 13, 2013					
	Special Meeting:	April 29, 2013					
17.	<p>Concluding Business for the Posted Meeting Time Time:</p> <p>RE: <input checked="" type="checkbox"/> Motion to Adjourn -or- <input type="checkbox"/> Recess (for a specified period of time) until the following date & time: Action: Motion to adjourn Moved by: <u>Lloyd Belbin</u> Seconded by: <u>Paul Rheinhardt</u> <input type="checkbox"/> Tabled <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u>6</u> YES <u>0</u> NO <u>0</u> ABSTENTIONS <u>1</u> ABSENT Minority Votes/Notes: Hebron, Excused Absent</p>						
<p>School Board Members Present:</p> <p>School Board Members Absent:</p> <p>Staff Present:</p> <p>Public:</p>	<p>Vincent Paul Migliore, Chair, Bridgewater; Ruby Hill, Vice Chair, Danbury; Paul Rheinhardt, New Hampton; Jeff Levesque, Groton; Lloyd Belbin, Bristol; Sue Cheney, Alexandria (Arrived 6:05).</p> <p>Don Franklin, Hebron - Excused Absent.</p> <p>Dr. Phillip McCormack, Interim Superintendent; Dan Rossner, Business Administrator; Miriam Freeman, Teacher Liaison; Fred Robinson, Media; Leah McDevitt, Clerk.</p> <p>Barrett M. Christina, NHSBA; Dan Seufert, Union Leader; Heather Gosson, Bristol; Tom Gump, Bristol Select Board; Neil Irvine, New Hampton Select Board; Terry Murphy, Bridgewater Select Board Chair; Hank Woolner, Bridgewater Select Board; Sherry Nelson, Groton NASD Budget committee; Barbara Lucas, Bridgewater; Lauren Moran, Danbury; Beverly hall, Alexandria; Ken hall, Alexandria Select Board; Amy Lyn Kench, Bristol; Bryan Richardson, Alexandria; Joe Denning, Bristol Select Board; Christina Goodwin Groton Select Board; Bella Boudreas, Bristol; Betsy Schneider, Bristol Select Board; Janet Cote, Bristol Select Board, Dr. Valerie Fraser, new Hampton Select Board; Donald Milbrand, Bristol Select Board Chair; Murray Campbell, Bristol.</p> <p>Respectfully submitted, Leah McDevitt</p>						
<p>Template Used: SAU2012\Proposed agenda\ Proposed Agenda Template v12</p>							

¹Notice is hereby made that public comments shall be made without expectation of a response by any School Board Members to matters raised by such commentary. The Board respects the right of the public to communicate its stance on matters of interest but meetings are scheduled in advance to conduct business put forth on its publicly proposed agenda only.

April			
April 12	7:00pm	Community Performance of Peter Pan	NRHS
April 13	1:00pm	Community Performance of Peter Pan	NRHS
	7:00pm	Community Performance of Peter Pan	NRHS
April 17	6:30pm	5th Grade Concert	MMMS
April 18	5:30pm	BES - 4th and 5th Grade Science Fair	BES
April 22-26		Spring Recess	
April 29	6:30pm	School Board Meeting to present & discuss K-8 Select Committee Report	NRHS
May			
May 2	5:30pm	Snow Date - BES - 4th and 5th Grade Science Fair	BES
May 8	5:30pm	Senior Project Exhibition Night	NRHS
May 9	6:30pm	NRHS Spring Concert	NRHS

