

Notice: These minutes are in D R A F T format, and shall remain as such as the legal record in compliance with RSA 91:A in their written archival form. They are likely to contain errors and may be in need of correction which can only be done in public in a properly-posted, subsequent meeting of the School Board. Accordingly, you are referred to the minutes of a subsequent (i.e. future -- but not necessarily the next sequential) meeting of the Board to identify what may have been changed as an approved and properly modified record in compliance with law.

Minutes:	Draft v1	
Location:	Newfound Regional High School Library Media Center	
Date & Time:	Monday June 17, 2013 6:00PM	
Item:	~~~~~ DRAFT MINUTES ~~~~~	
1.	Call to Order at 6:00PM	Actual Time: 6:00 PM
a.	Salute to the Flag & Pledge of Allegiance	
b.	Notice of Posting of Meeting: <i>SAU Office, website (sau4.org), Schools, sent to Town Offices</i>	
2.	Non-Public Session Motion to enter Nonpublic session made by <u>Ruby Hill</u> , seconded by Paul Reinhardt. Roll call taken Unanimous decision. <i>Non public minutes can be viewed at the end of this document.</i>	Actual Time: 6:01 PM
	<p>Specific Statutory Reason cited as foundation for the nonpublic session:</p> <p><input checked="" type="checkbox"/> RSA 91-A:3, II (a) <i>The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.</i></p> <p><input checked="" type="checkbox"/> RSA 91-A:3, II(b) <i>The hiring of any person as a public employee.</i></p> <p><input checked="" type="checkbox"/> RSA 91-A:3, II(c) <i>Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.</i></p> <p>___ RSA 91-A:3, II(d) <i>Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.</i></p> <p>___ RSA 91-A:3, II(e) <i>Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against this board or any subdivision thereof, or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled</i></p> <p>___ RSA 91-A:3, II(i) <i>Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.</i></p>	
3.	Return to Public Session: TBD, based on length of NP Session Req'd	Actual Time: 7:35 PM
4.	Approval or Modification of Agenda; as approved or modified: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Modified No changes to Agenda	
5.	Inter-Communications	
a.	Sign-In by attendees; please Print Name & Town, then return to clerk for recording.	
b.	To receive regular School Board packets, please record your request on designated sheet or email to: scross@sau4.org	
c.	Public Comment (<i>not limited to agenda items; see footnote below¹</i>) 1) Elected Officials in Attendance – None present 2) Members of the Public (5 mins/person) – No comments 3) Faculty/Staff Liaison, Not present 4) Student Council Liaison, Not present	

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<p>6. a.</p>	<p>School Board Minutes for Approval Minutes from Meeting of:</p>	<p>(blue) April 29, 2013</p> <p>Corrections: Page 3 and 4 – Correct spelling of name; Julaine Gelderman. Page 3, line 2 – Correction to read: She said we don’t know if it is feasible. Section 5 – Lloyd Belbin’s statement was omitted in error. Written statement to be provided by Lloyd Belbin to be added as an attachment to the Minutes. Page 4, Section 5 – Statement to read: Amy Fairbank, Bristol; prepared a commentary on the merits of keeping the Middle School model. Page 6 – Correct spelling of name: Alex Nguyen. Page 5, Section 8a – Statement to read: We should allow the new Superintendent time to review the report.</p> <p>Action: Motion to accept the Minutes of April 29, 2013 as amended. Moved by: <u>Paul Reinhardt</u> Seconded by: <u>Lloyd Belbin</u> <input type="checkbox"/> Tabled <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u>7</u> YES <u>0</u> NO <u>0</u> ABSTENTIONS <u>0</u> ABSENT Minority Votes/Notes:</p>
<p>7.</p>	<p>Other Minutes in Packet, for Reference: None</p>	<p>(green) May 14, 2013 Policy Committee Minutes May 20, 2013 RSA 195 Committee Meeting Minutes June 4, 2013 Football Field Oversight Committee Minutes</p>
	<p>Lloyd Belbin correctly reminded the Chairs of subcommittees to included start times, place of meetings and finish time.</p>	
<p>8. Other:</p>	<p>Correspondence & Reports Included in Packet Principals, Special Education (<i>with new, H-T-D status matrix</i>), Business Administrator</p> <p>Notes: <i>Comments & Concerns</i>: No discussion</p> <p>Date Rec’d:</p>	
<p>9. a.</p>	<p>Discussion Items for consideration and action by the Board</p> <p>Policy for First Reading</p> <ul style="list-style-type: none"> BHE School Board Member Indemnification – Change in the policy is in the wording. Change the word ‘insurance’ to be replaced with ‘liability coverage’ as the acceptable wording. Addition of the following paragraph: For the purpose of this policy liability coverage may include insurance or membership at a risk management pool as long as the coverage provided specifically includes the indemnification requirements of this policy. IHBG Home Education Instruction – Jeffrey Levesque noted the laws have change and the policy needed to change to reflect that. JLCF Healthy School Wellness – Jeffrey Levesque noted there were extensive changes to comply with the laws of health and nutrition for our students. The committee produced a document that is easy to understand, and complies with all the regulations. The policy is comprehensive. Grammatical corrections were made to the policy. A question arose on including Policy JLCF-P (Healthy School Wellness Policy Procedures) with JLCF. 	