**NEWFOUND AREA SCHOOL BOARD
Non-Public Session**

Date/Time of Meeting:	04/08/2013	Scheduled Start:	6:03 PM		
Location of Meeting:	Newfound Regional High School Library Media Center				
Videographer:	None	Assistant:	None		
School Board Members:					
			Present	Excused	Absent
Suzanne Cheney	(Alexandria, 2013)	schenev2@myfairpoint.net	✓ Arrived 6.05 pm		
Vincent Paul Migliore, CH	(Bridgewater, 2013)	vpigliore@budgetblinds.com	✓		
Lloyd Belbin	(Bristol, 2014)	lbelbin@juno.com	✓		
Ruby Hill, Vice CH	(Danbury, 2015)	topaztuesday@yahoo.com	✓		
Don Franklin	(Hebron, 2015)	dgbrown@yahoo.com		✓	
Paul Rheinhardt	(New Hampton, 2014)	psrheinhardt@metrocast.net	✓		
Jeff Levesque	(Groton, 2015)	jmredbeard@gmail.com	✓		
Administration:					
Phillip McCormack	Superintendent	pmccormack@sau4.org	✓		
Dan Rossner	Business Administrator	drossner@sau4.org		✓	

At 6:03 PM and pursuant to RSA 91-A:3, II(b) the Chair entertained a motion to go into Non Public Session remaining in the Newfound Regional High School Library Media Center; made by Ruby Hil , seconded by Paul Rheinhardt. The roll was called and a unanimous vote to do so was recorded.

1. Discussed acceptance of resignations.
2. Discussed other personnel matters.
3. Discussed nominations of professional staff.

At 6:30 PM Ruby Hill moved, Paul Rheinhardt seconded to leave nonpublic session and return to public session. Motion passed.

Respectfully submitted,

Vincent Paul Migliore
Chair

Notice is hereby made that public comments shall be made without expectation of a response by any School Board Members to matters raised by such commentary. The Board respects the right of the public to communicate its stance on matters of interest but meetings are scheduled in advance to conduct business put forth on its publicly proposed agenda only.

Newfound Area School District
RSA 195 Committee Meeting Minutes
May 20, 2013
Newfound Regional High School
LMC

School Board Present: Vincent Paul Migliore-Chair, Bridgewater; Ruby Hill-Vice Chair, Danbury;
Sue Cheney, Alexandria (arr. 6:45); Lloyd Belbin, Bristol; Don Franklin, Hebron;
Jeff Levesque, Groton

School Board Absent: Paul Rheinhardt

Select Board Present: George Tuthill, Alexandria (arr. 7:00 p.m.); Joe Denning, Bristol;
James Phelps, Danbury; Christina Goodwin, Groton; Patrick Moriaty, Hebron;
Terry Murphy, Bridgewater; Neil Irvine, New Hampton.

Staff Present: Phillip McCormack, Superintendent

Approximately 6 members of the community were present.

- Mr. Migliore called the meeting to order at 6:30 p.m.
- Mr. Migliore led the group in the Pledge of Allegiance
- There was unanimous consent to agree that a quorum of the RSA 195 Committee would consist of nine (9) members representing the two Boards—NASD School Board and Newfound District area Select Boards.
- Discussion ensued related to the
 - (1) charge of the committee as defined by RSA 195:25;
 - (2) feasibility and suitability of Danbury's warrant article to study Danbury's withdrawal from the Newfound Area School District;
 - (3) submission of a report of the committee to the N.H. Department of Education no later than 180 days from the committee's initial meeting (May 20, 2013);
 - (4) remaining costs associated with the Danbury Elementary School building;
 - (5) balance to be paid related to any existing debt resulting from the Honeywell Energy Improvement project;
 - (6) need for and value of accurate financial impact data;
 - (7) status of ownership of the school (a straw vote indicated there was no interest in requiring Danbury to buy the school at market value but rather at a price that could be negotiated, if necessary).
- Mr. Belbin suggested that four subcommittees (i.e., financial, personnel, facilities and curriculum) be formed to gather information and report back to the full committee.
- *Mr. Phelps moved* that the committee authorize the formation of a Subcommittee on Finance of the RSA 195 Committee consisting of Lloyd Belbin, James Phelps, Ruby Hill, and Neil Irvine to

determine the following: financial impact to the District; financial impact to Danbury; and other financial related information, including but not limited to the estimated separation cost to the District, the estimated separation cost to Danbury, the estimated running cost to the District and the estimated running cost to Danbury; and further that the subcommittee report its findings to the RSA 195 Committee at its next scheduled meeting on Monday, June 24, 2013.

(This meeting will start at 6:30 p.m.)

Mr. Irvine seconded the motion.

The motion was unanimously passed—13 yes, 0 no, 0 abstentions, 1 absence (Mr. Rheinhardt)

- *Mr. Phelps moved that the NASD Business Administrator serve as an ex-officio, non-voting member of the subcommittee on finance of the RSA 195 committee.*

Mr. Murphy seconded the motion.

The motion was unanimously passed—13 yes, 0 no, 0 abstentions, 1 absence (Mr. Rheinhardt)

Upon request from ^{full} the committee, Mr. Migliore agreed to forward Mr. Rossner's March memo related to the cost of the Danbury Elementary School to all ^(full) committee members.

The committee identified the next meeting date as June 24, 2013 at the Newfound High School at 6:30 p.m.

The meeting adjourned at 8:30 p.m.

Neil - 1st
Jim - 2nd
Opposed
Abstained

Newfound Area School District

RSA 195 Finance Sub Committee
Minutes
SAU Office
June 11, 2013
6:30 PM

- Call to order at 6:30 PM
- Salute to the flag
- Committee Members Present: Lloyd Belbin (Bristol), Ruby Hill (Danbury), Neil Irvine (New Hampton), James Phelps (Danbury)
- School Board Present: Sue Cheney (Alexandria)
- Staff Present: Dan Rossner (Business Administrator)

Presentation of financial report by Dan Rossner followed by open discussion. Cost to Danbury in report \$718,560.

Ruby Hill questioned the amount as it did not show grade 5 move to Danbury.

Dan Rossner changed figures to a second version and amount changed to \$397,441.

James Phelps asked about the state aid figures and why Danbury didn't receive all and why it went partial to NASD.

Dan Rossner stated he checked with state, but would check again.

Printed a third version (v3) with Danbury getting state aid of \$825,337. This change Danbury cost to \$93,370.

James Phelps wanted firm figures to give to the rest of the Danbury Selectmen (minority committee).

Dan Rossner said he would double check and get back to James Phelps.

James Phelps requested another meeting of the committee prior to the full majority committee meeting on June 24th.

It was voted to meet on June 24th at 5:30 PM just prior to the scheduled committee meeting.

Lloyd Belbin requested copies of the final version for said meeting for all members of subcommittee. Also a report from James Phelps on minority committee on the financial cost and what affect it would have on the Danbury Tax Rate.

Meeting adjourned at 8:35 PM

- 1) All figures herein are relative to FY13 (July 1, 2012 - June 30, 2013)
- 2) All figures Fund 10 (General Fund) only
- 3) FY13 Apportionment is 12.1134% of Budget
- 4) Administrative Support Services Assume (No Guarantee) economies of scale

DES ONLY			
Direct Education Costs			
Regular Education (1100)		\$	390,315
Special Education (1200)		\$	61,211
Guidance (2120)	\$	19,992	
Nursing (2134)	\$	51,233	
Speech (2150)	\$	19,060	
PT/OT (2160)	\$	13,711	
Other Support (2190)	\$	19,377	
Student Support Services (2100)		\$	123,373
Sub-Total		\$	574,899
Educational Support Services			
Technology Support (2225)		\$	34,206
Building Administration (2410)		\$	70,629
Physical Plant Costs			
Custodial w/Fringe	\$	28,816	
Heat	\$	13,500	
Electric	\$	10,657	
Tech Svcs	\$	1,719	
R&M	\$	3,311	
Insurance	\$	2,102	
Custodial Supplies	\$	1,604	
Physical Plant Costs (2600)		\$	61,709
Sub-Total		\$	166,544
Administrative Support Services			
School Board & Related Svcs (2310)		\$	5,380
Superintendent's Office		\$	35,851
Insurance		\$	6,879
Food Service Support		\$	3,822
Sub-Total		\$	51,933
Transportation (If DES Segmented)		\$	80,100
		\$	873,476
Tuition to Other Schools			
NRHS	46	\$	15,952
NMMS	30	\$	14,111
BES	0	\$	15,988
BHVS	3	\$	15,988
Sub-Total			\$ 1,205,086
		Total Cost	\$ 2,078,562
		Less State Aid	\$ 521,266
		Net	\$ 1,557,296
	Current Net		\$ 1,159,855
	Variance		\$ 397,441