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9. (continued)		
b.	<p>Job Description Technology Coordinator: Jeffrey Levesque said essentially what this is changing is the title of the existing job to align with what other districts depict this position. Dan Rossner noted the changes are in the qualifications and experience. The job is a leadership role within the department which has been reduced from 5 to 3 people. It also denotes employee expertise. <i>Placed on Consent Agenda</i></p>	
c.	<p>Surplus: To declare as Surplus the following items in accordance with Policy DN: NMMS wrestling mats, incline stepper and exercise bicycle, assorted furniture in disrepair and the following I.T. equipment with little or no functional value: Juniper Networks Firewall SG140, fax machine (2), assorted printers, iMac (1), PC (4) and assorted peripherals. <i>Placed on the Consent Agenda</i></p>	
d.	<p>Handbooks: Request by Dan Rossner to approve handbooks, subject to finalization to Staff Listings. Phillip McCormack said they have gone through the Policy Committee process. There was a discussion on the High School handbook for Summer School Credit and Athletic Credit. Vincent Paul Migliore said there should be a formal recommendation.</p>	
e.	<p>Football Field Oversight Committee; request to build Press Box: Pete Cofran spoke to the motion he said the Bristol Rotary has a \$5,000.00 grant to contribute for a press box. He thinks some area businesses will want to contribute money. Jeffrey Levesque noted the way the agreement was written, any permanent structures must be approved by School Board. <i>Placed on the Consent Agenda</i></p>	
f.	<p>NATA Selection – Teacher Liaison: Phil said he was in contact with Deirdre Conway, NATA President, to get their selection for the Teacher Liaison representative. Ms. Conway said Miriam Freeman would be willing to take the position again.</p>	
z.	<p>Other Business: Phillip McCormack complimented the Board for taking the time for the recognition of Staff, adding the Staff did appreciate it. Vincent Paul Migliore noted this is Dr. McCormack’s last school Board meeting at Newfound. He expressed his thanks to Dr. McCormack for his advice, guidance and service.</p>	
10.	<p>Public Comment on Agenda Items Only per policy BDDH, 5 minute limit – No comments</p>	Time:
11.	<p>CONSENT AGENDA – (Continued Discussion, Implementation & Use) “Are there any changes to the Consent Agenda as Agreed Prior?” No changes to the Consent Agenda.</p>	
a.	<p><i>Items Included on This Meeting’s Consent Agenda:</i> Item 9b – Job Description: Technology Director Item 9c – Surplus Item 9e – Football Field Oversight Committee; request to build Press Box</p> <p>Action: Motion to accept the items as presented on the Consent Agenda. Moved by: <u>Vincent Paul Migliore</u> Seconded by: <u>Ruby Hill</u> <input type="checkbox"/> Tabled <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u>7</u> YES <u>0</u> NO <u>0</u> ABSTENTIONS <u>0</u> ABSENT Minority Votes/Notes:</p>	