Other Financial Elements for Consideration		
Description	Purchase Price	Current Book Value
School Building	\$ 69,725	\$ 34,165
Land	\$ 12,194	\$ 12,194
Boiler Improvements	\$ 42,100	\$ 29,470
Kindergarten	\$ 173,401	\$ 52,020
Energy Conservation	\$ 257,707	\$ 249,117
		\$ 376,966
Honeywell Bond	\$ 2,657,078	\$ 2,371,885
Danbury Portion	12%	\$ 284,626
Average Cost Per Elementary Student Scenarios		
School	Enrollment	Avg. Cost
BES	247	\$ 13,033
DES	51	\$ 16,258
BHVS	177	\$ 14,140
NHCS	130	\$ 17,359
Current Average	605	\$ 14,558
Average if Split		
DES	51	\$ 17,127
All Others	554	\$ 14,402
Net Savings to NASD		\$ 86,686

- 1) All figures herein are relative to FY13 (July 1, 2012 - June 30, 2013)
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DES ONLY

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Direct Education Costs			
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Other Support (2190)	\$	19,377	
Student Support Services (2100)		\$	123,373
Sub-Total		\$	574,899
Educational Support Services			
Technology Support (2225)		\$	34,206
Building Administration (2410)		\$	70,629
Physical Plant Costs			
Custodial w/Fringe	\$	28,816	
Heat	\$	13,500	
Electric	\$	10,657	
Tech Svcs	\$	1,719	
R&M	\$	3,311	
Insurance	\$	2,102	
Custodial Supplies	\$	1,604	
Physical Plant Costs (2600)		\$	61,709
Sub-Total		\$	166,544
Administrative Support Services			
School Board & Related Svcs (2310)		\$	5,380
Superintendent's Office		\$	35,851
Insurance		\$	6,879
Food Service Support		\$	3,822
Sub-Total		\$	51,933
Transportation (If DES Segmented)		\$	80,100
		\$	873,476
Per Student		\$	13,037
Tuition to Other Schools			
NRHS	46	\$	15,952
NMMS	30	\$	14,111
BES	0	\$	15,988
BHVS	3	\$	15,988
Sub-Total		\$	1,205,086
		Total Cost	\$ 2,078,562
		Less State Aid	\$ 825,337
		Net	\$ 1,253,225
		Current Net	\$ 1,159,855
		Variance	\$ 93,370

Other Financial Elements for Consideration

Description	Purchase Price	Current Book Value
School Building	\$ 69,725	\$ 34,165
Land	\$ 12,194	\$ 12,194
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Average if Split		
DES	51	\$ 17,127
All Others	554	\$ 14,402
Net Savings to NASD		\$ 86,686

Newfound Area School District
RSA 195 Finance Sub Committee
Minutes
Newfound regional High School LMC
June 24, 2013
5:30 PM

Committee Member s Present: Lloyd Belbin, Bristol; Ruby Hill, Danbury; Neil Irvine, New Hampton;
James Phelps, Danbury

School Board Present: Sue Cheney, Alexandria

Staff Member Present: Dan Rossner, Business Administrator

Dan Rossner presented the two options for Danbury to utilize for financial consideration upon leaving the Newfound Area School District.

OPT 1:

1. Grades 6-12 still in Newfound Area School District
2. 6/13ths of state aid to Danbury
3. 7/13ths of state aid to Newfound Area School District
4. Danbury pay apportionment for grades 6-12 to Newfound Area School District
5. Grades k-5 in Danbury with own school board
6. Danbury would still have a member representative on the Newfound Area School Board

Opt 2:

1. Leave Newfound Area School District completely
2. Own School Board
3. Pay tuition to Newfound Area School District or other district of choice
4. All state aid to Danbury

Dan Rossner showed the various figures under said options and discussed openly with James Phelps, Danbury Selecman on the committee.

It was accepted by all members that the cost to would be just about the same as now being spent and no financial gain!

Dan Rossner and James Phelps would discuss the figures at the Board meeting immediately following this meeting!

Voted to adjourn @ 6:30pm
Submitted by Lloyd Belbin

Newfound Area School District
RSA 195 Committee Meeting Minutes
June 24, 2013
Newfound Regional High School
Library Media Center

School Board Present: Ruby Hill, Vice Chair, Danbury; Sue Cheney, Alexandria (arr. 6:45); Lloyd Belbin, Bristol; Don Franklin, Hebron; Jeff Levesque, Groton

School Board Excused: Vincent Paul Migliore, Chair, Bridgewater

Select Board Present: George Tuthill, Alexandria; Joe Denning, Bristol (arr. 6:55); James Phelps, Danbury; Christina Goodwin, Groton; Patrick Moriarty, Hebron; Terry Murphy, Bridgewater; Neil Irvine, New Hampton

Staff Present: Philip McCormack, Superintendent; Dan Rossner, Business Administrator

The meeting was called to order by Mrs. Hill at 6:30 p.m. with the pledge of allegiance to the United States flag

Mr. McCormack reported on the posting of the meeting in at least three public places with at least 24 hours notice

Minutes from the previous meeting of May 20, 2013 were read and accepted unanimously (with Cheney and Denning not yet present) upon a motion by Neil Irvine and a second to that motion from Jim Phelps.

Mr. Belbin and financial subcommittee members Hill, Irvine, Phelps and Rossner reported on their meeting held at 5:30 p.m. as follows:

A new financial analysis shows that Danbury would realize a savings of approximately \$210,702 per year if they left NASD and formed a K-5 district but remained within the SAU

New information from the State Board of Education presented two options for withdrawal:

- 1) Danbury remains part of the cooperative district for grades 6-12 with a seat on the cooperative school board but would have its own district and board for grades K-5. State adequacy aid would follow the students with 6/13 going to the Danbury district and 7/13 going to the cooperative district.
- 2) Danbury exits the cooperative school district entirely, elects its own school board, and has no representation on the cooperative school board. All adequacy aid would go to the Town of Danbury to be used to offset the costs of the Danbury school building and the tuition paid out to another district for grades 6-12.

Mr. Phelps reported that the Danbury Board of Selectmen had discussed this withdrawal study and agreed that they wanted to support the Danbury Elementary School remaining open and that they would prefer to remain in the Newfound Area School District.

A motion was made by Mr. Irvine as follows: "I move that on the findings of the financial impact study it is feasible but not suitable for Danbury to pursue separation from the Newfound Area School District at this time." Mr. Murphy seconded the motion. The motion passed with one abstention (Hill-Danbury.)

A discussion ensued about the report to be made to the State of New Hampshire Department of Education. Mrs. Hill and Mr. Rossner will create that report.

Public input: Linda Wilson of Danbury asked if there was consensus among the committee that the Danbury Elementary School would remain open as is and was told that it would continue as is at this time.

The meeting adjourned at 7:05 p.m. following a motion by Paul Rheinhardt and second by Lloyd Belbin.