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12.	Actions Taken on Discussion Items:
a.	<p>RE: Policy for First Reading</p> <ul style="list-style-type: none"> • BHE School Board Member Indemnification • IHBG Home Education Instruction • JLCF Healthy School Wellness <p>Action: Motion to pass Policies for First Reading, as amended. Moved by: <u>Ruby Hill</u> Seconded by: <u>Paul Reinhardt</u> <input type="checkbox"/> Tabled <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u>7</u> YES <u>0</u> NO <u>0</u> ABSTENTIONS <u>0</u> ABSENT Minority Votes/Notes:</p>
12 b.	<p>Job Description Technology Coordinator: <i>Placed on Consent Agenda</i></p>
12 c.	<p>Surplus: <i>Placed on Consent Agenda</i></p>
12 d 1.	<p>RE: Handbooks</p> <p>Action: Motion to approve all Handbooks presented to the School Board, with the exception of the Newfound Regional High School. Handbooks: Support Staff, Program Specialist, Newfound Memorial Middle School, Newfound Area School District Elementary Schools. Subject to final employee listing.</p> <p>Moved by: <u>Paul Reinhardt</u> Seconded by: <u>Lloyd Belbin</u> <input type="checkbox"/> Tabled <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u>7</u> YES <u>0</u> NO <u>0</u> ABSTENTIONS <u>0</u> ABSENT Minority Votes/Notes:</p>
d 2.	<p>RE: Handbooks</p> <p>Action: Motion to approve the Newfound Regional High School Handbook as submitted and reviewed by the Policy Committee.</p> <p>Moved by: <u>Paul Reinhardt</u> Seconded by: <u>Lloyd Belbin</u> <input type="checkbox"/> Tabled <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u>6</u> YES <u>0</u> NO <u>1</u> ABSTENTIONS <u>0</u> ABSENT Minority Votes/Notes: Bridgewater - Abstained</p>
e.	<p>Football Field Oversight Committee; request to build Press Box: <i>Placed on Consent Agenda</i></p>

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<p>12. (continued)</p>		
<p>f.</p>	<p>RE: NATA Selection – Teacher Liaison</p> <p>Action: Move to accept Miriam Freeman as the Faculty Staff Liaison to the School Board for the 2013 – 2014 School year.</p> <p>Moved by: <u>Ruby Hill</u> Seconded by: <u>Sue Cheney</u> <input type="checkbox"/> Tabled <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u>7</u> YES <u>0</u> NO <u>0</u> ABSTENTIONS <u>0</u> ABSENT Minority Votes/Notes:</p>	
<p>z 1.</p>	<p>RE: Other Business:</p> <p>Action: Motion to elect Alyssa Keegan to the position of Newfound Memorial Middle School Guidance position.</p> <p>Moved by: <u>Ruby Hill</u> Seconded by: <u>Sue Cheney</u> <input type="checkbox"/> Tabled <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u>7</u> YES <u>0</u> NO <u>0</u> ABSTENTIONS <u>0</u> ABSENT Minority Votes/Notes:</p>	
<p>z 2.</p>	<p>Action: Motion to elect Tammy Johnson as Special Education Teacher/Case manager at Newfound Regional High School</p> <p>Moved by: <u>Jeffrey Levesque</u> Seconded by: <u>Paul Reinhardt</u> <input type="checkbox"/> Tabled <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u>7</u> YES <u>0</u> NO <u>0</u> ABSTENTIONS <u>0</u> ABSENT Minority Votes/Notes:</p>	
<p>z 3.</p>	<p>Action: Motion to elect Joanna Marcotte to ICT Specialist for Bridgewater Hebron Village School / New Hampton Community School</p> <p>Moved by: <u>Paul Reinhardt</u> Seconded by: <u>Ruby Hill</u> <input type="checkbox"/> Tabled <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u>6</u> YES <u>0</u> NO <u>1</u> ABSTENTIONS <u>0</u> ABSENT Minority Votes/Notes: Groton – No</p>	
<p>13.</p>	<p>Manifests</p>	
	<p>RE: Move to approve manifests for the Month of May 2013</p> <p>Action: Moved by: <u>Sue Cheney</u> Seconded by: <u>Ruby Hill</u> <input type="checkbox"/> Tabled <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u>7</u> YES <u>0</u> NO <u>0</u> ABSTENTIONS <u>0</u> ABSENT Minority Votes/Notes:</p>	