Notes:

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Sub-Total		\$	51,933
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Cost to Operate DES	\$	873,476	
State Aid for K-5	\$	521,266	
Net		\$	352,210
Tuition to Other NASD Schools			
NRHS	46	\$	15,952
NMMS	30	\$	14,111
BES	0	\$	15,988
BHVS	3	\$	15,988
Sub-Total		\$	1,205,086
Less State Aid Apportioned		\$	608,143
Net		\$	596,943
Total Local Taxation		\$	949,153
Current Local Taxation		\$	1,159,855
Variance		\$	(210,702)

Other Financial Elements for Consideration		
Description	Purchase Price	Current Book Value
School Building	\$ 69,725	\$ 34,165
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All Others	554	\$ 14,402
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Newfound Area School District

20 North Main Street
Bristol, NH 03222

www.sau4.org

Tel. (603) 744-5555
Fax (603) 744-6659

Dr. Phillip McCormack, Interim Superintendent

Daniel Rossner, Business Administrator

Alternative Structures to Current Configuration Relative to Danbury RSA 195 Committee

Option 1 – Danbury remains a part of the Co-Op for grades 6 – 12 (not a tuition agreement). Danbury would have its own School Board for grades K-5, and would continue to have representation on the Newfound Board. Each spring, Danbury voters would vote on representatives to two different Boards, their own K-5 Board and the Newfound Board. In this scenario, the Adequacy Aid follows the grades as such: The k-5 (6/13) portion would go directly to Danbury. The 6-12 (7/13) portion would go to Newfound, but to directly offset Danbury's apportionment for its share (based upon ADM) of the 6-12 Budget.

Option 2 – Danbury exits the Co-Op entirely, K-12. Danbury elects its own School Board, and has no representation on the Newfound Board. That School Board would make the decisions for all K-12 Students. In the context of our discussions, this means they would operate one building (for whatever grades they decide to), and make Tuition Agreements with another District of their choosing for the students not educated in that building (for the remaining grades). Under this scenario, all the Adequacy Aid would go to Danbury, to be used to offset the costs of that building and the tuition paid out.

In either scenario, the State Adequacy Aid relative to Danbury students is going to benefit the Town of Danbury.

OUR VISION

Students Succeed - Communities Prosper - The World Benefits

Serving: Alexandria-Bridgewater-Bristol-Danbury-Groton-Hebron-New Hampton

TOWN OF DANBURY - Board of Selectmen

Regular Meeting Minutes

Wednesday – June 19, 2013

Meeting was called to order at 6:00 PM by Chairman Phelps.

Members Present: James Phelps & Selectwomen Sandra Spencer and Lyn England.

Others Present: Administrative Assistant, Sylvia Hill

Checks/Applications/Signatures:

- Checks & Manifests were approved and signed.
- Minutes of 6/5/13 were approved as presented.
- **Building Permit Application for Jacques** for a 32' camper on Route 4. Selectman Phelps is abstaining. MM to approve by Sandra Spencer, Second by Lyn England. Motion carried 2-0, one abstention. It is a raised septic system due to water table. Approval for Operation has been received this week.
- **Building Permit Application for Phelps** for a generator and A/C unit with a roof. They wish to pour a slab, and has applied for a variance through the ZBA. MM to approve by Sandra Spencer, Second by Lyn England. Motion carried 2-0, one abstention.
- **Yield Tax Warrant for Glines** - MM by James Phelps, Second by Sandra Spencer to approve. Motion carried.
- **Yield Tax Warrant** for additional tax on **St Pierre/Chakas** - MM by James Phelps, Second by Sandra Spencer to approve. Motion carried.
- **PSNH Pole License** off Forbes Mountain Road--Chairman Phelps will take a look at to see if the placement of the pole is acceptable.
- **NHEC Pole License** will be copied to the Road Agent to be checked.
- The MS-2 was signed and will be sent with other necessary documentation.
- The MS-5 was completed but still needs to be reviewed by the Selectmen.
- Abatements for 2012 were reviewed. One was not approved as the ownership was not effective 4/1/12, the other amount did not change as the individuals did not respond to the assessors.
- **Intent to Cut** for Hurt property is on hold. Proof of ownership and access is being requested.
- MM by James Phelps, Second by Sandra Spencer to approve two **Purchase Orders** for the **Fire Department** for repair of the overhead doors at the station and fire truck pump testing and maintenance.

Old Business:

- MM by Sandra Spencer, Second by James Phelps, to hire C. Duffin for the **janitorial** position. Motion carried.
- The **Librarian** position as been filled by Linda Olmsted who started on June 15th.
- Liz of Jeanne Forrester's office will be contacted regarding the Seabrook tour schedule.
- Mail sent regarding the raffle prize was returned to the Fire Dept. They will follow up.

New Business:

- Donna Keeley, Community Relations Specialist of PSNH came in. There are eight officers. A single point of contact for PSNH for the town. She brought the approval for the flags being attached to the poles from July 4 to October 12. It is good for six months, and must be reapplied for each year. NE Utilities bought N Star (MA). They also own several other companies. They feel it's important to have someone towns can call when they have an issue such as street lighting, tree trimming, billing, etc. They will look at trees that may be hindering the lines and take it down. Four year tree trimming cycle, \$20MM/year. The top

wire is the electric (PSNH) line. They also have contacts at the other utility companies. During outages here role is more critical as she could even come here to be the liaison and facilitate especially if it was an isolated incident.

- Edward Phelps came in regarding a complaint.
- Selectmen entered nonpublic session and 7PM and returned to public session at 7:35PM.
- Selectman Spencer requested that we attempt to obtain complimentary Comcast service for Town Hall.
- Barbara Wiggin made a verbal complaint this week about various signs for real estate, camping, etc. in several locations around the town that may need to be removed. It was noted that if the signs are on the property and meet the standards it is OK. Directional signs for real estate are not allowed under the zoning ordinance.
- MM by Sandra Spencer, second by James Phelps to return a check and building permit for a project that was completed in 2009 and is already being taxed as it had already been picked up by the assessors. Motion carried.
- An email **requesting an abatement for Map/Lots 416-023** was received. The owners will be contacted regarding the abatement process.

Other Correspondence:

- A copy of letter to our Planning Board was received from the Town of Wilmot registering their opposition to the recent Ragged Mountain Subdivision Application.
- A very detailed letter of opposition to the wind tower project was received from taxpayers.
- A voluntary merger of lots was received on the Repinski property.
- PSNH sent a letter regarding application for a rate reduction of nearly 10% set to take effect on July 1st.
- DES Intent to Close was received on the Sisson property on North Road.
- LGC information on public hearings being held on June 18, 20 & 21 regarding amended and restated Bylaws for Local Government Center, HealthTrust and Property-Liability Trusts were received.
- The HealthTrust plans to distribute surplus on 8/27/13.
- Various miscellaneous correspondence was received and read.

Other Committee/Dept Reports:

- Selectman Phelps reported on results of the sub committee which has been reviewing the economic impact on Danbury if we were to withdraw from SAU4 and set up one for the town. He needs to respond at Monday's upcoming meeting how our selectboard feels on the subject of withdrawing from the Newfound School District.. The consensus was that they most definitely support retaining the Danbury Elementary School and prefer to remain in the current SAU if this is feasible.

Any Other Business/Available Workshops/Questions for Selectmen:

- Wireless internet access for the public was briefly discussed.

Meeting adjourned @ 8:40PM

Rep. Ann McLane Kuster (NH-02) will be at the Town Hall on Tuesday 6/25 2-4PM

Next Regular Meeting: Wednesday, 6/26/13 @ 6PM

Respectfully submitted,

Sylvia Hill, Administrative Assistant

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Correction to minutes of 6/19/13 voted 7/31/13.

- **Motion by Lyn England, Second by Jim Phelps to correct the minutes of 6/19/2013 about the School District to correctly reflect Newfound Area School District rather than SAU and that the consensus was unanimous to most definitely support retaining the Danbury Elementary School.**