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14.	Announcements	
a.	Vincent Paul Migliore announced Stacy Buckley will join us as Superintendent. We look forward to her services.	
b.	RSA 195 Committee – Meeting June 24, 2013, at NRHS, LMC at 6:30 p.m.	
c.	Finance Sub-committee – Meeting June 24, 2013, at NRHS LMC at 5:30 p.m.	
15.	School Events	See attached sheet
16.	Date of Next School Board Meetings	
	Regularly Scheduled:	July 15, 2013
	Planning & Dialogue:	TBD
	Topic: TBD	
17.	Concluding Business for the Posted Meeting Time	
	RE: <input checked="" type="checkbox"/> Motion to Adjourn -or- <input type="checkbox"/> Recess (for a specified period of time) until the following date & time: Action: Motion to adjourn. Moved by: <u>Lloyd Belbin</u> Seconded by: <u>Paul Reinhardt</u> <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Defeated <input type="checkbox"/> None or Other, as noted. RECORDED VOTE: <u>7</u> YES <u>0</u> NO <u>0</u> ABSTENTIONS <u>0</u> ABSENT	
School Board Members Present:	Vincent Paul Migliore, Chair, Bridgewater; Ruby Hill, Danbury; Paul Rheinhardt, New Hampton; Don Franklin, Hebron; Jeffrey Levesque, Groton; Lloyd Belbin, Bristol; Suzanne Cheney, Alexandria.	
Staff Present:	Dr. Philip McCormack, Interim Superintendent; Dan Rossner, Business Administrator; Bruce Wheeler, Media; Pete Cofran, Athletic Director; Leah McDevitt, Clerk.	
Public Present:	Heather Gosson, Bristol; Michelle Costigan, Bristol; Julaine Gelderman, Bristol; Gina Brown, Danbury.	
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June

June 10	BHVS Class Night	6:00 PM
June 12	BES Grade 5 Class Night	6:00 PM
June 13	8th Grade Class Night @ NMMS	6:30 PM
June 14	Students Last Day of School and Early Release	
June 24	RSA 195 Committee Meeting @ NRHS LMC	6:30 PM

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NEWFOUND AREA SCHOOL BOARD

Non-Public Session

<i>Date/Time of Meeting:</i>	06/17/2013	<i>Scheduled Start:</i>	6:02 PM
<i>Location of Meeting:</i>	Newfound Regional High School Library Media Center		
<i>Videographer:</i>	None	<i>Assistant:</i>	None

School Board Members:			Present	Excused	Absent
Suzanne Cheney	(Alexandria, 2013)	scheney2@myfairpoint.net	✓		
Vincent Paul Migliore, CH	(Bridgewater, 2013)	vpigliore@budgetblinds.com	✓		
Lloyd Belbin	(Bristol, 2014)	lbelbin@juno.com	✓		
Ruby Hill, Vice CH	(Danbury, 2015)	topaztuesday@yahoo.com	✓		
Don Franklin	(Hebron, 2015)	dgbrown@yahoo.com	✓		
Paul Rheinhardt	(New Hampton, 2014)	psrheinhardt@metrocast.net	✓		
Jeff Levesque	(Groton 2015)	imredbeard@gmail.com	✓		

Administration:					
Stacy Buckley	Superintendent	sbuckley@sau4.org	✓		
Dan Rossner	Business Administrator	drossner@sau4.org	✓		

At 6:02 PM and pursuant to RSA 91-A:3, II (a), RSA 91-A:3, II (b), RSA 91-A:3, II (c) the Chair entertained a motion to go into Non Public Session remaining in the Newfound Regional High School Library Media Center; made by Ruby Hill, seconded by Paul Rheinhardt. The roll was called and a unanimous vote to do so was recorded.

1. Reviewed 2 requests for early entrance under policy JEB, and voted unanimously in favor to allow the requests.
2. Reviewed nominees of Superintendent McCormack and agreed by consensus to consider the elections in public session separately.
3. Correspondence to be written to employee on behalf of the School Board by Business Administrator Dan Rossner.
4. Discussion related to extended leaves as defined in the CBA.

At 7:30 PM Paul Rheinhardt moved, Sue Cheney seconded to leave nonpublic session and return to public session. Motion passed.

Respectfully submitted,

Vincent Paul Migliore
Chair

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